



# JUDICIAL COUNCIL OF CALIFORNIA

INFORMATION TECHNOLOGY  
ADVISORY COMMITTEE

[www.courts.ca.gov/itac.htm](http://www.courts.ca.gov/itac.htm)  
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## INFORMATION TECHNOLOGY ADVISORY COMMITTEE

### NOTICE AND AGENDA OF OPEN MEETING

Open to the Public (Cal. Rules of Court, rule 10.75(c)(1) and (e)(1))  
THIS MEETING IS BEING CONDUCTED BY ELECTRONIC MEANS  
THIS MEETING IS BEING RECORDED

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**Date:** May 21, 2020  
**Time:** 12:00 p.m. to 1:00 p.m.  
**Connection Info:** <https://jcc.granicus.com/player/event/915?>

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Meeting materials will be posted on the advisory body web page on the California Courts website at least three business days before the meeting.

Members of the public seeking to make an audio recording of the meeting must submit a written request at least two business days before the meeting. Requests can be e-mailed to [itac@jud.ca.gov](mailto:itac@jud.ca.gov).

Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order.

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#### I. OPEN MEETING (CAL. RULES OF COURT, RULE 10.75(C)(1))

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##### Call to Order and Roll Call

##### Approval of Minutes (Action Required)

Approve minutes of the following Information Technology Advisory Committee meetings:

- April 20, 2020

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#### II. PUBLIC COMMENT (CAL. RULES OF COURT, RULE 10.75(K)(1))

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This meeting will be conducted by electronic means with a listen only conference line available for the public. As such, the public may submit comments for this meeting only in writing. In accordance with California Rules of Court, rule 10.75(k)(1), written comments pertaining to any agenda item of a regularly noticed open meeting can be submitted up to one complete business day before the meeting. For this specific meeting, comments should be e-mailed to [itac@jud.ca.gov](mailto:itac@jud.ca.gov). Only written comments received by **12 p.m. on May 20** will be provided to advisory body members prior to the start of the meeting.

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#### III. REPORTS AND POSSIBLE ACTION ITEMS (ITEMS 1-6)

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Item 1

**Chair's Report**

Presenter: Hon. Sheila F. Hanson, Chair

**Item 2**

**Judicial Council Technology Committee (JCTC) Update**

Update on activities and news coming from this internal oversight committee.

Presenter: Hon. Kyle S. Brodie, Chair, JCTC

**Item 3**

**Branch Budget Update**

Receive an update on the branch budget and technology funding priorities for both FY2020-2021 and FY2021-2022.

Presenter: Ms. Heather Pettit, Chief Information Officer

**Item 4**

**Futures Commission Directive: Intelligent Chat for Self Help Services – Status and Final Report (Action Requested)**

Review and discuss the executive summary and draft report to the Judicial Council on the potential of a pilot project using intelligent chat technology to provide information and self-help services. Decide the report's readiness to recommend to the Judicial Council Technology Committee for acceptance and submission of the report to the Judicial Council.

Presenters: Hon. Michael Groch, Workstream Executive Sponsor  
Mr. John Yee, Enterprise Architect, Information Technology

**Item 5**

**Comments and Questions Regarding Written Workstream and Subcommittee Reports**

**Futures Commission Directive: Voice-to-Text Language Services Outside the Courtroom**

Hon. James Mize, Executive Sponsor

**Futures Commission Directive: Remote Video Appearances for Most Non-Criminal Hearings**

Hon. Samantha Jessner, Executive Sponsor

**Tactical Plan for Technology Update Workstream**

Hon. Sheila F. Hanson, Executive Sponsor

**Identity and Access Management Strategy Workstream**

Mr. Snorri Ogata, Executive Sponsor

**Digital Evidence: Rules, Technology, and Pilot Evaluation**

Hon. Kimberly Menninger, Executive Sponsor

**Data Analytics: Assess and Report**

Hon. Tara Desautels and Mr. David Yamasaki, Executive Sponsors

**Disaster Recovery Initial Pilot and Knowledge Sharing**

Mr. Paras Gupta, Executive Sponsor

**Online Dispute Resolution (ODR): Research Workstream**

Hon. Julie Culver, Executive Sponsor

**Branchwide Information Security Roadmap Workstream**

Hon. Donald I. Segerstrom and Mr. Brian Cotta, Executive Sponsors

**Remote Video Appearances in Criminal Proceedings: Research Sponsor TBD**

**Rules & Policy Subcommittee**

Hon. Peter Siggins, Chair

**Joint Ad Hoc Subcommittee: Remote Video Appearances in Civil Proceedings**

Hon. Peter Siggins, Co-Chair

**Item 6**

**Facilities Workgroup Update**

Receive an update on the Facilities Workgroup's progress in modernizing the California Trial Court Facilities Standards document, including an overview of the next steps.

Presenter: Mr. Richard Blalock, Senior Business Systems Analyst, Information Technology

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**IV. ADJOURNMENT**

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**Adjourn**

Upcoming ITAC Meetings:

- June 5 (videoconference)
- August 3 (in person)
- October 2 (videoconference)
- December 7 (in person)