



JUDICIAL COUNCIL OF CALIFORNIA

INFORMATION TECHNOLOGY
ADVISORY COMMITTEE

www.courts.ca.gov/itac.htm
itac@jud.ca.gov

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INFORMATION TECHNOLOGY ADVISORY COMMITTEE

NOTICE AND AGENDA OF OPEN MEETING

Open to the Public (Cal. Rules of Court, rule 10.75(c)(1) and (e)(1))

THIS MEETING IS BEING CONDUCTED BY ELECTRONIC MEANS

THIS MEETING IS BEING RECORDED

Date: February 8, 2019
Time: 10:00 a.m. to 12:00 p.m.
Call-in Number: 1-877-820-7831 Listen Only Code # 1437245

Meeting materials will be posted on the advisory body web page on the California Courts website at least three business days before the meeting.

Members of the public seeking to make an audio recording of the meeting must submit a written request at least two business days before the meeting. Requests can be e-mailed to itac@jud.ca.gov.

Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order.

I. OPEN MEETING (CAL. RULES OF COURT, RULE 10.75(C)(1))

Call to Order and Roll Call

Approval of Minutes (Action Required)

Approve minutes of the December 3, 2018 and the January 2, 2019 Information Technology Advisory Committee meetings.

II. PUBLIC COMMENT (CAL. RULES OF COURT, RULE 10.75(K)(1))

This meeting will be conducted by electronic means with a listen only conference line available for the public. As such, the public may submit comments for this meeting only in writing. In accordance with California Rules of Court, rule 10.75(k)(1), written comments pertaining to any agenda item of a regularly noticed open meeting can be submitted up to one complete business day before the meeting. For this specific meeting, comments should be e-mailed to itac@jud.ca.gov or mailed or delivered to 455 Golden Gate Avenue, 8th Floor, San Francisco 94102 attention: **Jackie Woods**. Only written comments received by **10 a.m. on February 7** will be provided to advisory body members prior to the start of the meeting.

III. REPORTS AND POSSIBLE ACTION ITEMS (ITEMS 1–10)

Item 1

Chair's Report

Presenter: Hon. Sheila F. Hanson, Chair

Item 2

Judicial Council Technology Committee Update (JCTC) (Report)

Update on activities and news coming from this internal oversight committee.

Presenter: Hon. Marsha Slough, Chair, JCTC

Item 3

(a) Branch Budget Update (Report)

Update on the status of the branch budget, along with any technology-related discussions with the Department of Finance and/or with Legislators.

Presenter: Mr. Zlatko Theodorovic, Director, Budget Services

(b) FY 2019/2020 Technology Budget Change Proposal Update (Report)

Overview and update regarding the Technology Budget Change Proposals (BCPs) status.

Presenter: Ms. Heather Pettit, Chief Information Officer

(c) FY 2020/2021 Technology Initial Funding Requests (Report)

Overview and update regarding the Technology Initial Funding Requests for fiscal year 2020/2021.

Presenter: Mr. Mark Dusman, Principal Manager, Information Technology

Item 4

I.T. Community Development Workstream Update (Report)

Report on the I.T. Community Development Workstream's recent progress.

Presenter: Ms. Jeannette Vannoy, ITAC Member; Chief Information Officer, Superior Court of California, County of Napa
Ms. Jessica Craven, Senior Business Systems Analyst, Information Technology

Item 5

Video Remote Interpreting Workstream – Status and Final Report (Action Requested)

Review and discuss the draft Judicial Council report on the VRI Pilot for the March 2019 council meeting, including recommended guidelines for minimum technology requirements. Decide the guidelines' readiness to recommend to the Judicial Council Technology Committee for acceptance and submission of the report to the Judicial Council.

Presenters: Hon. Samantha P. Jessner and Mr. David H. Yamasaki, VRI Workstream Executive Co-Sponsors
Mr. Douglas Denton, Supervising Analyst, Language Access Services; Workstream Project Manager
Ms. Virginia Sanders-Hinds, Principal Manager, Information Technology

Item 6

Digital Evidence Phase 1 Workstream – Status and Final Results (Action Requested)

Review and discuss the final results and recommendations from the workstream's Phase 1 activities. Decide readiness to recommend to the Judicial Council Technology Committee for acceptance; and initiate Phase 2 tasks.

Presenters: Hon. Kimberly Menninger, Workstream Sponsor
Ms. Kathy Fink, Manager, Information Technology

Item 7

Trial Court Rules and Statutes Revisions: Proposed Amendments to Penal Code Section 1203.01 (Action Required)

Consider whether to recommend circulating proposed amendments to Penal Code section 1203.01 for public comment. The proposed amendments will provide an alternative to mailing certain statements and reports.

Presenters: Hon. Peter J. Siggins, Chair, Rules & Policy Subcommittee
Ms. Andrea Jaramillo, Attorney II, Information Technology

Item 8

Trial Court Rules and Statutes Revisions: Proposed Amendments to the Code of Civil Procedure Section 1010.6 (Action Required)

Consider whether to recommend circulating proposed amendments to the Code of Civil Procedure section 1010.6 for public comment. The proposed amendments will allow courts to recover actual costs of permissive electronic filing and mandatory electronic filing by court order, just as they can with mandatory electronic filing by local rule, and clarify a provision for signatures made not under penalty of perjury to account for signatures of non-filers.

Presenters: Hon. Peter J. Siggins, Chair, Rules & Policy Subcommittee
Ms. Andrea Jaramillo, Attorney II, Information Technology

Item 9

Trial Court Rules and Statutes Revisions: Proposed Amendments to the Electronic Filing and Service Rules (Action Required)

Consider whether to recommend circulating proposed amendments to the electronic filing and services rules for public comment. The proposed amendments to rule 2.251 will clarify how notice of electronic service is to be given and provide standardized language for consent. The proposed amendments to rule 2.257 will revise language on signatures of opposing parties, and make minor revisions consistent with Code of Civil Procedure section 1010.6.

Presenters: Hon. Peter J. Siggins, Chair, Rules & Policy Subcommittee
Ms. Andrea Jaramillo, Attorney II, Information Technology

Item 10

Trial Court Rules and Statutes Revisions: Proposed Amendments to the Rules on Remote Access to Electronic Records (Action Required)

Consider whether to recommend circulating proposed amendments to the rules on remote access to electronic records for public comment. The proposed amendments to rule 2.540 will add more clarity and additional local government entities.

Presenters: Hon. Peter J. Siggins, Chair, Rules & Policy Subcommittee
Ms. Andrea Jaramillo, Attorney II, Information Technology

IV. ADJOURNMENT

Adjourn

Upcoming ITAC Meetings

- April 15 (in person)
- June 21 (teleconference)