



## RULES AND POLICY SUBCOMMITTEE

### MINUTES OF ACTION BY EMAIL BETWEEN MEETINGS JANUARY 26, 2018

#### **Email Proposal**

The Rules and Policy Subcommittee (RPS) was asked to consider by email action whether to recommend circulating a rules proposal and a form proposal for public comment. If approved, the request would be considered by the Information Technology Advisory Committee (ITAC) at their February 2, 2018 meeting.

#### **Notice**

On January 23, 2018 a notice was posted advising that RPS was proposing to act by email between meetings under California Rules of Court, rule 10.75(o)(2).

#### **Public Comment**

Because the action by email concerned a subject that otherwise must be discussed in an open meeting, RPS invited public comment on the proposal under rule 10.75(o)(2). The public comment period began at 4:00 p.m. on Tuesday January 23, 2018 and ended at 4:00 p.m. on Wednesday January 24, 2018. No comments were received.

#### **Action Taken**

After the public comment period ended, RPS members were asked to submit their votes by 4:00 p.m. on January 26. Six (6) members voted to approve the request; zero (0) members opposed. The request was approved.