



JUDICIAL COUNCIL
OF CALIFORNIA

INFORMATION TECHNOLOGY
ADVISORY COMMITTEE

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itac@jud.ca.gov

INFORMATION TECHNOLOGY ADVISORY COMMITTEE

OPEN MEETING AGENDA

Open to the Public (Cal. Rules of Court, rule 10.75(c)(1))
THIS MEETING IS BEING CONDUCTED BY ELECTRONIC MEANS
THIS MEETING IS BEING RECORDED

Date:	March 17, 2016	
Time:	10:00 a.m. to 12:00 p.m.	Open Meeting
Call-In Number:	1-877-820-7831	Public Access Code: 1437245 #

Meeting materials for open portions of the meeting will be posted on the advisory body web page on the California Courts website at least three business days before the meeting.

Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order.

I. OPEN MEETING (CAL. RULES OF COURT, RULE 10.75(C)(1))

Call to Order and Roll Call 10:00 a.m. – 10:05 a.m.

Approval of Minutes (Action Required)

- Approve minutes of the December 2, 2016 Information Technology Advisory Committee public meeting.

II. PUBLIC COMMENT (CAL. RULES OF COURT, RULE 10.75(K)(2))

Written Comment

In accordance with California Rules of Court, rule 10.75(k)(1), written comments pertaining to any agenda item of a regularly noticed open meeting can be submitted up to one complete business day before the meeting. For this specific meeting, comments should be e-mailed to itac@jud.ca.gov or mailed or delivered to 455 Golden Gate Avenue, 8th Floor, San Francisco 94102, attention: Jackie Woods, Judicial Council. Only written comments received by **10 a.m. at March 16** will be provided to advisory body members prior to the start of the meeting.

III. DISCUSSION AND POSSIBLE ACTION ITEMS (ITEMS 1–7)

Item 1 10:00 a.m. – 10:10 a.m.

Opening Remarks and Chair Report

Provide general update on activities relevant to the committee.

Presenter: Hon. Sheila F. Hanson, Chair

DISCUSSION ITEMS

Item 2 10:10 a.m. – 10:40 a.m.

Case Management System Data Exchange Operations Plan (Action Requested)

Review the CMS Data Exchange (DX) operations plan prepared by the Judicial Council Information Technology (JC IT) office. Decide whether to accept the operations plan and recommend that it—along with the [DX Workstream Governance Plan](#) (shared with ITAC at its December meeting)—be approved by the JCTC.

Presenters: Mr. Robert Oyung, Chief Information Officer/Director
Ms. Nicole Rosa, Staff, DX Workstream Staff

Item 3 10:40 a.m. – 11:10 a.m.

Annual Agenda and Tactical Planning Alignment (Action Requested)

Discuss the alignment of the ITAC Annual Agenda and *Tactical Plan for Technology* development processes intended to improve and streamline planning. Decide whether to accept and recommend updates to the process.

Presenter: Mr. Robert Oyung, Chief Information Officer/Director

REPORTS

Item 4 11:10 a.m. – 11:40 a.m.

Comments and Questions Regarding Written Workstream and Committee Reports

Tactical Plan Update Workstream

Hon. Terence L. Bruiniers, Executive Sponsor

Ms. Kathleen Fink, Project Manager

Note: Times are estimated. Actual start and end times may vary.

E-Filing Strategy Workstream

Hon. Sheila F. Hanson, Executive Co-Sponsor

Mr. Robert Oyung, Executive Co-Sponsor

Mr. Snorri Ogata, Project Manager

Next Generation Hosting Strategy Workstream

Hon. Jackson Lucky, Executive Co-Sponsor

Mr. Brian Cotta, Executive Co-Sponsor

Video Remote Interpreting Workstream

Hon. Terence L. Bruiniers, Executive Sponsor

Self-Represented Litigants (SRL) E-Services Workstream

Hon. Robert B. Freedman, Executive Co-Sponsor

Hon. James M. Mize, Executive Co-Sponsor

Disaster Recovery Framework Workstream

Hon. Alan G. Perkins, Executive Co-Sponsor

Mr. Brian Cotta, Executive Co-Sponsor and Project Manager

Intelligent Forms Workstream

Hon. Jackson Lucky, Executive Sponsor

Ms. Camilla Kieliger, Project Manager

ITAC Projects Subcommittee

Hon. Robert B. Freedman, Chair, ITAC Projects Subcommittee

ITAC Rules & Policy Subcommittee

Hon. Louis Mauro, ITAC Rules & Policy Subcommittee

Joint Appellate Technology Subcommittee

Hon. Louis R. Mauro, Chair, Joint Appellate Technology Subcommittee

Note: Times are estimated. Actual start and end times may vary.

Item 5 11:40 a.m. – 11:45 a.m.

Judicial Council Technology Committee Update

Update on activities and news coming from this oversight committee.

Presenter: Hon. Marsha Slough, Chair, JCTC

Item 6 11:45 a.m. – 11:55 a.m.

Branch Update

Update on the status of the branch and its budget, along with any technology-related discussions with the Department of Finance and/or with Legislators.

Presenter: Ms. Lucy Fogarty, Deputy Director, Finance

Item 7 11:55 a.m. – 12:00 p.m. (time permitting)

Liaison Reports

Reports from members appointed as liaisons to/from other advisory bodies.

Presenters:

Member:

Liaison to/from:

Member appointed on behalf of ITAC to liaison committee:

Hon. Sheila F. Hanson	Presiding Judges
Mr. David Yamasaki	Court Executives
Hon. Louis R. Mauro	Appellate
Hon. James Mize	Access
Hon. Samantha P. Jessner	Civil Jury Instructions
Hon. Robert Freedman	Civil & Small Claims
Hon. Alan Perkins	Criminal Law
Hon. Julie Culver	Education (CJER)
Hon. Michael Groch	Traffic

Liaison member appointed on behalf of partner committee:

Hon. Jackson Lucky	Education (CJER)
Hon. Daniel Buckley	Presiding Judges
Hon. Joseph Wiseman	Tribal Court

IV. ADJOURNMENT

Adjourn

Note: Times are estimated. Actual start and end times may vary.

ITAC Meeting Schedule for 2017

- April/May TBD (teleconference)
- June 17 (teleconference)
- September/October TBD (teleconference)
- December 4 (in person)

Important Dates:

- March 23, 24 Judicial Council meeting
- April 10 Judicial Council's Technology Committee meeting

Note: Times are estimated. Actual start and end times may vary.