



# JUDICIAL COUNCIL OF CALIFORNIA

EXECUTIVE AND  
PLANNING COMMITTEE

[www.courts.ca.gov/epmeetings.htm](http://www.courts.ca.gov/epmeetings.htm)  
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## Minutes of Action by E-mail Between Meetings for Executive and Planning Committee

### **E-mail Proposal**

As part of the agenda setting for Judicial Council meetings, the Executive and Planning Committee was asked to review the revised report for consent item 16-226: Jury Instructions: New and Revised Civil Jury Instructions and Verdict Forms (exclusive of Jury Instructions 3103) and the report for new discussion item 16-254: Jury Instructions: CACI No. 3103, *Neglect—Essential Factual Elements* for approval to be included on the December 16, 2016, Judicial Council business meeting agenda.

### **Notice**

On November 21, 2016, a notice was posted advising that the Executive and Planning Committee was proposing to act by email between meetings under California Rules of Court, rule 10.75(o)(1)(B).

### **Action Taken**

Members voted unanimously to approve the revised consent item 16-226 for the consent agenda and new discussion item 16-254 for the discussion agenda of the December 16 Judicial Council business meeting.

Approved by the advisory body on December 21, 2016.

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