

# Information Technology Advisory Committee (ITAC)

Public Business Meeting  
October 4, 2019 Teleconference

Hon. Sheila F. Hanson  
Chair, Information Technology Advisory Committee

# Administrative Matters

## I. Open Meeting

- Call to Order, Roll Call
- Approve Minutes
  - August 19 (in person)

DRAFT Minutes are in the materials e-binder.

## II. Public Comment

REPORT

# Item 1. Chair Report

Hon. Sheila F. Hanson

Chair, Information Technology Advisory Committee

There are no slides for this item.

REPORT

# Item 2. Judicial Council Technology Committee Update

Hon. Kyle S. Brodie  
Chair, JCTC

There are no slides for this item.

## ACTION REQUIRED

# Item 3. Joint Ad Hoc Subcommittee on Remote Video Rules

- Hon. Peter Siggins, Chair, Rules and Policy Subcommittee
- Ms. Andrea Jaramillo, Judicial Council, Legal Services

There are no slides for this item.

## ACTION REQUIRED

### **Item 4. E-filing Workstream Sunset**

- Hon. Sheila Hanson, Workstream Sponsor
- Mr. Snorri Ogata, Workstream Court Lead

Proceed to the next slide for this item.

# E-Filing Workstream

## Final Status Report



JUDICIAL COUNCIL  
OF CALIFORNIA

# Our Charge

- **Create** a Concept of Operation (ConOps), requirements, standards, and architecture sufficient to scope the master agreement and draft the RFP.
- **Establish Service Agreements** with multiple E-Filing Manager (EFM) application providers that can be employed by the courts to expand the adoption of e-filing across the state
- **Develop** standards incorporating NIEM and Electronic Court Filing 4.0 and future releases.
- **Establish** an E-Filing Service Provider (EFSP) certification process
- **Develop a Roadmap** for an e-filing deployment strategy





# Workstream Deliverables

- Statewide E-Filing RFP (posted 2017)
- Intend to Award issued for 3 vendors
  - MSAs executed by 2 (JTI and ImageSoft)
- Roadmap:
  - E-Filing Service Provider (EFSP) selection/certification process
  - E-Filing deployment strategy, approach, and branch solutions/alternatives (BCP)
- Recommendations on NIEM/ECF standards



# Thank You!

**Hon. Sheila Hanson – Sponsor**  
**Mr. Robert Oyung – (Former) Sponsor**  
**Mr. Snorri Ogata – Court Lead**  
**Mr. Edmund Herbert – Project Manager**

Hon. Jeffrey Barton (San Diego)	Hon. Mark Hood (Monterey)
Hon. Aaron Persky (Santa Clara)	Ms. Tarah Vadini (Los Angeles)
Mr. Chris Stewart (Sacramento)	Mr. Paras Gupta (Monterey)
Mr. Brett Howard (Orange)	Ms. Mary Davis (San Bernardino)
Ms. Nancy Eberhardt (San Bernardino)	Mr. Edward Ojeda (Orange)
Mr. Mike Roddy (San Diego)	Mr. Anh Tran (San Joaquin)
Mr. Rick Walery (San Mateo)	Mr. Edmund Herbert (JCC)
Ms. Heather Pettit (JCC)	Mr. Patrick O'Donnell (JCC)

# Comments and Action

- Discussion?
- **Action Requested:**  
The workstream requests approval to sunset the E-Filing Workstream.



## DISCUSSION ITEM

# Item 5. 2020 Annual Agenda Planning

- Hon. Sheila F. Hanson, Chair
- Ms. Camilla Kieliger, Judicial Council, Information Technology
- Mr. Richard Blalock, Judicial Council, Information Technology

Proceed to the next slide for this item.

# Governance



# Annual Agenda development

- Annual Agenda = ITAC's workplan
- Can be revised to add or amend initiatives
- Executive Sponsors and Chairs report back to ITAC

## Steps involved:

1. 2020 draft initiated today
2. Finalize at December 2 meeting
3. Annual Agenda presented to JCTC for review and approval
4. Final agenda posted to branch website

# 2019 Accomplishments

## Completed:

- Rules & Policy/Joint Appellate Technology Subcommittee objectives
- Tactical Plan 2019-2020
- Digital Evidence Ph1 (*Phase 2 to be initiated*)
- E-Filing Strategy (*to be operationalized*)
- SRL E-Services (*pilot; to be operationalized*)
- Video Remote Interpreting (VRI) (*to be operationalized*)

## In Progress (nearing completion):

- Futures: Intelligent Chat (*pilot; to be operationalized*)
- Futures: Remote Video (*pilot; to be operationalized*)
- Identity & Access Management (*to be operationalized*)

# Continuing workstream initiatives

## In progress:

1. Futures: Voice-to-Text (*Possibilities/Proof of Concept (PoC)*)
2. IT Community Ph1 (*Possibilities*)
3. Data Analytics (*Possibilities/Policy/Pilot*)
4. Disaster Recovery (*Policy/Pilot*)
5. Digital Evidence: Management (*Policy/Pilot*)
6. Branchwide Information Security Roadmap (*Possibilities/Policy*)

## To be initiated:

7. Online Dispute Resolution (*Possibilities*)



# Potential 2020 Annual Agenda items

## Continuing Workstreams:

1. Futures: Voice-to-Text (Ph1)
2. Branchwide Information Security Roadmap
3. Data Analytics
4. Disaster Recovery Pilot
5. IT Community (Ph1)
6. Digital Evidence: Management (Ph2)
7. Online Dispute Resolution (not yet initiated)

## Subcommittees:

10. Rules & Policy Subcommittee
11. Ad Hoc Subcommittee for Remote Video Rules & Legislation?

## New:

8. Tactical Plan 2021-2022
9. OTHER needs?

# Considerations

Workstream and subcommittee leads, ITAC members and CIO community to **review objectives:**

- **Scope:** Define category (Possibilities, PoC, Pilot, Policies)
  - Are objectives clear?
  - Are the expected deliverables clear?
  - Can objectives be achieved within the time frame?
- **Sourcing:** Assess resource needs
  - Can we get the expertise we need?
  - Are funds required?
  - Can PoC/Pilot courts be identified?
- **Selection:** Prioritize and select Annual Agenda initiatives

# Next steps

- Engage with workstream & subcommittee leads to update objectives
- Prepare redlines for Executive Sponsor and Chair presentation at the December 2 ITAC meeting
- Reach out to CIO community to gather input and feedback for ITAC's consideration
- Gather input from ITAC members
- Distribute proposed annual agenda for ITAC consideration and action on December 2

**Thank you!**

