



# JUDICIAL COUNCIL OF CALIFORNIA

EXECUTIVE AND  
PLANNING COMMITTEE

[www.courts.ca.gov/epmeetings.htm](http://www.courts.ca.gov/epmeetings.htm)  
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## EXECUTIVE AND PLANNING COMMITTEE

### MINUTES OF OPEN MEETING WITH CLOSED SESSION

Thursday, March 1, 2018

9:00 a.m. to 1:00 p.m.

San Francisco

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**Committee Members Present:** Justice Douglas P. Miller (Chair); Judge Marla O. Anderson, (Vice-chair); Justice Harry E. Hull, Jr.; Presiding Judges Patricia M. Lucas and Gary Nadler; Judges Stacy Boulware Eurie, Samuel K. Feng, and David M. Rubin; Ms. Kimberly Flener, and Ms. Gretchen Nelson

**Advisory Body Chairs and Vice Chairs Present:** Collaborative Justice Courts Advisory Committee  
Hon. Richard Vlavianos, Chair, and Hon. Rogelio R. Flores, Vice-chair

Court Executives Advisory Committee  
Ms. Kimberly Flener, Chair

Court Facilities Advisory Committee  
Hon. Brad R. Hill, Chair

Court Interpreters Advisory Panel  
Hon. Brian McCabe, Chair, and Mr. Shawn Landry, Vice-chair

Court Security Advisory Committee  
Hon. Charlene F. Olmedo, Chair

Governing Committee of the Center for Judicial Education and Research  
Hon. Theodore M. Weathers, Chair

Language Access Plan Implementation Task Force  
Hon. Mariano-Florentino Cuéllar, Chair

Shriver Civil Counsel Act Implementation Committee  
Hon. Earl Johnson, Jr. (Ret.), Chair

Trial Court Presiding Judges Advisory Committee  
Hon. Patricia M. Lucas, Chair

Tribal Court-State Court Forum  
Hon. Dennis M. Perluss, Co-chair

Trial Court Facility Modification Advisory Committee  
Hon. Donald C. Byrd, Chair, and Hon. William F. Highberger, Vice-chair

Workload Assessment Advisory Committee  
Hon. Lorna A. Alksne, Chair

**Committee Staff Present:** Ms. Millicent Tidwell

**Staff Present:** Mr. Cliff Alumno, Ms. Karene Alvarado, Ms. Francine Byrne, Ms. Roma Cheadle, Ms. Shelley Curran, Mr. Douglas Denton, Ms. Charlene Depner, Ms. Ann Gilmour, Ms. Lisa Gotch, Ms. Bonnie Rose Hough, Ms. Donna Ignacio, Ms. Mary Ann Koory, Ms. Olivia Lawrence, Mr. Chris Magnusson, Ms. Claudia Ortega, Ms. Leah Rose-Goodwin, Ms. Sonia Sierra Wolf, Mr. Jagandeep Singh, Mr. David Smith, Ms. Laura Speed, Ms. Elizabeth Tam-Helmuth, Ms. Josely Yangco-Fronza, and Ms. Carrie Zoller

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## OPENING MEETING

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### Call to Order and Roll Call

The vice-chair called the meeting to order at 9:05 a.m. and committee staff took roll call.

### Approval of Minutes

The committee voted to approve the following minutes:

- February 8, 2018, Executive and Planning Committee open meeting

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## DISCUSSION AND ACTION ITEMS

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### Item 1

#### 2018 Advisory Body Annual Agenda Discussions (Action Required)

Review 2018 annual agendas with advisory body chairs and staff for the following advisory bodies for which it has oversight:

- Collaborative Justice Courts Advisory Committee
- Court Facilities Advisory Committee
- Court Interpreters Advisory Panel
- Court Security Advisory Committee
- Governing Committee of the Center for Judicial Education and Research
- Language Access Plan Implementation Task Force
- Sargent Shriver Civil Counsel Act Implementation Committee
- Trial Court Facility Modification Advisory Committee
- Tribal Court–State Court Forum
- Workload Assessment Advisory Committee
- Court Executives Advisory Committee and Trial Court Presiding Judges Advisory Committee (revisions to annual agenda)

**Action 1: The committee approved the 2018 annual agendas of the following advisory bodies as submitted:**

- **Collaborative Justice Courts Advisory Committee**
- **Court Facilities Advisory Committee**
- **Court Interpreters Advisory Panel**
- **Governing Committee of the Center for Judicial Education and Research**
- **Language Access Plan Implementation Task Force**
- **Sargent Shriver Civil Counsel Act Implementation Committee**
- **Trial Court Facility Modification Advisory Committee**
- **Workload Assessment Advisory Committee**

**Action 2: The committee approved the 2018 annual agendas of the following advisory bodies with amendments:**

- **Court Security Advisory Committee**  
*Amend Ongoing Projects #3, 4, and 5 to include projected costs for these projects to related Budget Change Proposals for fiscal year 2018-19.*
- **Tribal Court-State Court Forum**  
*Amend New/One-Time Project #2 to correct the advisory committee collaboration section information to Family and Juvenile Advisory Committee.*

**Action 3: The committee approved revisions to the previously approved 2018 annual agendas of the following advisory bodies as submitted:**

- **Court Executives Advisory Committee**
- **Trial Court Presiding Judges Advisory Committee**

## **Item 2**

### **Subordinate Judicial Officer Conversion – Request from the Superior Court of Los Angeles County (Action Required)**

Review request from the Superior Court of Los Angeles County to convert one vacant subordinate judicial officer position to a judgeship.

**Action: The committee voted to approve the request from the Superior Court of Los Angeles to convert one subordinate judicial officer position to a judgeship.**

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## **A D J O U R N M E N T**

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There being no further open meeting business, the meeting was adjourned at 11:40 a.m.

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**C L O S E D   S E S S I O N**

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**Item 1**

**Pursuant to California Rules of Court, rule 10.75(d)(1)**

***Recommendation for Advisory Committee Subcommittee Appointment***

Review material and develop a recommendation to be sent to the committee chair regarding a subcommittee appointment.

***Action: The committee approved a recommendation for a subcommittee appointment to be forwarded to the committee chair.***

Adjourned closed session at 11:45 a.m.

Approved by the advisory body on March 21, 2018.