



JUDICIAL COUNCIL OF CALIFORNIA

INFORMATION TECHNOLOGY
ADVISORY COMMITTEE

www.courts.ca.gov/itac.htm
itac@jud.ca.gov

Request for ADA accommodations should be made at least three business days before the meeting and directed to: JCCAccessCoordinator@jud.ca.gov

INFORMATION TECHNOLOGY ADVISORY COMMITTEE

NOTICE AND AGENDA OF OPEN IN-PERSON MEETING

Open to the Public (Cal. Rules of Court, rule 10.75(c)(1) and (e))

THIS MEETING IS BEING RECORDED

Date:	August 27, 2018
Time:	10:00 a.m. - 12:00 p.m.
Location:	Ronald M. George State Office Complex William C. Vickrey Judicial Council Conference Center, 3rd Floor Malcolm M. Lucas Board Room 455 Golden Gate Avenue San Francisco, California 94102-3688
Call-in Number:	This is an in-person meeting for ITAC members. A call-in number is being provided for the public. 1-877-820-7831 Listen Only Code: 1437245 #

Meeting materials will be posted on the advisory body web page on the California Courts website at least three business days before the meeting.

Members of the public seeking to make an audio recording of the meeting must submit a written request at least two business days before the meeting. Requests can be e-mailed to itac@jud.ca.gov.

Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order.

I. OPEN MEETING (CAL. RULES OF COURT, RULE 10.75(C)(1))

Call to Order and Roll Call

Approval of Minutes

Approve minutes of the following Information Technology Advisory Committee meetings:

1. June 22, 2018 (teleconference)
2. July 2, 2018 (special rules teleconference)
3. July 19, 2018 (action by email)

Updated 08/24/2018

II. PUBLIC COMMENT (CAL. RULES OF COURT, RULE 10.75(K)(1)-(2))

In-Person Public Comment

Members of the public requesting to speak during the public comment portion of the meeting must place the speaker's name, the name of the organization that the speaker represents if any, and the agenda item that the public comment will address, on the public comment sign-up sheet. The sign-up sheet will be available at the meeting location at least **1 hour** prior to the meeting start time. The Chair will establish speaking limits at the beginning of the public comment session. While the advisory body welcomes and encourages public comment, time may not permit all persons requesting to speak to be heard at this meeting.

Written Comment

In accordance with California Rules of Court, rule 10.75(k)(1), written comments pertaining to any agenda item of a regularly noticed open meeting can be submitted up to one complete business day before the meeting. For this specific meeting, comments should be e-mailed to itac@jud.ca.gov or mailed or delivered to 455 Golden Gate Avenue, 8th Floor, San Francisco 94102, attention: **Jackie Woods**. Only written comments received by **10 a.m. on August 24** will be provided to advisory body members prior to the start of the meeting.

III. DISCUSSION AND POSSIBLE ACTION ITEMS (ITEMS 1-9)

Item 1

Chair's Report

Presenter: Hon. Sheila F. Hanson, Chair

Item 2

Judicial Council Technology Committee Update (Report)

Update on activities and news coming from this internal oversight committee.

Presenter: Hon. Marsha Slough, Chair, JCTC

Item 3

Branch Budget Update (Report)

Update on the status of the branch budget, along with any technology-related discussions with the Department of Finance and/or with Legislators.

Presenter: Mr. Zlatko Theodorovic, Director, Budget Services

Note: Times are estimated. Actual start and end times may vary.

Item 4

Strategic Plan Update (Discussion)

Provide progress on the Strategic Plan Workstream's update to the plan, including an overview of changes and invitation to provide input.

Presenter: Hon. Jackson Lucky, Member of the Strategic Plan Workstream

Item 5

Tactical Plan Update (Action Requested)

Provide progress on the Tactical Plan Workstream efforts, including a discussion of and requested action on initiatives that may be continued or removed from the existing plan.

Presenter: Hon. Sheila Hanson, ITAC Chair; and
Executive Sponsor for the Tactical Plan Workstream

Item 6

Information Security Update (Action Requested)

Review and consider whether to recommend acceptance of the proposed updates to the Judicial Branch Information Security Framework; and, receive an update on the establishment of an Information Security Outreach Program.

Presenters: Mr. Michael Derr, Principal Manager, Information Technology
Mr. Matt Nicholls, Supervisor II, Information Technology

Item 7

Futures Commission Directives (Progress Reports)

Review and discuss final quarterly reports on the progress of the three directives from the Chief Justice:

(a) Intelligent Chat for Self-Help Services

Includes update to extend estimated completion date to April 2019.

Hon. Judge Groch, Executive Sponsor

(b) Remote Video Appearances for Most Non-Criminal Hearings

Hon. Samantha Jessner, Executive Sponsor

(c) Voice-to-Text Language Services Outside the Courtroom

Includes update to amend key objectives within annual agenda and to extend estimated completion date to June 2019.

Mr. Rick Walery, Project Manager

Note: Times are estimated. Actual start and end times may vary.

Item 8

Comments and Questions Regarding Written Workstream and Subcommittee Reports

Video Remote Interpreting (VRI) Workstream

Includes update to extend estimated completion date to March 2019.

Hon. Samantha Jessner, Executive Sponsor

E-Filing Strategy Workstream

Hon. Sheila F. Hanson, Executive Sponsor

Self-Represented Litigants (SRL) E-Services Workstream

Hon. James M. Mize and Hon. Michael Groch, Executive Sponsors

IT Community Development Workstream

Includes update to extend estimated completion date to March 2019.

Hon. Alan Perkins and Ms. Jeannette Vannoy, Executive Sponsors

Intelligent Forms Strategy Workstream

Workstream concluded at April ITAC meeting; JCIT tasked with operationalizing and identifying path forward.

Hon. Jackson Lucky, Executive Sponsors

Digital Evidence Workstream

Hon. Kimberly Menninger, Executive Sponsor

Disaster Recovery (DR) – Phase 2

Mr. Paras Gupta, Executive Sponsor

Next Generation Hosting Strategy – Phase 2

Mr. Brian Cotta, Executive Sponsor

Rules & Policy Subcommittee

Hon. Peter Siggins, Chair

Joint Ad Hoc Subcommittee on Remote Access to Court Records

Hon. Peter Siggins, Chair

Note: Times are estimated. Actual start and end times may vary.

Joint Appellate Technology Subcommittee
Hon. Louis Mauro, Chair

Comments and Questions Regarding Other Written Reports due to ITAC

Data Exchange Work Group Annual Report
Mr. David Yamasaki, Executive Sponsor

Item 9

Liaison Reports

Reports from members appointed as liaisons to/from other advisory bodies.

Presenters:

Member:

Liaison to/from:

Member appointed on behalf of ITAC to liaison committee:

Hon. Sheila F. Hanson	TC Presiding Judges
Mr. David Yamasaki	Court Executives
Hon. Louis R. Mauro	Appellate
Hon. James M. Mize	Access
Hon. Samantha P. Jessner	Civil & Small Claims
Hon. Alan G. Perkins	Criminal Law
Hon. Julie R. Culver	Education (CJER)
Hon. Michael S. Groch	Traffic

Liaison member appointed on behalf of partner committee:

Mr. Jason Galkin	Education (CJER)
Hon. Daniel Buckley	Presiding Judges
Hon. Joseph Wiseman	Tribal Court

IV. ADJOURNMENT

Adjourn

ITAC Meetings Schedule for 2018

- October 26 (teleconference)
- December 3 (in person)

Important Date:

- December 10-12 – eCourts Conference
(*Note: Travel/registration expenses are the responsibility of the attendee.*)

Note: Times are estimated. Actual start and end times may vary.