



Judicial Council of California . Administrative Office of the Courts

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REPORT TO THE JUDICIAL COUNCIL

For business meeting on: December 13, 2011

Title	Agenda Item Type
Equal Access Fund: Distribution of Funds for Partnership and IOLTA-Formula Grants	Action Required
Rules, Forms, Standards, or Statutes Affected	Effective Date
N/A	December 13, 2011
Recommended by	Date of Report
State Bar Legal Services Trust Fund Commission	November 23, 2011
Hon. Ellen Pirie, Cochair	Contact
David Lash, Cochair	Bonnie Rose Hough, 415-865-7668 bonnie.hough@jud.ca.gov

Executive Summary

As stated in its report on the distribution of Equal Access Fund Partnership and IOLTA-Formula Grants, the State Bar Legal Services Trust Fund Commission requests that the Judicial Council approve the distribution of \$1,620,000 in Partnership Grants and \$14,580,000 in IOLTA-Formula Grants for 2011–2012, according to the statutory formula in the state Budget Act, and approve the commission’s findings that the proposed budget of each individual grant complies with statutory and other guidelines.

Recommendation

The Legal Services Trust Fund Commission recommends that the Judicial Council approve the distribution of \$14,580,000 in IOLTA-Formula Grants for 2011–2012 according to the terms of the state Budget Act, and approve the commission’s findings that the proposed budget of each individual grant complies with statutory and other guidelines.

It further recommends that the Judicial Council approve the allocation of \$1,620,000 in Equal Access Fund partnership grants for distribution to the following legal services agencies for programs conducted jointly with courts to provide legal assistance to self-represented litigants:

Asian Pacific American Legal Center

Asian Language Self-Help Family Law Workshops (Orange)\$45,000

Bay Area Legal Aid

Housing Law Clinic (Contra Costa)\$80,000

California Rural Legal Assistance

Landlord/Tenant Pro Per Clinic (Stanislaus)\$70,000

Central California Legal Services, Inc.

Fresno County Elder Abuse Access to Justice Partnership\$80,000

Tulare County Elder Abuse Protection Partnership\$55,000

Contra Costa Senior Legal Services

Senior Self-Help Clinic.....\$25,000

East Bay Community Law Center

Consumer Law Clinic (Alameda)\$45,000

Elder Law and Advocacy

Imperial County Bilingual Conservatorship/Guardianship Clinic.....\$50,000

Family Violence Law Center

Alameda County Domestic Violence Self-Representation Assistance\$25,000

Greater Bakersfield Legal Assistance, Inc.

Kern County Orders Project\$65,000

Legal Aid Foundation of Los Angeles

Santa Monica Self-Help Legal Access Center\$45,000

Legal Aid Foundation of Santa Barbara County

Legal Resource Center in Lompoc\$60,000

Legal Aid of Marin

Unlawful Detainer/MSC Calendar Assistance.....\$50,000

Legal Aid Society of Napa Valley

Small Claims Assistance Project\$25,000

Legal Aid Society of Orange County

Central Justice Center Self-Help Center	\$55,000
Limited Conservatorship Clinic	\$30,000

Legal Aid Society of San Diego, Inc.

Civil Harassment Temporary Restraining Order Clinic (East County)	\$40,000
Unlawful Detainer Assistance Program (South County)	\$55,000

Legal Aid Society of San Mateo County

San Mateo County Landlord/Tenant Clinic	\$40,000
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Legal Assistance for Seniors

Partnership to Assist Guardianship Litigants (Alameda)	\$55,000
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Legal Services of Northern California

Unlawful Detainer and Civil Harassment Mediation Project (Shasta)	\$25,000
Mother Lode Pro Per Project (Amador, Calaveras, El Dorado, Placer)	\$58,000
Restraining Order Clinic (Solano)	\$35,000
Consumer Assistance Clinic (Yolo).....	\$50,000

Neighborhood Legal Services of Los Angeles County

San Fernando Civil Harassment Project	\$30,000
San Gabriel Valley Self-Help Legal Access Center	\$80,000

Pro Bono Project Silicon Valley

Family Court Settlement Project (Santa Clara)	\$45,000
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Public Law Center

Orange County Courthouse Guardianship Clinic	\$35,000
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Public Service Law Corporation of Riverside County

Inland Empire Expungement Project.....	\$50,000
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San Diego Volunteer Lawyer Project

North County Civil Harassment Restraining Order Clinic	\$60,000
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San Francisco Bar Volunteer Legal Services

Family Law Assisted Self-Help (FLASH) Project	\$47,000
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Senior Citizens' Legal Services

Conservatorship and Elder Abuse Project (Santa Cruz, San Benito)	\$40,000
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Watsonville Law Center

Language Access to Court Project (Santa Cruz).....\$70,000

Total\$1,620,000

The text of the commission’s report and its attachments are found at pages 7–56.

Previous Council Action

The Judicial Council has approved the proposed distribution for each of the past 11 years based on the recommendations of the Legal Services Trust Fund Commission.

Rationale for Recommendation

For the last 11 years, the state Budget Act has contained a provision for the allotment of \$10 million to an Equal Access Fund “to improve equal access and the fair administration of justice.” (Sen. Bill 87; Stats. 2011, ch. 33, pp. 17–21. Sen. Bill 870; Stats. 2010, ch. 712, pp. 21–25. Assem. Bill 4X 1; Stats. 2009, ch. 1, pp. 18–22; Stats. 2008, ch. 268, pp. 32–36; Stats. 2007, ch.171, pp. 40–42; Stats. 2006, ch. 47, pp. 26–30; Stats. 2005, ch. 38, pp. 9–11; Stats. 2004, ch. 208, pp.16–17; Stats. 2003, ch. 157, pp. 11–12; Stats. 2002, ch. 379, pp. 30–31; Stats. 2001, ch. 106, pp. 73–74; Stats. 2000, ch. 52, pp. 78–79; Stats. 1999, ch. 50, pp. 55–56.)

In 2005, the Uniform Civil Fees and Standard Fee Schedule Act was approved by the Legislature and the Governor. That act established a new distribution of \$4.80 per filing fee to the Equal Access Fund. The estimated revenue from filing fees for the fund is \$5.7 million per year. Those revenues have been collected by the trial courts since January 2007.

The Budget Act requires the Judicial Council to distribute the Equal Access Fund monies to legal services providers through the State Bar Legal Services Trust Fund Commission. The State Bar created the commission to administer the law regulating attorneys’ interest-bearing trust accounts (IOLTAs). (Bus. & Prof. Code, § 6210 et seq.; State Bar Rules Regulating Interest-Bearing Trust Fund Accounts for the Provision of Legal Services to Indigent Persons, rule 4.)

The Budget Act states that “[t]he Judicial Council shall approve awards made by the commission if the council determines that the awards comply with statutory and other relevant guidelines. . . . The Judicial Council may establish additional reporting or quality control requirements. . . .”¹ All recipients of partnership grants conduct an annual evaluation of the effectiveness of the programs, which are required to submit their evaluation results to the commission by March 1, 2013.

¹ The Budget Act language is attached in the commission’s report, at page s 34-37.

Under the Budget Act, the Chief Justice, as Chair of the Judicial Council, appoints one-third of the voting members to the commission—five attorney members and two public members, one of whom is a court administrator. The Chief Justice also appoints three nonvoting judges to the commission—two trial court judges and one appellate justice. (The membership roster is attached in the commission’s report at pages 38–41.)

There are two grant programs, IOLTA-Formula grants and partnership grants. The Budget Act provides that 90 percent of the funds be distributed to legal services agencies according to a statutory formula (the IOLTA-Formula grants). The remaining 10 percent of the funds are to be distributed as partnership grants to legal services programs for projects conducted jointly with the courts to provide legal assistance to self-represented litigants. The process for choosing the legal services programs to receive these partnership and IOLTA-Formula grants is stated in the commission’s report at pages 11–18.

Distributing the funds to the commission will allow it to carry out the terms of the Budget Act and put the partnership grant funds into the hands of legal services providers that will enter into joint projects with the courts to provide legal assistance to self-represented litigants. The fiscal year for these grants commences January 1, 2012.

The commission’s report on the allocation of the Equal Access Fund shows that the commission has followed the statutory requirements and the additional criteria proposed in a report to the Judicial Council at its August 1999 meeting.

Comments, Alternatives Considered, and Policy Implications

The recommendations have been approved by the Legal Services Trust Fund Commission as required by law. The statutory scheme does not contemplate public comment.

There are no viable alternatives to distributing the funds according to the recommendations of the Legal Services Trust Fund Commission. The Budget Act requires the council to approve the distribution if it finds that the statutory and other relevant guidelines are met.

Implementation Requirements, Costs, and Operational Impacts

Partnership grants will require the courts that have elected to participate in joint projects with local legal services providers to cooperate in the manner proposed in their grant applications.

AOC staff will work with the staff of the Legal Services Trust Fund Commission to oversee administration of the Equal Access Fund, including fulfillment of requirements for reports on the commission’s administration of the fund. Staff will also provide support to the commission (including the one-third of its members appointed by the Chief Justice) to facilitate administration of the Equal Access Fund.

The recommendation contained in this report will have no direct fiscal effect on the courts; nevertheless, the courts will indirectly benefit from assistance provided to self-represented

litigants. AOC staff support will be covered by the provision for administrative costs in the Budget Act appropriation.

Relevant Strategic Plan Goals and Operational Plan Objectives

This recommendation helps implement Goal 1 of the Judicial Council's strategic plan, Access, Fairness, and Diversity, by increasing representation for low-income persons.

Attachments

1. Attachment A: Report of the State Bar Legal Services Trust Fund Commission



THE STATE BAR OF CALIFORNIA

LEGAL SERVICES TRUST FUND PROGRAM

180 HOWARD STREET, SAN FRANCISCO, CALIFORNIA 94105-1617

TELEPHONE: 415-538-2252; FAX: 415-538-2529

Stephanie L. Choy
Managing Director
415-538-2249

Lorna Choy
Sr. Grants Administrator
415-538-2535

Denise Teraoka
Grants Administrator
415-538-2545

Daniel Passamaneck
Grants Administrator
415-538-2403

Robert G. Lee
Sr. Accountant
415-538-2009

DATE: November 4, 2011

TO: Members of the Judicial Council

FROM: David Lash, Co-Chair
Ellen Pirie, Co-Chair
Legal Services Trust Fund Commission

Stephanie Choy, Managing Director
Legal Services Trust Fund Program

SUBJECT: Distribution of Equal Access Fund Grants – 2011-12 Grant Year

EXECUTIVE SUMMARY

Since 1999, the Judicial Council (the “Council”) budget has included the Equal Access Fund (“EAF”) to provide grants for free legal assistance to indigent Californians. These grants are made through the Legal Services Trust Fund Commission of the State Bar of California (the “Commission”).

In 1999, the Judicial Council took action to implement this Fund, adopting procedures for the Chief Justice to appoint a third of the members of the Commission and approving the award of grants. The Council has approved the award of grants each subsequent year since 1999.

Each year the Equal Access Fund is distributed in two parts: 1) 90% of the funds are distributed according to the statutory Interest on Lawyers’ Trust Accounts (“IOLTA”) formula; and, 2) 10% of the funds are distributed as discretionary grants for joint projects between court and legal service programs to make legal assistance available to pro per litigants.

IOLTA Formula Grants: The \$17,999,997 in IOLTA-formula Grants allocated for the 2010-11 grant year has funded a wide range of legal services for low-income Californians. These grant funds were allocated according to a formula set forth in the IOLTA statute (Business & Professions Code sections 6210 et seq.) and pursuant to established procedures for determining eligibility and administering grants. Two categories of legal services providers are eligible for grants: “Qualified Legal Services Projects” and “Qualified Support Centers.” A system of grant application, budget review, performance reports, and on-site visits is used to monitor compliance with grant requirements.

Partnership Grants: The \$2 million in Partnership Grants for 2010-11 (calendar year 2011) funded 33 projects to enhance the ability of unrepresented litigants to pursue justice in civil courts across California.

For each of the past 12 years, the Commission presented the Council with recommendations for approval of IOLTA-formula grants prior to the start of the grant year, and then separately presented recommendations for Partnership Grants a few months later. This year, because of the protracted process of passing the Budget Act and the time needed to address the reductions in allocations to the Judicial branch, the Commission determined, with the input and approval of the Administrative Office of the Courts, to implement a new schedule for administration of both categories of 2011-12 EAF grants.

Therefore, this report provides recommendations for both IOLTA-formula and Partnership Grants for consideration and approval at your December meeting. Requests for proposals for Partnership Grants were distributed on July 31, 2011, and the Commission made tentative grant awards on September 23, 2011. Completed IOLTA-formula budget proposal packages were due in the Trust fund office on September 16. These proposals were analyzed by Trust Fund staff and Eligibility and Budget Committee members. On November 4, the Commission took action on budget approval of IOLTA-formula grants and finalized its recommendations of approval for Partnership Grants.

We now request the Council approve the distribution of both the 2011-12 IOLTA-formula and Partnership Grants, as follows:

IOLTA-Formula Grants. It is now timely and appropriate for the Council to approve the distribution of the IOLTA-formula Grants for 2011-12 in the total amount of \$14,580,000, which amount includes the Basic Budget act allocation and projected filing fees pursuant to the Budget Act of 2011, and filing fee revenues excess of 2010 projections.

The Commission identified eligible or provisionally eligible legal services providers and calculated the appropriate allocation of 2011-2012 Equal Access Fund grants in accordance with the IOLTA statute, and the Commission has approved the Equal Access Fund Budgets proposed by the grantees. Assuming the Council provides its requested approval of the of 2011-2012 Equal Access Fund grants at its December 2011 meeting, Trust Fund staff will work with the Administrative Office of the Courts to facilitate the distribution of grant funds.

Partnership Grants. It is also timely and appropriate for the Council to approve the Commission's recommendations for 2011-12 Partnership Grants for 2011-2012. These grants are only available to programs already eligible for IOLTA funding, and are discretionary grants awarded after a careful review and analysis of grant proposals based on established criteria. Partnership grants will, upon approval, be distributed

to approved projects that have completed documentation as early in 2012 as practicable. A list of the proposed grantees and a description of the successful proposals can be reviewed at Attachment A.

INTRODUCTION – THE BUDGET ACT

The Equal Access Fund, initially created by the Budget Act of 1999, has been continued in each Budget Act subsequently, including the 2011 Budget Act. Under the Budget Act, the basic Equal Access Fund is allocated to the Council, to be distributed in grants to legal services providers through the Commission. The budget control language establishes two kinds of grants: IOLTA-Formula Grants and Partnership Grants. The budget also provides for funds for the cost of administration.

In 2005, the basic Equal Access Fund budget allocation was supplemented by the Uniform Civil Fees and Standard Fee Schedule Act, approved by the Legislature and the Governor. That Act established a new distribution to the Equal Access Fund of \$4.80 per filing fee.

The Budget Act also applied the State Appropriation Limit (“SAL”) to the Judiciary Budget for the first time in 2006, and then again in 2007 and 2008. No SAL was available in 2009, 2010, or 2011. Additional filing fee revenue per amendment was received in the amount of \$769,043 for the upcoming grant year. At the same time, unfortunately, the budgetary allocation was decreased by slightly more than 6.8% for the upcoming grant year. The Commission is mindful of the scarcity of resources for the entire Judicial Branch, and is appreciative of the Council’s support of the Equal Access Funds to provide critical legal help to indigent people.

Based on the foregoing, total projected grant year income available for distribution in 2011-2012, is as follows:

The sum of (a) the basic budgetary allocation of \$9,311,344 pursuant to the Budget Act of 2011 as adjusted for across-the-board cuts, (b) projected 2010-2011 filing fee revenue of \$5.5 million, (c) undistributed prior-year filing fee revenue of \$689,235, and (d) undistributed past investment income of \$303,013, additional filing fee revenue per amendment of \$769,043, and grant funds returned unspent of \$5,007, together all result in an aggregate estimated 2011-2012 Equal Access Fund total of \$16,577,642. This amount is only an estimate, and at this time we recommend a distribution of \$16,200,000 in 2011-2012. Any amount collected in excess of this amount will be distributed in the 2012-2013 grant year.

Distribution will be pursuant to the language of the Budget Act:

- Ninety percent of the grant funds are to be distributed to IOLTA-eligible legal services providers according to a formula set forth in California’s Interest on Lawyer Trust Accounts (“IOLTA”) statute. Funds available for this category of grants, called “IOLTA-Formula Grants,” equal \$14,580,000.

- Ten percent of the grant funds are set aside for Partnership Grants to IOLTA-eligible legal services providers for “joint projects of courts and legal services programs to make legal assistance available to pro per litigants.” Funds available for Partnership Grants equal \$1,620,000.
- Administrative costs, in a total amount up to \$812,500, are shared between the Council and the Commission.

(The 2011-2012 budget control language is attached as Attachment B.)

The Chief Justice continues to appoint one-third of the members of the Commission, plus three judicial advisors. All of them participate actively in the Commission’s work, with each serving or having served on one of its three standing committees. (Attachment C is a roster of Commission members and the Committees of the Commission.)

THE LEGAL SERVICES GRANT PROGRAM

For each year of the Equal Access Fund, the budget control language has provided for the funds to be distributed “to qualified legal services projects and support centers as defined in sections 6213 through 6215 of the Business and Professions Code.” Those provisions of the IOLTA statute establish the basic eligibility requirements for these two categories of organizations that are entitled to receive funding:

- “Legal Services Projects,” which have as their primary purpose the provision of legal services in civil matters directly to indigent clients without charge. [Business and Professions Code, §6213(a)]
- “Support Centers,” which provide statewide back-up assistance – training, technical assistance and advocacy support – to the legal services projects. [Business and Professions Code, §6213(b)]

The fund helps the most vulnerable Californians when they face critical, life-changing legal issues affecting their basic needs, their safety, and their security – issues such as elder abuse, domestic violence, family support, housing or access to needed health care. Among those served are indigent people, the working poor, children, people who live in isolated rural areas, veterans, those with limited English proficiency, abused women, people with disabilities and the frail elderly.

In March 2005, the Council submitted an extensive report to the Legislature evaluating the efficiency and effectiveness of the first five years of use of these funds. The report concluded that “nonprofit legal aid providers have efficiently and effectively used their grants to provide legal assistance to some of the most vulnerable Californians, but that

there remains a tremendous unmet need.” The report included the following key findings:

- The Equal Access Fund improves the lives of vulnerable Californians.
- Thoughtful and innovative delivery systems have been implemented to stretch Equal Access Fund dollars and maximize services to clients.
- The Equal Access Fund strengthens, expands, and is efficiently incorporated into the legal aid delivery system.
- The Equal Access Fund creates strong partnerships between the courts and nonprofit legal aid providers that benefit low-income litigants, the judicial system, and the public at large.
- Despite the gains, significantly more funding is necessary to serve California’s unrepresented litigants.

In this current economy, legal service organizations are reporting increased need, and more dire need, among their service populations. At the same time, the legal aid organizations are faced with decreases in revenue – from IOLTA, local government, foundations, law firms and individual giving. Thus, the recommendations from the Council’s 2005 report resonate now more than ever: The Equal Access Fund is a critical and integral part of the statewide legal aid network serving low-income people; additional funding is needed to expand court-based self-help centers; and ongoing evaluation is needed to continue to improve the delivery of legal assistance to low-income and marginalized Californians.

ELIGIBILITY AND DISTRIBUTION

All grantees must be not for profit corporations, must maintain quality control procedures approved by the commission, and must meet minimum levels of funding and services that are set out in the statute. [Business and Professions Code, §§6214-6215]

The requirements regarding eligibility and use of funds are reflected in regulating rules and grant conditions approved by the State Bar Board of Governors and incorporated into a written agreement with each grant recipient. To monitor compliance with these requirements, the commission administers a system of grant reporting and oversight that includes written reports, regular telephone contact and on-site visits.

Oversight begins with the annual application for funding. The application includes extensive information about the legal services provider’s activities and services, accompanied by an annual financial statement that must be audited (or reviewed if gross expenditures are less than \$500,000) by an independent certified public accountant. Following the commission’s determination of eligibility and allocation of IOLTA-Formula Grant amounts, each applicant submits a proposed budget for use of the funds, with a narrative description of the services to be provided and how the efficacy and impact of those services will be measured and maximized. The commission reviews these budgets to ensure that they comply with the requirements described

above before any funds are actually distributed. Subsequently grant recipients provide written reports of their expenditure of grant funds, services provided, and clients or customers served.

On-site visits are used in tandem with review of the application documentation, budgets, and evaluation reports to monitor compliance with the statutory requirements and grant conditions as well as to evaluate provider effectiveness and monitor the provider's fiscal practices for the handling of grant funds. Teams of staff, sometimes joined by commission members, conduct these visits on a three-year cycle.

IOLTA-Formula Grants. Legal services providers have used the IOLTA-Formula Grants for a wide range of services and activities that reflect both the legal needs of poor people and the special strengths of the participating programs. A substantial share of the efforts funded by these grants has been aimed at legal needs of children (adoptions, guardianships and children's access to health care, for example) or the elderly (abuse cases, nursing home evictions, home equity fraud). IOLTA-Formula Grants have also supported efforts to address the needs of families, including a range of services to help overcome barriers to self-sufficiency and make welfare-to-work a reality. Others focus on populations that are particularly at risk, such as people with disabilities, the homeless, or victims of human trafficking.

The Budget Act requires 90 percent of the Equal Access Fund to be distributed to qualified organizations in the same way as the IOLTA funds, consistent with sections 6216 through 6223 of the Business and Professions Code, for IOLTA-Formula Grants. Business and Professions Code section 6216 establishes the formula by which funds for IOLTA-Formula Grants are allocated:

- Fifteen percent of the grant money is reserved for Support Centers and is divided among those centers equally.
- Eighty-five percent of the funds is allocated by county based on poverty population, and then divided up within each county among Legal Services Projects based on the amount each such project spent in the prior calendar year providing free legal services to the indigent in that county. Programs that utilize volunteers as their principal means of delivering legal services share an additional allocation in each county where they so qualify.

The IOLTA statute also addresses the use of funds by recipient organizations. Qualified Legal Services Projects must use grants to provide free civil legal services to indigent persons in the counties for which the funds are allocated. In addition, Legal Services Projects shall make extra efforts to increase services to especially disadvantaged and underserved client groups within their service areas. Qualified Support Centers must publicize the availability of their services and demonstrate that they actually provide legal support to qualified Legal Services Projects on a statewide basis. [Business and Professions Code §§6218, 6220, 6221, 6223.]

Partnership Grants. Since its inception in 1999, 10% of the Equal Access Fund has been set aside annually in the Budget Act for a competitive grants program for projects that work with local courts to help provide legal services for self-represented litigants. In 2011, 33 projects throughout California are receiving \$2 million in total Partnership Grants, in grant sums from \$25,000 to \$145,000. Only recipients of IOLTA and IOLTA-Formula Grants are eligible to apply for these grants, which are awarded to maximize the impact of this funding across areas of legal need, population types, and geographical regions. In the 2011-12 grant cycle, \$1.62 million will be available for Partnership Grants.

The Partnership Grants process begins with evaluation of proposals by Legal Services Trust Fund Program staff and a committee of the Commission. This evaluation encompasses several criteria, including but not limited to ensuring the impartiality of the services, providing meaningful referrals, assurances of program effectiveness and fiscal stability. Partnership Grants are considered “seed money” to encourage new projects; consequently, grants for ongoing projects have in the past been reduced significantly after three years of Partnership funding, and have generally been terminated after five years, unless extraordinary conditions dictate to the contrary, as defined by written commission protocols. Funding is provided on a calendar year basis. The Request for Proposals for Partnership Grants projects for calendar year 2012 was issued on July 11, 2011. The Request for Proposals at Attachment D sets forth selection criteria and describes the selection process.

Selection Criteria

The Budget Act contains four essential elements for Partnership Grants:

- Recipients must be organizations that are eligible for a Legal Services Trust Fund Program grant.
- The funds must be granted for joint projects of legal services programs and courts.
- The services must be for “indigent persons” as defined in the Trust Fund Program statute.
- The services must be for self-represented litigants.

We began this grant-making process by reviewing these criteria among commission members, court staff, legal services program directors, and AOC and commission staff. This group concluded, and the commission concurred, that it was important to give courts and legal services programs considerable latitude to develop effective models to address their particular needs and resources. The commission made a commitment in the RFP for each round of grants to fund a range of projects to address different needs. Therefore, projects are located in both urban and rural areas, in larger and smaller

counties, address different areas of law, and are comprised of both new and continuing projects.

In 2008, the Partnership Committee of the Trust Fund Commission reviewed Partnership grant policies and priorities, and after careful consideration, affirmed most of those policies, with a few minor changes. The committee expressly recognized the critical role that some Partnership-funded projects have assumed in some regions where fundraising continues to be an extraordinary challenge and alternative resources do not exist. Therefore, the committee and its advisors chose to soften their practice of strict weaning from funding and termination of funding after five years, where exceptional and compelling circumstances so dictate, particularly in rural areas or where disasters have struck. Since that time, deteriorating economic conditions have reinforced the wisdom of this determination. This policy has therefore been continued to the present grant cycle.

Consequently, while this year's grantees include some new projects and first-time programs, there is also one project that is being funded to continue services beyond its fifth year of service. This project serves a populous, yet seriously under-resourced, area with significant rural components. The commission has requested that staff advise this project that this continuation of funding is exceptional and should not be anticipated in future years.

As in past years, we sought and received proposals that span a wide range of substantive, procedural, technical and programmatic solutions. All are required to provide the following:

- A letter of support from the applicable court's presiding judge.
- Written agreements between the legal services programs and the courts. As part of the grant process, we require recipients to develop a Memorandum of Understanding with the cooperating court indicating how the joint project, the court, and any existing self-help center, including the family law facilitator (as appropriate), will work together.
- A plan for an appropriate level of direct supervision of paralegals and other support staff by a qualified attorney.
- A plan to anticipate and meet the needs of litigants who are not within the legal services provider's service area or are ineligible for their services. While this can be a challenge for organizations with limited funding, a number of applicants have developed collaborations with other legal services providers that facilitate a broad availability of services.
- A plan to address the needs of unrepresented litigants who do not meet the financial eligibility requirements (e.g., by providing general information in the form of local information sheets, videos, workshops, etc.).

- A clearly stated policy regarding administration of financial eligibility standards, and established protocols to observe that policy.
- Protocols to minimize conflicts of interest, or to address them as needed, including: resources available to individuals who cannot be served for any reason; the relationship between the provider and the pro per litigant; and other similar issues.
- A plan for project continuity, including efforts to identify and secure additional funding within three years and to be free of Partnership support after five years.
- A multi-phase evaluation plan including such components as surveys, interviews, focus groups, courtroom observations, or file reviews, with a commitment to report on both qualitative and quantitative project results within three months of the end of the grant year.

Because all recipients of the Partnership Grants are organizations that already receive IOLTA Grants and IOLTA-Formula Equal Access Fund Grants through the Legal Services Trust Fund Program, they are already subject to requirements for oversight and reporting that are in place. The commission has also developed additional reporting requirements and evaluation procedures to apply specifically to the work to be done under these additional grants. Grantees are provided with special training and assistance in developing and executing evaluation plans.

Review and Selection Process

All members of the Legal Services Trust Fund Commission as well as the three non-voting judge advisors assigned by the Chief Justice participate actively in the commission's work, with each serving on one of its three standing committees, which include the Eligibility and Budgets and Partnership Grants committees.

The Partnership Grants Committee is responsible for evaluating the Partnership Grant proposals and recommending proposals for funding to the full commission. (The judges participate fully – and vote – during committee considerations; they participate fully but do not vote in full commission deliberations.)

Committee members were each assigned primary review responsibility for three or four applications, and were then divided into evaluation “teams” with a Trust Fund Program staff member providing background and conducting any necessary follow-up.

Committee members completed an evaluation form (Attachment E) to ensure that each proposal met the basic requirements and that key issues had been addressed by the cooperating court. The form also provided a structure for evaluating how well each proposal met a set of thirteen discretionary criteria that together give a broad but accurate picture of program strategy and organization.

After completing these individual reviews, committee members met in evaluation teams to discuss specific concerns or issues with respect to any specific project. The full committee then met on September 9, 2011 to select successful proposals and settle upon tentative allocations based on individual and subcommittee evaluations. Staff contacted programs tentatively scheduled to receive significantly less than they had requested in their proposals, or that had been identified as candidates for receiving a share of funding conditional upon their undertaking specified activities, to ensure that proposed projects would still be viable under the suggested funding structure. These proposed grants, adjusted by staff pursuant to further investigations conducted after the meeting at the direction of the Partnership Grants Committee, were reviewed by the committee in conferences on September 23, 2011, prior to being presented to the commission for approval on November 4, 2011.

The commission is satisfied that all grant proposals represent well-conceived projects that warrant support with partnership grant funding.

Overview of Applications and Proposed Grants

For the \$1,620,000 of anticipated grant funds, the commission received 37 applications totaling \$2,241,232. The grant applications represent broad geographic diversity as well as diversity in substantive areas of law and the nature of services to be provided. We received proposals for refunding from 29 of the 33 projects funded last year, proposals for seven projects seeking first-time funding, and resumption of funding for one project that was previously funded but that has had a funding hiatus of several years during which it went through significant restructuring. Of the four projects that did not seek continuation funding, three were past their fifth year of Partnership Grant funding.

All of the 33 recommended grants involve collaboration between at least one legal services program and one court. Some are creative partnerships among multiple legal services programs, courts, and local community groups. Several propose to utilize technology to make services more accessible, though all would be located at or in close proximity to, the courthouse.

The recommended grants reflect a mix of geographic areas and of program types. All include a high quality of work to be performed, high demand for services, and innovative approaches to maximizing the impact of the grant. The commission is requesting your approval for the following grant awards:

ASIAN PACIFIC AMERICAN LEGAL CENTER	
Vietnamese Self-Help Centers and Family Law Workshops (Orange)	\$45,000
BAY AREA LEGAL AID	
Housing Law Clinic (Contra Costa)	\$80,000
CALIFORNIA RURAL LEGAL ASSISTANCE, INC.	
Landlord/Tenant & Small Claims Pro Per Clinic (Stanislaus)	\$70,000
CENTRAL CALIFORNIA LEGAL SERVICES, INC.	
Elder Abuse Access to Justice Partnership (Fresno)	\$80,000
CENTRAL CALIFORNIA LEGAL SERVICES, INC.	
Elder Abuse Protection Partnership (Tulare).....	\$55,000
CONTRA COSTA SENIOR LEGAL SERVICES	
Senior Self-Help Clinic	\$25,000
EAST BAY COMMUNITY LAW CENTER	
The Consumer Law Clinic (Alameda).....	\$45,000
ELDER LAW & ADVOCACY	
Imperial County Bilingual Conservatorship/Guardianship Clinic.....	\$50,000
FAMILY VIOLENCE LAW CENTER	
Domestic Violence Self-Representation Assistance (Alameda)	\$25,000
GREATER BAKERSFIELD LEGAL ASSISTANCE, INC.	
Orders Project in Kern.....	\$65,000
LEGAL AID FOUNDATION OF LOS ANGELES	
Santa Monica Self-Help Legal Access Center.....	\$45,000
LEGAL AID FOUNDATION OF SANTA BARBARA COUNTY	
Lompoc Legal Resources Center	\$60,000
LEGAL AID OF MARIN	
Unlawful Detainer/MSC Calendar Assistance	\$50,000
LEGAL AID OF NAPA VALLEY	
Small Claims Assistance Project.....	\$25,000
LEGAL AID SOCIETY OF ORANGE COUNTY	
Central Justice Center Self-Help Center	\$55,000
LEGAL AID SOCIETY OF ORANGE COUNTY	
Limited Conservatorship Clinic.....	\$30,000
LEGAL AID SOCIETY OF SAN DIEGO	
Civil Harassment Temporary Restraining Order Clinic (East County)	\$40,000
LEGAL AID SOCIETY OF SAN DIEGO	
Unlawful Detainer Program (South County)	\$55,000
LEGAL AID SOCIETY OF SAN MATEO COUNTY	
Landlord/Tenant Clinic	\$40,000
LEGAL ASSISTANCE FOR SENIORS	
Partnership to Assist Guardianship Litigants (Alameda)	\$55,000
LEGAL SERVICES OF NORTHERN CALIFORNIA	
Unlawful Detainer and Civil Harassment Mediation Project (Shasta)	\$25,000
LEGAL SERVICES OF NORTHERN CALIFORNIA	
Mother Lode Pro Per Project (Amador, Calaveras, El Dorado, Placer)	\$58,000
LEGAL SERVICES OF NORTHERN CALIFORNIA	
Restraining Order Clinic (Solano).....	\$35,000

LEGAL SERVICES OF NORTHERN CALIFORNIA	
Consumer Assistance Project (Yolo).....	\$50,000
NEIGHBORHOOD LEGAL SERVICES OF LOS ANGELES COUNTY	
San Fernando Civil Harassment Project	\$30,000
NEIGHBORHOOD LEGAL SERVICES OF LOS ANGELES COUNTY	
San Gabriel Valley Self-Help Legal Access Center.....	\$80,000
PRO BONO PROJECT SILICON VALLEY	
Family Court Settlement Project (Santa Clara)	\$45,000
PUBLIC LAW CENTER	
Courthouse Guardianship Project (Orange)	\$35,000
PUBLIC SERVICE LAW CORPORATION OF THE RIVERSIDE COUNTY BAR ASSOCIATION	
Inland Empire Expungement Project.....	\$50,000
SAN DIEGO VOLUNTEER LAWYER PROGRAM, INC	
North County Civil Harassment Restraining Order Clinic.....	\$60,000
SAN FRANCISCO BAR VOLUNTEER LEGAL SERVICES	
Family Law Assistance and Self-Help Project.....	\$47,000
SENIOR CITIZENS LEGAL SERVICES	
Conservatorship and Elder Abuse Project (Santa Cruz, San Benito).....	\$40,000
WATSONVILLE LAW CENTER	
Language Access to the Courts Project (Santa Cruz)	\$70,000
TOTAL:.....	\$1,620,000

NEXT STEPS: TRUST FUND COMMISSION AND JUDICIAL COUNCIL

Legal Services Trust Fund Commission. At its meeting on April 1, 2011, the Commission reviewed applications for eligibility and identified legal services providers that are eligible or provisionally eligible for grant awards from the Trust Fund Program in the 2011-12 grant year. That eligibility qualifies recipients to submit budgets for both Partnership and IOLTA formula EAF grants.

Based on the Budget Act and projected filing fee revenue, the commission has provided grantees with tentative IOLTA-formula Equal Access Fund grant allocation amounts. Based on these tentative amounts, each grant recipient has been asked to prepare a detailed line item budget EAF budget. Budgets have been reviewed by Legal Services Trust Fund Program staff and have been amended where appropriate. The Commission acted to recommend Council approval of budgets on November 4, 2011. Upon Council approval, thereafter, the State Bar will sign a grant agreement with each recipient program. Attachment F is a form version of the grant agreement to be used. The only substantive change from last year’s agreement is a clause incorporating into the grant agreement any subsequent agreements provided during the budget review process.

The grant period for these distributions began October 1, 2011, extending through September 30, 2012. Given unavoidable delay in the grant allocation and approval

process, we intend to issue the first of four quarterly grant checks for distribution to recipients as soon as practicable after the Council's approval. [A list of the 2011-2012 grant recipients, including their IOLTA Fund allocations (grant year from July 1, 2011 through June 30, 2012) and the proposed EAF IOLTA-formula grant amounts (grant year from October 1, 2011 through September 30, 2012), is Attachment G.]

The Commission and the Legal Services Trust Fund Program staff will be responsible for administration of these Equal Access funds in tandem with IOLTA revenues and voluntary contributions through the Justice Gap Fund. Along with the regular reporting we already require for IOLTA Fund Grants, grant recipients account separately for the Equal Access Fund IOLTA-Formula Grants, submitting quarterly expenditure reports as well as year-end program assessments.

We will continue to work closely with the AOC staff, providing regular reports reflecting how the grants meet the statutory requirements and other guidelines, as well as other information needed to assist the Council. In 2004, consultants hired by the AOC together with AOC research department staff finalized mandatory reporting instruments and program-owned evaluative toolkits that were used to collect data for the comprehensive report to the Legislature. In January 2009, Legal Services Trust Fund Program staff and the AOC jointly hosted a day-long meeting to provide training and an opportunity to share information and collaborate on ways to improve program operations and evaluation for Partnership Grant-funded projects. Legal aid organization staff and their court partners were invited to attend. The Legal Services Trust Fund staff, working together with the AOC, continues to encourage legal services providers to make critical assessments of their work and its impact on the communities they serve.

Judicial Council. The Budget Act provides that "the Judicial Council shall approve awards made by the Commission if the Council determines that the awards comply with statutory and other relevant guidelines." It is now timely and appropriate for the Council to approve the distribution of \$14,580,000 in IOLTA-Formula Grants, and \$1,620,000 in Partnership Grants, for 2011-12 to those legal services providers determined by the Commission to be in compliance with the statutory and other applicable guidelines, and as regards Partnership Grants, further to have demonstrated the capacity and vision to sustain special services in partnership with local courts for self-represented civil litigants. The IOLTA formula funds will be released by the Council to the State Bar in four equal disbursements, and will be paid out to the eligible legal services programs quarterly (or as close to quarterly as possible depending on contract timing), over the course of the grant period. Partnership allocations will be provided in single lump-sum distributions upon the grantee's satisfactory submission of required grant documents.

SUMMARY OF COUNCIL ACTION REQUIRED

In conclusion, it is timely and appropriate for the Council to approve, at its December 2011 meeting, the distribution of \$14,580,000 in IOLTA-Formula Grants, including the

basic budgetary allocation pursuant to the Budget Act of 2010, 2010-2011 filing fees revenue and previously undistributed filing fee revenue.

It is further timely and appropriate for the Council to approve at this same meeting, the distribution of \$1,620,000 in Partnership Grants to the above-identified programs and projects, which have demonstrated the requisite capacity to meet statutory goals and standards for Partnership Projects.

Attachment A

PROPOSED 2011-12 PARTNERSHIP GRANTS PROJECTS

NO.	PROGRAM LEGAL NAME	PROJECT NAME	COUNTY	NEW OR RETURNING APPLICANT	DESCRIPTION	PROPOSED ALLOCATION
1	ASIAN PACIFIC AMERICAN LEGAL CENTER	<i>Vietnamese Self-Help Centers and Family Law Workshops in Orange County</i>	Orange	Second Year	The project will (1) conduct two family law workshops at the Lamoreaux Justice Center (LJC) to assist SRLs with the dissolution process; (2) station a staff attorney at one or two self-help centers (SHC) to provide in-language assistance to SRLs with family law and other legal issues; and (3) conduct community outreach and education about APALC's services and navigating the court system. The bilingual workshops mirror the series of three-part dissolution workshops currently conducted at LJC by the court's SHC staff.	\$45,000
2	BAY AREA LEGAL AID	<i>Housing Law Clinic – Contra Costa County</i>	Contra Costa	New project	The Clinic provides information, assistance and referrals to low-income self-represented litigants with legal issues related to landlord-tenant and unlawful detainer law. Assistance provided includes information on landlord and tenant rights and obligations, information on the UD process, document preparation for UD Judicial Council pleadings and other common pleadings, such as applications for a temporary stay of eviction, assistance with the submission and filing of the forms, and referrals to other social and legal service providers.	\$80,000

NO.	PROGRAM LEGAL NAME	PROJECT NAME	COUNTY	NEW OR RETURNING APPLICANT	DESCRIPTION	PROPOSED ALLOCATION
3	CALIFORNIA RURAL LEGAL ASSISTANCE, INC.	<i>Stanislaus County Landlord/Tenant Small Claims Pro Per Clinic</i>	Stanislaus	Fourth year	Pro per litigants receive the following services and resources from the Clinic during business hours: information and how-to packets; standard form letters and pleading templates; Judicial Council forms; 1:1 assistance in understanding how to file an answer, complaint, or other pleading or document; presentations on the small claims court and unlawful detainer process; and referrals and other related information services.	\$70,000
4	CENTRAL CALIFORNIA LEGAL SERVICES, INC.	<i>Elder Abuse Access to Justice Partnership</i>	Fresno	Third year	Services include information and guidance on the necessary steps to obtain a restraining order or conservatorship, 1:1 assistance in preparing the documents, filing, process service, preparing litigants for court and accompanying them to the court hearings. The services to opposing parties are 1:1 assistance with preparing an answer to the restraining orders and guidance as necessary prior to the hearing outside the courtroom. Other project services include assistance with new petitions and obtaining Letters of Conservatorship for self-represented litigants for general, dementia and limited conservatorships over the person and probate Code Section 2628 small estates.	\$80,000

NO.	PROGRAM LEGAL NAME	PROJECT NAME	COUNTY	NEW OR RETURNING APPLICANT	DESCRIPTION	PROPOSED ALLOCATION
5	CENTRAL CALIFORNIA LEGAL SERVICES, INC.	<i>Elder Abuse Protection Partnership</i>	Tulare	Second year	<p>The project provides assistance with new petitions and obtaining Letters of Conservatorship. Project staff prepares all the documents necessary for filing, serves the notices of hearing on all necessary parties, files the original notice of hearing and proof of service, and follows the progress of each case by reviewing the court's minute orders. Staff submits the Order Appointing Probate Conservator, has the Letters issued, and obtains certified copies for all litigants with fee waivers.</p> <p>Services will also be provided to petitioners and respondents seeking elder abuse restraining orders. Staff will assist petitioners complete the required forms to obtain a temporary restraining order and the necessary follow-up services to secure their permanent protective orders. Respondents will receive an informational packet with the forms and instructions.</p>	\$55,000
6	CONTRA COSTA SENIOR LEGAL SERVICES	<i>Senior Self Help Clinic</i>	Contra Costa	Fourth year	<p>This project will assist seniors in conjunction with the elder court calendar. Information and forms assistance will be provided on elder abuse TROs, consumer protection, credit disputes, financial issues and landlord-tenant issues. Seek to expand to conservatorships of the person on a facilitator-style model.</p>	\$25,000
7	EAST BAY COMMUNITY LAW CENTER	<i>The Consumer Law Clinic</i>	Alameda	Third year	<p>The Consumer Law Clinic offers training, counseling and materials that enable litigants to better handle their cases when sued by a debt collector, including tools that help guide litigants to negotiate settlements with collectors. EBCLC attorneys, volunteer attorneys and law students conduct 1:1 consultations and provide assistance to those who need additional help.</p>	\$45,000

NO.	PROGRAM LEGAL NAME	PROJECT NAME	COUNTY	NEW OR RETURNING APPLICANT	DESCRIPTION	PROPOSED ALLOCATION
8	ELDER LAW & ADVOCACY	<i>Imperial Court Bilingual Conservatorship/ Guardianship Clinic</i>	Imperial	Fourth year	The clinic offers full-service assistance to persons seeking conservatorships and guardianships or alternatives. Utilizing aspects of the "Bet Tzedek model," pro per litigants complete questionnaires designed to elicit all the information necessary for the staff attorney to prepare documents for filing a conservatorship or guardianship petition. Staff assists with service of notice, fee waivers, attends all probate proceedings and assists with all court paperwork after the final hearing.	\$50,000
9	FAMILY VIOLENCE LAW CENTER	<i>Domestic Violence Self-Representation Assistance</i>	Alameda	Second Year	The DVSRA Project is a collaborative project of Family Violence Law Center (FVLC), Volunteer Legal Services Corporation of the Alameda County Bar Association (VLSC), and the Self-Help Center of the Alameda County Superior Court (SHC). The DVSRA Project will provide paperwork assistance for pro per petitioners and respondents, specifically in the city of Hayward.	\$25,000
10	GREATER BAKERSFIELD LEGAL ASSISTANCE, INC.	<i>Orders Project in Kern (OPIK)</i>	Kern	Second Year	This project will offer 1:1 assistance so that indigent pro pre litigants in family law cases obtain and understand their Order After Hearing and Judgment and proceed with next steps. GBLA will locate an experienced bicultural project paralegal inside the Court's Family Law Facilitator's Office to conduct workshops and to assist with preparing and filing necessary paperwork. With the court's cooperation, GBLA will also produce a video in English and Spanish that will be part of the workshop curriculum.	\$65,000

NO.	PROGRAM LEGAL NAME	PROJECT NAME	COUNTY	NEW OR RETURNING APPLICANT	DESCRIPTION	PROPOSED ALLOCATION
11	LEGAL AID FOUNDATION OF LOS ANGELES	<i>Santa Monica Self-Help Legal Access Center</i>	Los Angeles	Second Year	The Self Help Center provides one-on-one assistance for Family law, civil complaints and harassment and unlawful detainer matters, and consumer and debt collection matters. Unlawful Detainer Trial Preparation Clinics are offered twice a month. LAFLA currently staffs the project with a full-time attorney and full-time paralegal. The Center also relies on JusticeCorps volunteers and other volunteers.	\$45,000
12	LEGAL AID FOUNDATION OF SANTA BARBARA COUNTY	<i>Lompoc Legal Resources Center</i>	Santa Barbara	Fifth year	This project functions as a walk-in information and assistance center for self-represented litigants. Project staff offers 1:1 consultations and general legal information in numerous substantive areas to assist patrons in preparation for court and to help them understand the court processes and procedures. Staff also provides assistance with completion of legal forms and applications. One day per week bilingual assistance is provided by an LAFSB advocate.	\$60,000
13	LEGAL AID OF MARIN	<i>Marin – Unlawful Detainer – MSC Calendar</i>	Marin	New project	LAM and the court propose to create a separate UD-MSD calendar. Notice of the calendar will be issued by the Court informing litigants they should contact LAM to determine eligibility in advance of the calendar. Staff and volunteer attorneys would provide face-to-face negotiations with all parties authorized to settle the matter prior to trial. LAM will recruit 24-36 volunteer attorneys to provide services on a limited scope basis, including assisting self-represented landlords. Settlements will be confirmed on the record and memorialized in writing. Cases that do not settle will proceed to trial on the following Tuesday. LAM is considering creating a weekly "What to Expect at an MSC" seminar.	\$50,000

NO.	PROGRAM LEGAL NAME	PROJECT NAME	COUNTY	NEW OR RETURNING APPLICANT	DESCRIPTION	PROPOSED ALLOCATION
14	LEGAL AID OF NAPA VALLEY	<i>Small Claims Assistance Project</i>	Napa	New project	The Small Claims Assistance Project (SCAP) will assist unrepresented, low-income individuals prepare the legal paperwork and court filings necessary to assert and defend matters in Small Claims Court.	\$25,000
15	LEGAL AID SOCIETY OF ORANGE COUNTY	<i>Central Justice Center Self-Help Center</i>	Orange	Fourth year	LASOC staff provides information on court procedure and document preparation assistance on issues related to UD's, civil harassment restraining orders, fee waivers, small claims, etc. Individuals will be given legal information relevant to their cause(s) of action and referred to relevant workshops offered by the SHC. In addition, the LASOC attorney and Court-employed attorney helps pro per litigants who are referred to the SHC by a judicial officer for a specific purpose.	\$55,000
16	LEGAL AID SOCIETY OF ORANGE COUNTY	<i>Limited Conservatorship Clinic</i>	Orange	New Project	Services will be provided to individuals seeking assistance with a limited conservatorship. One educational workshop and one follow-up clinic will be held each month for ten months out of the year. The introductory workshop will be held at the Court. A contract attorney will provide a general overview of limited conservatorships and will distribute and explain the pleadings necessary for filing for a limited conservatorship. The second clinic will be held at LASOC. Staff and volunteers will provide advice and counsel and assistance with filling out the necessary court forms. Case files will be opened and advice and counsel and limited assistance will be given necessary court forms. Case files will be opened and advice and counsel and limited assistance will be given.	\$30,000

NO.	PROGRAM LEGAL NAME	PROJECT NAME	COUNTY	NEW OR RETURNING APPLICANT	DESCRIPTION	PROPOSED ALLOCATION
17	LEGAL AID SOCIETY OF SAN DIEGO, INC.	<i>Civil Harassment Temporary Restraining Order Program (East County Courthouse)</i>	San Diego	Fifth year	This clinic provides FLF-like assistance to persons seeking and responding to civil harassment TROs. After-service memos on the civil restraining order process and timelines provided to litigants. Outreach and legal education are provided to community groups and law enforcement on CHTROs and alternatives. Written materials are available in English and Spanish; translation assistance in Arabic. Expanding to include Elder Abuse TROs, in which area clinic staff and volunteers are reportedly already trained.	\$40,000
18	LEGAL AID SOCIETY OF SAN DIEGO, INC.	<i>Unlawful Detainer Program South County Courthouse</i>	San Diego	Fourth year	Focused on significantly monolingual communities, this fully-bilingual clinic offers Facilitator-like assistance with forms and provides information in UD actions and fee waivers, for low-income plaintiffs and defendants, including those impacted by the foreclosure crisis. All documents will be translated. Educational outreach to targeted communities is conducted.	\$55,000
19	LEGAL AID SOCIETY OF SAN MATEO COUNTY	<i>San Mateo County Landlord/Tenant Clinic</i>	San Mateo	Fourth year	This project provides on-site services in landlord/tenant matters. Income-eligible self-represented litigants receive assistance in preparing motions, answers, stay applications, motions to vacate default judgments and fee waiver applications. A contract attorney retained by the court and supported by Partnership funds due to cutbacks on the court's budget will provide equivalent services to pro per landlords and tenants who serves landlords and tenants who are over-income or conflicted out. All services are available in English and Spanish.	\$40,000

NO.	PROGRAM LEGAL NAME	PROJECT NAME	COUNTY	NEW OR RETURNING APPLICANT	DESCRIPTION	PROPOSED ALLOCATION
20	LEGAL ASSISTANCE FOR SENIORS	<i>Partnership to Assist Guardianship Litigants</i>	Alameda	Fifth year	Low-income and indigent litigants are given help with the procedural requirements of guardianships. Assistance will be available to unrepresented parties of any age, and from any perspective, who need help with the guardianship process. Services will be provided by VLSC's pro bono attorneys on a day-of-court basis and by LAS staff via workshops and referrals from the Clerk. Web-based resources are available at clinic sites.	\$55,000
21	LEGAL SERVICES OF NORTHERN CALIFORNIA	<i>Unlawful Detainer and Civil Harassment Mediation Project</i>	Butte	New Project	Day-of-trial mediation for low-income, self-represented litigants for matters on the consolidated Unlawful Detainer and Civil Harassment calendars in Chico and Oroville. The court offers all eligible SRLs the option of having their cases mediated by attorney-mediators; if agreement is reached, a settlement agreement form is completed, signed by the litigants who appear before the court unrepresented. If the case is not resolved, the case proceeds to trial with instruction from the attorney-mediators on next procedural steps.	\$25,000
22	LEGAL SERVICES OF NORTHERN CALIFORNIA	<i>Mother Lode Pro Per Project</i>	Amador, Calaveras, El Dorado, Placer	New Project	The "road lawyer and paralegal" circuit ride to the clinic sites to provide one-on-one assistance in foreclosure, UD, debt collection, small claims, family law as well as probate, guardianship and grandparent issues. Litigants are assisted in form completion, filing and preparation of orders after hearing.	\$58,000

NO.	PROGRAM LEGAL NAME	PROJECT NAME	COUNTY	NEW OR RETURNING APPLICANT	DESCRIPTION	PROPOSED ALLOCATION
23	LEGAL SERVICES OF NORTHERN CALIFORNIA	<i>Solano County Restraining Order Clinic (SCROC)</i>	Solano	Sixth year	This project provides 1:1 assistance with forms completion to low-income pro per litigants seeking domestic violence or civil harassment restraining orders, and assistance with elder abuse and workplace violence. Assistance includes help completing a detailed declaration of the abuse. Additional assistance in paternity, dissolution, and separation filings is provided to Vallejo residents. Spanish, Mandarin and ASL translations are available.	\$35,000
24	LEGAL SERVICES OF NORTHERN CALIFORNIA	<i>Consumer Assistance Project</i>	Yolo	Third year	This clinic provides procedural assistance to litigants with consumer-related problems to prepare them to self-represent in court or resolve problems before trial, and to steer them toward long-term solutions. Specific areas of focus include disputed debts, credit agency errors, and identity theft. Spanish translation provided to litigants. Monthly trial preparation workshops serving at least 40 consumers will be instituted. Staff has developed several handouts to distribute to consumers describing procedural steps that can be taken in collection lawsuits to reinforce information provided during the clinic sessions.	\$50,000
25	NEIGHBORHOOD LEGAL SERVICES OF LOS ANGELES COUNTY	<i>San Fernando Civil Harassment Project</i>	Los Angeles	Second year	The Civil Harassment Project will provide assistance, as appropriate, to both sides in civil harassment cases. Some litigants may prefer to prepare their forms themselves, using detailed how-to packets. Other litigants may prefer individual assistance with forms preparation. SHLAC volunteers will use the Civil Harassment HotDocs Program, designed specifically for this project, to interview the litigant and prepare the forms, including a detailed declaration.	\$30,000

NO.	PROGRAM LEGAL NAME	PROJECT NAME	COUNTY	NEW OR RETURNING APPLICANT	DESCRIPTION	PROPOSED ALLOCATION
26	NEIGHBORHOOD LEGAL SERVICES OF LOS ANGELES COUNTY	<i>San Gabriel Valley Self-Help Legal Access Center</i>	Los Angeles	Fourth year	This project provides legal information and assistance to litigants in family law, housing and other limited civil matters. NLSLA will offer the following services: help preparing court forms, individual and group assistance using HotDocs and other form population tools, implementing a new workshop for preparing Answers to civil complaints and education on the different options available to settle the cases. Services are provided in English, Spanish and Mandarin.	\$80,000
27	PRO BONO PROJECT SILICON VALLEY	<i>Family Court Settlement Project</i>	Santa Clara	Second year	This project provides mediation and negotiated collaborative settlement services to parties who have filed or responded to Orders to Show Cause in custody or visitation matters. Cases on the self-represented Law and Motion calendars are selected to receive this service, if the parties agree. Two Project attorneys, one for each party in the matter, meet with the litigants separately and then come together in a 4-way discussion. If an agreement is reached, the attorneys and prepare stipulated orders and place it on the record.	\$45,000

NO.	PROGRAM LEGAL NAME	PROJECT NAME	COUNTY	NEW OR RETURNING APPLICANT	DESCRIPTION	PROPOSED ALLOCATION
28	PUBLIC LAW CENTER	<i>Orange County Courthouse Guardianship Clinic</i>	Orange	Fourth year	The Orange County Courthouse Guardianship Clinic is a coordinated effort between PLC, the Orange County Superior Court and the Orange County Bar Association. The clinic offers self-represented parties pro bono assistance with the legal process surrounding guardianship proceedings. Both petitioners and respondents are served. Staff and volunteers provide general legal information and act as scriveners to help SRLS fill out forms and assist with the clearing of probate notes and preparation of Guardianship and final orders. They also explain the process of notice of service. PLC will develop guides to the individual steps involved in securing guardianships and will create corresponding educational presentations. It will translate the sample set of completed Judicial Council forms into Spanish and Vietnamese.	\$35,000
29	PUBLIC SERVICE LAW CORP. OF RIVERSIDE	<i>Inland Empire Expungement Project</i>	Riverside/ San Bernardino	Second year	The project will cover the area of criminal record expungement and/or reduction of past criminal convictions from felonies to misdemeanors. Services will be delivered to pro per litigants in a format that features two different clinics. The information clinic is a PowerPoint teaching session that focuses on qualification of the person and offense for expungement and goes through the process for filing a petition for expungement. Individuals who attend the document preparation clinic receive assistance from staff and volunteers to complete a criminal history worksheet and then prepare a petition for expungement for each offense.	\$50,000

NO.	PROGRAM LEGAL NAME	PROJECT NAME	COUNTY	NEW OR RETURNING APPLICANT	DESCRIPTION	PROPOSED ALLOCATION
30	SAN DIEGO VOLUNTEER LAWYER PROGRAM	<i>North County Civil Harassment Restraining Order Clinic</i>	San Diego	Fourth year	The Clinic provides advice and assistance for all stages of the civil harassment process from completing the petition to the hearing procedures. Assistance includes completion of all necessary documents, information and advice on consequences of the CHTRO, trial preparation and potential resources for legal advocacy or assistance at the hearings. Staff has Spanish language capacity and materials are available in Spanish. Legal services are delivered by volunteer attorneys and law students overseen by a staff attorney and a managing attorney to supervise to the legal work.	\$60,000
31	SAN FRANCISCO BAR ASSOCIATION VOLUNTEER LEGAL SERVICES	<i>FLASH</i>	San Francisco	Second year	Information and assistance on family law issues (dissolution, separations, annulments, paternity, custody, visitation, support). Service delivery includes three substantive modes - mediation between self-represented litigants (SRLs) to assist in resolution of custody and support issues, in-depth assessment, and more detailed assistance for those with particularly complex matters. Patrons reach the clinic via court referral or Bay Legal's intake hotline.	\$47,000
32	SENIOR CITIZENS LEGAL SERVICES	<i>Conservatorship & Elder Abuse Project (CEAP)</i>	Santa Cruz/ San Benito	Fifth year	This project provides legal assistance, education and referral services to litigants seeking conservatorships, elder abuse restraining orders, and guardianships (especially for grandparent petitioners). Staff will also assist litigants to complete required probate and local forms for conservatorships and guardianships, including renewals of LPS conservatorships being transferred from Public Guardian to close relatives.	\$40,000

NO.	PROGRAM LEGAL NAME	PROJECT NAME	COUNTY	NEW OR RETURNING APPLICANT	DESCRIPTION	PROPOSED ALLOCATION
33	WATSONVILLE LAW CENTER	<i>Language Access to the Court Project</i>	Santa Cruz	Fourth year	This project provides the Spanish-speaking community with access to the courts in a collaborative partnership between the court's Self-Help Center and Watsonville Law Center via outreach and community education presentations, and a bilingual paralegal assisting community members to obtain legal information and fill out court forms and pleadings, addressing language, cultural and literacy needs. Areas of focus include family, restraining orders, name changes, guardianship, conservatorship, landlord/tenant, small claims.	\$70,000
TOTAL OF ALL GRANTS:						\$1,620,000

Attachment B

**BILL NUMBER: SB 87
CHAPTER 33
BILL TEXT**

Approved by the Governor June 30, 2011. Filed with the Secretary of State June 30, 2011.

SB 87, Leno. 2011-12 Budget.

This Bill would make appropriations for support of state government for the

SB 69, Leno. 2011-12 Budget.

This bill would make appropriations for support of state government for the 2011-12 fiscal year.

This bill would declare that it is to take effect immediately as a Budget Bill.

Appropriation: yes.

THE PEOPLE OF THE STATE OF CALIFORNIA DO ENACT AS FOLLOWS:

SECTION 1.00. This act shall be known and may be cited as the "Budget Act of 2011."

[...]

Judicial

[...]

0250-101-0001--For local assistance, Judicial Branch..... 16,542,000

Schedule:

(1)	45.10-Support for Operation of the Trial Courts.....	5,778,000
(2)	45.55.010-Child Support Commissioner Program.....	54,332,000
(3)	45.55.020-California Collaborative and Drug Court Projects.	5,669,000
(4)	45.55.030-Federal Child Access and Visitation Grant Program.....	800,000
(5)	45.55.050-Federal Court Improvement Grant Program.....	700,000
(6)	45.55.070-Grants - Other.....	745,000
(7)	45.55.080-Federal Grants - Other... ..	775,000
(8)	45.55.090-Equal Access Fund Program	9,683,000
(9)	Reimbursements.....	-59,665,000
(10)	Amount payable from the Federal Trust Fund (Item 0250-101-0890).....	-2,275,000

Provisions:

1. In order to improve equal access and the fair administration of justice, the funds appropriated in Schedule (8) are to be distributed by the Judicial Council through the Legal Services Trust Fund Commission to qualified legal services projects and support centers as defined in Sections 6213 to 6215, inclusive, of the Business and Professions Code, to be used for legal services in civil matters for indigent persons. The Judicial Council shall approve awards made by the commission if the council determines that the awards comply with statutory and other relevant guidelines. Ten percent of the funds in Schedule (8) shall be for joint projects of courts and legal services programs to make legal assistance available to pro per litigants and 90 percent of the funds in Schedule (8) shall be distributed consistent with Sections 6216 to 6223, inclusive, of the Business and

Professions Code. The Judicial Council may establish additional reporting or quality control requirements consistent with Sections 6213 to 6223, inclusive, of the Business and Professions Code.

2. The amount appropriated in Schedule (1) is available for reimbursement of court costs related to the following activities: (a) payment of service of process fees billed to the trial courts pursuant to Chapter 1009 of the Statutes of 2002, (b) payment of the court costs payable under Sections 4750 to 4755, inclusive, and Section 6005 of the Penal Code, and (c) payment of court costs of extraordinary homicide trials.

[....]

0250-101-0932--For local assistance, Judicial Branch, payable from the Trial Court Trust Fund..... 2,915,501,000

Schedule:

(1)	45.10-Support for Operation of the Trial Court	1,991,184,000
(2)	45.15-Trial Court Security.....	497,780,000
(3)	45.25-Compensation of Superior Court Judges.....	298,516,000
(4)	45.35-Assigned Judges	26,047,000
(5)	45.45-Court Interpreters	92,794,000
(6)	45.55.060-Court Appointed Special Advocate Program	2,059,000
(7)	45.55.065-Model Self-Help Program	891,000
(8)	45.55.090-Equal Access Fund	5,108,000
(9)	45.55.095-Family Law Information Centers	320,000
(10)	45.55.100-Civil Case Coordination	803,000
(11)	97.20.001-Unallocated Reduction.....	0
(12)	Reimbursements	-1,000

Provisions:

1. The funds appropriated in Schedule (3) shall be made available for costs of the workers' compensation program for trial court judges.
2. The amount appropriated in Schedule (4) shall be made available for all judicial assignments. Schedule (4) expenditures for necessary support staff may not exceed the staffing level that is necessary to support the equivalent of three judicial officers sitting on assignments.
3. The funds appropriated in Schedule (5) shall be for payments to contractual court interpreters, and certified and registered court interpreters employed by the courts for services provided during court proceedings and other services related to pending court proceedings, including services provided outside a courtroom, and the following court interpreter coordinators: 1.0 each in counties of the 1st through the 15th classes, 0.5 each in counties of the 16th through the 31st classes, and 0.25 each in counties of the 32nd through the 58th classes. For the purposes of this provision, "court interpreter coordinators" may be full- or part-time court employees, or those contracted by the court to perform these services. The Judicial Council shall set statewide or regional rates and policies for payment of court interpreters, not to exceed the rate paid to certified interpreters in the federal court system. The Judicial Council shall adopt appropriate rules and procedures for the administration of these funds. The Judicial Council shall report to the Legislature and the Director of Finance annually regarding expenditures from Schedule (5).
4. Upon order of the Director of Finance, the amount available for expenditure in this item may be augmented by the amount of any additional resources available in the Trial Court Trust Fund, which is in addition to the amount appropriated in this item. Any augmentation must be approved in joint determination with the Chairperson of the Joint Legislative Budget Committee and shall be authorized not sooner than 30 days after notification in writing to the chairpersons of the committees in each house of the Legislature that consider appropriations, the chairpersons of the committees and appropriate subcommittees that consider the State Budget, and the chairperson of the joint committee, or not sooner than whatever lesser time the chairperson of

the joint committee, or his or her designee, may determine. When a request to augment this item is submitted to the Director of Finance, a copy of that request shall be delivered to the chairpersons of the committees and appropriate subcommittees that consider the State Budget. Delivery of a copy of that request shall not be deemed to be notification in writing for purposes of this provision.

5. Notwithstanding any other provision of law, upon approval and order of the Director of Finance, the amount appropriated in this item shall be reduced by the amount transferred in Item 0250-115-0932 to provide adequate resources to the Judicial Branch Workers' Compensation Fund to pay workers' compensation claims for judicial branch employees and judges, and administrative costs pursuant to Section 68114.10 of the Government Code.

6. Of the funds appropriated in Schedule (1), which will be transferred to the Trial Court Improvement Fund in accordance with subdivision (b) of Section 77209 of the Government Code, up to \$5,000,000 shall be available for support of services for self-represented litigants.

7. Upon approval by the Administrative Director of the Courts, the Controller shall transfer up to \$11,274,000 to Item 0250-001-0932 for recovery of costs for administrative services provided to the trial courts by the Administrative Office of the Courts.

8. In order to improve equal access and the fair administration of justice, the funds appropriated in Schedule (8) are available for distribution by the Judicial Council through the Legal Services Trust Fund Commission in support of the Equal Access Fund Program to qualified legal services projects and support centers as defined in Sections 6213 to 6215, inclusive, of the Business and Professions Code, to be used for legal services in civil matters for indigent persons. The Judicial Council shall approve awards made by the commission if the council determines that the awards comply with statutory and other relevant guidelines. Upon approval by the Administrative Director of the Courts, the Controller shall transfer up to 5 percent of the funding appropriated in Schedule (3) to Item 0250-001-0932 for administrative expenses. Ten percent of the funds remaining after administrative costs shall be for joint projects of courts and legal services programs to make legal assistance available to pro per litigants and 90 percent of the funds remaining after administrative costs shall be distributed consistent with Sections 6216 to 6223, inclusive, of the Business and Professions Code. The Judicial Council may establish additional reporting or quality control requirements consistent with Sections 6213 to 6223, inclusive, of the Business and Professions Code.

9. Funds available for expenditure in Schedule (8) may be augmented by order of the Director of Finance by the amount of any additional resources deposited for distribution to the Equal Access Fund Program in accordance with Sections 68085.3 and 68085.4 of the Government Code. Any augmentation under this provision shall be authorized not sooner than 30 days after notification in writing to the chairpersons of the committees in each house of the Legislature that consider appropriations, the chairpersons of the committees and appropriate subcommittees that consider the State Budget, and the Chairperson of the Joint Legislative Budget Committee, or not sooner than whatever lesser time the chairperson of the joint committee, or his or her designee, may determine.

10. Sixteen (16.0) subordinate judicial officer positions are authorized to be converted to judgeships in the 2011-12 fiscal year in the manner and pursuant to the authority described in subparagraph (B) of paragraph (1) of subdivision (c) of Section 69615 of the Government Code, as described in the notice filed by the Judicial Council under subparagraph (B) of paragraph (3) of subdivision (c) of Section 69615.

11. Notwithstanding any other provision of law, and upon approval of the Director of Finance, reimbursements in Schedule (12) may be increased by the amount of any additional resources collected for the recovery of costs for court-appointed dependency counsel services.

12. Upon approval of the Administrative Director of the Courts, the Controller shall transfer up to \$556,000 of the funding identified in Provision 11 of this item to Item 0250-001- 0932 for administrative services provided to the trial courts in support of the court-appointed dependency counsel program.

13. Upon approval of the Administrative Director of the Courts, the amount available for expenditure in this item may be augmented by the amount of resources collected to support the implementation and administration of the civil representation pilot program.

14. Upon approval of the Administrative Director of the Courts, the Controller shall transfer up to \$500,000 to Item 0250-001-0932 for administrative services provided by the Administrative Office of the Courts to implement and administer the Civil Representation Pilot Program.

15. Of the amount appropriated in this item, \$10,000,000 of planned expenditures for the Court Case Management System project shall instead be redirected to offset reductions in trial court funding in the 2011-12 fiscal year.

16. This item includes a one-time augmentation of \$170,000,000 to offset the reductions in trial court funding in the 2011-12 fiscal year, based on transfers as follows: (a) \$130,000,000 transferred from the fund balance in the Immediate and Critical Needs Account and the State Court Facilities Construction Fund, with specific amounts from each fund to be determined by the Judicial Council, (b) a reduction of \$20,000,000 from Facility Modifications, composed of \$10,000,000 transferred from the Immediate and Critical Needs Account and \$10,000,000 transferred from the State Court Facilities Construction Fund, and (c) \$20,000,000 transferred from the Judicial Administration Efficiency and Modernization Fund.

17. The transfers and redirections included in Provisions 15 and 16 and any other available court funding, including local reserves, are intended to be used to prevent court closures or reductions in court service hours.

Attachment C.1.

Roster of Legal Services Trust Fund Commission Members – 2011-2012

<p>David Lash, Co-Chair O'Melveny & Myers LLP 400 S. Hope Street Los Angeles, CA 90071 ph: (213) 430-8366 fx: (213) 430-6407 e-mail: dlash@omm.com Attorney Member: 2007-2013 Judicial Council</p>	<p>Deborah F. Ching Principal Nonprofit Consulting Group 5416 Shenandoah Avenue Los Angeles, CA 90056 ph: 310 748-7940 fax: 310 568-8631 e-mail: dfching@earthlink.net Public Member: 2008-2011, 2011-2014 Judicial Council</p>
<p>Ellen Pirie, Co- Chair County of Santa Cruz 701 Ocean Street, Room 500 Santa Cruz, CA 95060 ph: (831) 454-2200 fx: (831) 454-3262 e-mail: ellen.pirie@co.santa-cruz.ca.us Attorney: 2002-2007, 2007-2010, 2011, 2012 Board of Governors</p>	<p>Adrian Dollard Qatalyst Partners Three Embarcadero Center, 6th Floor San Francisco, CA 94111 ph: (415) 844-7777 fx: (415) 391-3914 e-mail: aedollard@gmail.com Attorney Member: 2008-2012 Board of Governors</p>
<p>Donna Hershkowitz, Vice Chair Assistant Director, Office of Governmental Affairs Administrative Office of the Courts 770 L Street, Suite 700 Sacramento, CA 95814-3393 ph: (916) 323-3121 fx: (916) 323-4347 e-mail: donna.hershkowitz@jud.ca.gov Attorney Member: 2005-2011, 2011-2014 Judicial Council</p>	<p>Jeanne Finberg State of California Department of Justice Attorney General's Office 1515 Clay Street, Suite 2100 Oakland, CA 94612 ph: 510.622-2147 fx: 510.622.2121 e-mail: Jeanne.finberg@doj.ca.gov Attorney Member: 2008-2013 Board of Governors, Judicial Council</p>
<p>Banafsheh Akhlaghi Pars Equality Center 847 Sansome Street, Suite 250 San Francisco, CA 94111 ph: (925) 209-7136 e-mail: banafsheh.akhlaghi@yahoo.com Attorney Member: 2010-2013 Board of Governors</p>	<p>Holly J. Fujie Buchalter Nemer APC 1000 Wilshire Boulevard, 15th Floor Los Angeles, CA 90017 ph: (213) 891-5085 fx: (213) 630-5722 e-mail: hfuje@buchalter.com Attorney Member: 2010-2013 Board of Governors</p>
<p>Jeffrey Ball Friendly Hills Bank 16011 Whittier Boulevard Whittier, CA 90603 ph: (562) 947-1920 fx: (562) 947-3640 e-mail: jball@friendlyhillsbank.com Public Member: 2009-2012 Board of Governors</p>	<p>Mollie Gomez 2101 N. Tustin Avenue Santa Ana, CA 92705 ph: (562) 868-2422 fx: (714) 571-5270 e-mail: molecue8@aol.com Public Member Client: 2010-2013 Board of Governors</p>

<p>Monica Mitchell Supervising Attorney Superior Court of California, County of San Bernardino 655 W. 2nd SL, 2nd Floor San Bernardino, CA 92415 ph: (909) 386-9161 e-mail: mmitchell@courts.sbcounty.gov Attorney Member: 2009-2012 Judicial Council</p>	<p>Barry J. Tucker 12676 Rue Parc San Diego, CA 92131 ph: (619) 742-5062 e-mail: barrytucker@san.r.com Attorney Member: 2009-2012 Board of Governors</p>
<p>Richard G. Reinis Steptoe & Johnson LLP 2121 Avenue of the Stars, Suite 2800 Los Angeles, CA 90067 ph: (310) 734-3200 fx: (310) 734-3300 e-mail: rreinis@steptoe.com Attorney Member: 2011-2014 Judicial Council</p>	<p>Melissa L. White Trinity Fruit Sales Corporate Counsel 9479 N. Fort Washington Road Fresno, CA 93730 ph: (559) 433-3777 fx: (559) 433-3790 e-mail: melissaw@trinityfruit.com Attorney Member: 2011-2012 Board of Governors</p>
<p>LaQuita (Mary) Robbins Soothing Visitation 5850 Reo Terrace, Unit C San Diego, CA 92139 cell: (619) 981-8649 hm/fax: (619) 470-9095 e-mail: quita@mymailstation.com Public Member Client: 2010-2013 Board of Governors</p>	<p>Cristin M. Zeisler Manatt, Phelps and Phillips, LLP 11355 W. Olympic Blvd. Los Angeles, CA 90064 Ph: (310) 312-4194 fx: (310) 996-6996 e-mail: czeisler@manatt.com Attorney Member: 2011-2012 Board of Governors</p>
<p>Bonnie Rubin 1st Century Bank 1875 Century Park East, Suite 1400 Los Angeles, CA 90067 ph: (310) 270-9511 fx: (310) 270-9599 e-mail: brubin@1stcenturybank.com Public Member: 2009-2012 Board of Governors</p>	<p><u>ADVISORS</u></p> <p>Hon. Keith D. Davis Judge of the Superior Court, County of San Bernardino 8303 Haven Avenue Rancho Cucamonga, CA 91730 ph: (909) 285-3753 (Admin. Assistant) e-mail: kddavis@sb-court.org Judge: 2006-2009, 2009-2012 Judicial Council</p>
<p>Christina S. Stokholm Law Offices of Mark Pachowicz 771 E. Daily Drive, Suite 230 Camarillo, CA 93010 ph: (805) 987-4975 fx: (805) 987-4980 e-mail: christina@pachowicz.com Attorney Member: 2011-2012 Board of Governors</p>	<p>Hon. Faye D'Opal Judge of the Superior Court of California, County of Marin P. O. Box 4988 San Rafael, CA 94913-4988 ph: (415) 258-0686 e-mail: faye_dopal@marincourt.org Judge: 2011-2014 Judicial Council</p>
<p>Judge John A. Sutro, Jr., Retired P. O. Box 641 Kentfield, CA 94914 ph: (415) 453-5878 fx: (415) 453-4465 e-mail: jasutro@msn.com Attorney Member: 2010-2013 Board of Governors</p>	<p>Hon. Maria P. Rivera Justice, First District Court of Appeal 350 McAllister Street San Francisco, CA 94102-4712 ph: (415) 865-7240 fx: (415) 865-7309 e-mail: maria.rivera@jud.ca.gov Judge: 1999-2001 Justice: 2002-2013 Judicial Council</p>

**LEGAL SERVICES TRUST FUND COMMISSION COMMITTEES
2010 – 2011 (2011-12 TBD)**

Eligibility and Budget Committee

Ellen Pirie, Chair
Banafsheh Akhlaghi
Jeff Ball
Hon. Keith Davis
Jeanne Finberg

Holly J. Fujie
Steve Hicklin
Hon. Charles Palmer
LaQuita Robbins

Partnership Grants

Hon. Maria Rivera, Chair
Mollie Gomez
Donna Hershkowitz
David Lash

Kathleen Meehan
Monica Mitchell
Ellen Pirie
Barry Tucker

Yield Increase Committee

Dick Odgers, Chair
Adrian Dollard
Steve Hicklin

David Hopmann
Bonnie Rubin
Jack Sutro

**Justice Gap Fund Joint Committee (LSTFP Representation)
(Justice Douglas Miller is the Co-Chair representing
the Access to Justice Commission)**

Dick Odgers, Co-Chair
Holly J. Fujie
Jack Sutro

Governance Task Force

Deborah Ching, Chair
Adrian Dollard
Jeanne Finberg

Donna Hershkowitz
David Hopmann
David Lash

Nominations Committee

David Lash, Chair
David Hopmann

Kathleen Meehan
Hon. Maria Rivera

**LEGAL SERVICES TRUST FUND COMMISSION
OUTSIDE COMMITTEE LIAISONS
2010 - 2011**

Commission	Bonnie Hough Julia R. Wilson Linda Kim Salena Copeland
Eligibility and Budget	Bonnie Hough
Partnership Grants	Bonnie Hough
Yield Increase Committee	Barbara Yanow Johnson Steve Nissen

**THE LEGAL SERVICES TRUST FUND PROGRAM
EQUAL ACCESS FUND – PARTNERSHIP GRANTS
2012 REQUEST FOR PROPOSAL**

FOR ALL APPLICANTS

FORM A – PROJECT ABSTRACT

1. **Project Title:** _____

2. **Program Name:** _____

Program Contact: _____

Phone #: _____

E-mail: _____

3. **Amount Requested: \$** _____

4. **Cooperating Court(s)*:** _____

Address, City, Zip: _____

Presiding Judge: _____

Phone #: _____

E-mail: _____

**Other Court Contact
and Title:** _____

Phone #: _____

E-mail: _____

* If more than one court is cooperating on this project, provide additional information on a separate sheet.

5. **Current Recipient of a Partnership Grant?** Yes No

Previous grant amounts (for this project only): 2007: _____

2008: _____

2009: _____

2010: _____

2011: _____

Partnership Grant funds remaining as of August 1, 2011: _____

(Abstract: Partnership Grant RFP Form A, page 2)

6. Summary. Provide a description of the core aspects of your proposed project.

**THE LEGAL SERVICES TRUST FUND PROGRAM
EQUAL ACCESS FUND – PARTNERSHIP GRANTS
2012 REQUEST FOR PROPOSAL**

FOR ALL APPLICANTS

FORM B – PROJECT NARRATIVE

Program Name: _____

Project Title: _____

[See pages 4 through 10 of the Request for Proposal INSTRUCTIONS for an explanation of how to complete this Project Narrative and a list of the subjects to be addressed.]

**THE LEGAL SERVICES TRUST FUND PROGRAM
EQUAL ACCESS FUND – PARTNERSHIP GRANTS
2012 REQUEST FOR PROPOSAL**

FOR ALL APPLICANTS

FORM C – PROJECT ASSURANCES

Program Name: _____

Project Title: _____

Applicant assures compliance with the following:

1. Applicant agrees it will use any grant funds it receives from the Partnership Grants portion of the Equal Access Fund only for purposes allowed under the State Budget Act of 2011, upon approval thereof, and any grant agreement it enters into with the Legal Services Trust Fund Program.
2. Applicant agrees to expend any grant funds solely on civil legal assistance to indigent self-represented litigants in California courts.
3. Applicant will not discriminate on the basis of race, color, national origin, religion, gender, handicap, age or sexual orientation.
4. Applicant will comply with quality control procedures adopted by the State Bar.
5. Applicant will permit reasonable site visits or present additional information deemed reasonably necessary to determine compliance with the terms of a grant under the Partnership Grants portion of the Equal Access Fund.
6. Applicant will comply with fiscal management and control procedures adopted by the State Bar.
7. Applicant agrees to consult with the Legal Services Trust Fund Program concerning media coverage of any project funded by a Partnership Grant.
8. Applicant understands that any proposal submitted for a Partnership Grant, and all documents submitted pursuant to issuance of a Partnership Grant, are public documents and may be disclosed to any person.
9. Applicant assures that, to the extent this grant is being sought for an existing project, the funds will be in addition to and will not supplant current funding committed to that project. However, to the extent applicant seeks to move some of the funding already committed to the self-help center for use on other activities, then applicant will submit to the Commission an explanation of the need for the other activities, justifying moving some of the previously-committed funds from the existing self-help center.

(Assurances: Partnership Grant RFP Form C, page 2)

10. Applicant agrees it will cooperate with data collection processes or with research efforts of the Legal Services Trust Fund Program or the Administrative Office of the Courts to evaluate the Partnership Grants project.

Signed:

Executive Director
Applicant Program

Chair, Board of Directors
Applicant Program

Date

Date

THE LEGAL SERVICES TRUST FUND PROGRAM
EQUAL ACCESS FUND - PARTNERSHIP GRANTS
2012 REQUEST FOR PROPOSAL
FOR ALL APPLICANTS
FORM D - PROJECT BUDGET

1.	Program Name:				
	Project Title:				
2.	Prepared by:				
	E-mail:				Phone/Ext:

ACCOUNT TITLE	PROPOSED PARTNERSHIP GRANT	OTHER TRUST FUND MONIES	NON-TRUST FUND MONIES	TOTAL	IN-KIND CONTRIBUTIONS (IF ANY)*
Personnel					
3. Lawyers					
4. Paralegals					
5. Other Staff					
6. SUBTOTAL					
7. Employee Benefits					
8. TOTAL PERSONNEL					
Non-Personnel					
9. Space					
10. Equipment Rental & Maintenance					
11. Supplies, Printing & Postage					
12. Telecommunications					
13. Travel					
14. Training					
15. Library					
16. Insurance					
17. Audit					
18. Evaluation					
19. Capital Additions					
20. Contract Service to Clients					
21. Contract Service to Organization					
22. Other					
23. TOTAL NON-PERSONNEL					
24. TOTAL					
25. Projected Carry-Over Funds					
26. Total Amount of Funds Available					

PROJECT STAFF					
PERSONNEL	PARTNERSHIP GRANT (in FTEs)	OTHER TRUST FUND MONIES (in FTEs)	NON-TRUST FUND MONIES (in FTEs)	TOTAL TIME (in FTEs)	IN-KIND CONTRIBUTIONS (in hours)
1. Total Lawyers					
a.					
b.					
c.					
2. Total Paralegals					
a.					
b.					
3. Total Other Staff					
a.					
b.					
4. TOTAL PERSONNEL					

**THE LEGAL SERVICES TRUST FUND PROGRAM
EQUAL ACCESS FUND – PARTNERSHIP GRANTS
2012 REQUEST FOR PROPOSAL**

FOR ALL APPLICANTS

FORM E - BUDGET NARRATIVE

Program Name: _____

Project Title: _____

[See pages 11 through 13 of the Request for Proposal INSTRUCTIONS for an explanation of how to complete this Budget Narrative and for explanations of the expense categories listed on Form D.]

**THE LEGAL SERVICES TRUST FUND PROGRAM
EQUAL ACCESS FUND – PARTNERSHIP GRANTS
2012 REQUEST FOR PROPOSAL**

FOR ALL APPLICANTS

FORM F – SUPPORT FROM COOPERATING COURT

Program Name: _____

Project Title: _____

A. Letter of Support:

Attach a Letter of Support signed by the *Presiding Judge* of the court(s) cooperating on the proposed project. If the project is serving one side only, the court's letter must confirm its support for such a program and clearly indicate that it understands the nature of the planned services.

Status of Letter:

- Signed by Presiding Judge and attached
- Will be sent to Trust Fund Program no later than September 2, 2011

B. Memorandum of Understanding:

All applicants must provide a copy of a formal agreement with the cooperating court setting forth the duties and responsibilities of each party as regards this project. This agreement should reflect all financial or in-kind support to be provided by each party, and all logistical and administrative matters reflected in the proposal.

New Projects: A Memorandum of Understanding with the cooperating court need not be included with the submission of a completed RFP for a *new project*. However, successful applicants must submit a fully-executed MOU to the Trust Fund Program **no later than January 31, 2012**. Grant funds will not be disbursed without receipt of a fully-executed agreement.

Continuing Projects: For *continuing projects*, attach a copy of the Memorandum of Understanding now in effect. Identify any changes proposed for the upcoming term of the agreement and the reasons for such changes. Revised MOU's may be submitted subsequent to the Commission's approval of a Partnership Grant, but **no later than January 31, 2012**.

Status of MOU:

- Fully executed and attached
- Enclosed draft to be executed and provided to the Trust Fund Program by _____
- To be drafted, executed and provided to the Trust Fund Program by _____

Attachment E

EVALUATION FORM - PARTNERSHIP GRANTS

NAME OF APPLICANT:

COUNTY(IES):

NAME OF EVALUATOR:

DATE:

TYPE OF PROJECT (Check all that apply):

- _____ GENERAL CIVIL
- _____ CONSERVATORSHIP
- _____ DOMESTIC VIOLENCE/CIVIL HARASSMENT/RESTRAINING ORDER
- _____ ELDER LAW
- _____ EXPUNGEMENT
- _____ FAMILY LAW
- _____ GUARDIANSHIP
- _____ LANDLORD/TENANT
- _____ LANGUAGE ACCESS
- _____ OTHER:

BASIC REQUIREMENTS:

Yes	No	
_____	_____	Legal Services Trust Fund Program recipient.
_____	_____	Joint court/legal services project located at or near the courthouse.
_____	_____	Indigent clients/screening mechanism described.
_____	_____	Self-represented litigants (no attorney representation anticipated with these funds).
_____	_____	State court.

DISCRETIONARY CRITERIA

For the following criteria, please rank on a scale of 1 to 5, with 1 being inadequate, 3 being adequate, and 5 being an outstanding response. The relevant Section in applicant's Project Narrative is listed below. **Evaluate the responses based on experience and performance to date as well as plans for the future. Applicants should describe any changes they intend to make in the project, but should not include changes that would require additional Partnership Grant funds.**

- _____ PROGRAM'S QUALIFICATIONS (Section 1) Adequate expertise? Experience operating pro per projects? Success in this project so far?

- _____ NEEDS ASSESSMENT/GOALS AND OBJECTIVES (Sections 2,3) Clearly meeting an unmet client need? Services needed on an ongoing basis? Rationale for project design? Clear goals? Adequate involvement of others in goal setting?

- _____ TYPES OF SERVICES/RESOURCES (Section 4) Clear description of services? Proposed changes adequately explained? Resources described?

- _____ FINANCIAL ELIGIBILITY AND SUBJECT MATTER SCREENING (Sections 5) Adequate systems to verify income eligibility? Subject matter?

- _____ CONFLICT CHECKING/RELATIONSHIP WITH LITIGANT (Section 6) Clear communication about whether an attorney-client relationship is established? Adequate methods for checking conflicts? Complete explanation why limiting services to one side? Letter from Presiding Judge reflecting his/her clear understanding of the implications of serving only one side?

- _____ REFERRAL PROTOCOLS (Section 7) Clear description of procedures, protocols ensuring meaningful referrals? Commitments, arrangements agreed to by other entities? Conflict panel? Other info or materials provided to ineligible litigants?

- _____ STAFF, TRAINING AND SUPERVISION (Section 8) Adequate plans for training and supervision, especially if supervisor is not on-site?

- _____ SITE AND ACCESSIBILITY/TECHNOLOGY AND EQUIPMENT (Sections 9 and 10) Adequate site? Adequate equipment, including technology? Services physically accessible, culturally competent, bilingual, etc.? Plans to overcome distance barriers?

- _____ EVALUATION (Section 11) Clear description of evaluation systems and successful evaluations. Plans for changes and improvements as needed? Input from both the program and the court available?

- _____ TIMETABLE. (Section 12) Proposed timetable? Quarterly plans?

_____ CONTINUITY AND OTHER FUNDING AND SUPPORT. (Section 13) Complete and clear plans for and/or success in leveraging Partnership Grant funds to obtain other funding? Inclusion of program's own operating revenue or carryover from prior year? List of additional funds and amounts provided? Description of extraordinary circumstances, challenges limiting fundraising success?

_____ COLLABORATIVE PLANNING WITH PARTNERS AND THE COURTS (Sections 14 and 15) Adequately addresses collaboration with cooperating court as well as Self-Help Center and Family Law Facilitator staff and other offices of the court? Other local legal services providers? Ongoing coordination? Describes plans to avoid confusion for pro per users of services? Assurance of court's impartiality and independence?

_____ CLEAR ABILITY TO PERFORM HIGH QUALITY WORK ON ONGOING BASIS (from overall narrative)

TOTAL NUMBER OF POINTS: _____

CHECKLIST OF ISSUES ADDRESSED WITH COOPERATING COURT:

- _____ Assurance of Court's impartiality and independence.
- _____ Ongoing coordination.
- _____ Clear distinction between parts of delivery system.
- _____ Services provided, information and referrals.
- _____ Security.
- _____ Location/hours.
- _____ Equipment/supplies.
- _____ Shared space.
- _____ Project continuity.
- _____ Evaluation.

OVERALL COMMENTS:

SUGGESTED GRANT CONDITION(S):

MORE INFORMATION READER WOULD LIKE:

EVALUATION FORM - PARTNERSHIP GRANTS

For Staff ONLY: CHECKLIST FOR FORMS AND ATTACHMENTS

- _____ Assurances signed
- _____ Support letter submitted from presiding judge including court's understanding of all the implications presented serving one side/party.
- _____ Complete budget.
- _____ Budget attached for existing project, if any.
- _____ Complete budget narrative, matches project narrative.
Comments:

- _____ Grant level requested seems reasonable for project.
Comments:

Attachment F

GRANT AGREEMENT

THE STATE BAR OF CALIFORNIA

LEGAL SERVICES TRUST FUND PROGRAM - EQUAL ACCESS FUND

This Grant Agreement is made as of October 1, 2011, (the “Effective Date”) between The State Bar of California (“State Bar”), a California public corporation, and «PGNM27», a California nonprofit corporation (“Recipient”).

RECITALS

Pursuant to California Business and Professions Code Section 6210-6228 (the “Act”) and the Budget Act of 2011 (Statutes 2011, chapter 33, §2, item No. 0250-101-0001, schedule (8), provision 1, and item No. 0250-101-0932, schedule (8), provision 8, (the “Budget Act”)) and Rules of the State Bar of California, Title 3, Division 5, Chapter 2 regarding the Legal Services Trust Fund Program (the “Rules”) and The State Bar of California Legal Services Trust Fund Program General Grant Provisions (the “Grant Provisions”), a Legal Services Trust Fund Program (“Program”) has been established in the State of California and will administer an Equal Access Fund (“Fund”).

Recipient has completed, executed and submitted to State Bar an Application for Funding under the Program and Fund. As part of the Application for Funding, Recipient has completed, executed and submitted to State Bar, Certifications, Assurances, Attachments, and a Proposed Budget (collectively, including the Application for Funding, the “Application Materials”).

In reliance upon the representations and agreements made in the Application Materials, State Bar has determined that Recipient is eligible for a grant under the Program and the Fund for the period commencing on October 1, 2011 and ending on September 30, 2012 (“Grant Period”).

The Board of Directors, the officers and similarly empowered staff of Recipient have read and understand the Act, Budget Act, Rules, the Grant Provisions and the Application Materials. Recipient has familiarized its staff with the requirements of the Act, Budget Act, Rules, the Grant Provisions and the Application Materials.

AGREEMENTS

1. Pursuant to the Program and Fund and in reliance upon the promises and representations made by Recipient, State Bar grants to Recipient \$«SMIGT» (“Grant Amount”).

2. The Act, Budget Act, Rules, Grant Provisions and Application Materials, including any additions or amendments made to the Application Materials by agreement between the State Bar and Recipient, are incorporated into this Agreement as if set forth in their entirety in this Agreement. Recipient agrees to comply with the Act, Budget Act, Rules, Grant Provisions and Assurances and other agreements made in the Application Materials. Recipient agrees to comply with all lawful statutes, rules, regulations, guidelines, policies, instructions and similar directives pertaining to the Program and the Fund (collectively “Directives”) issued by the State of California, the Supreme Court of the State of California or State Bar, including without limitation, any Directive adopted after the Effective Date.

3. State Bar will use its best efforts to pay the Grant Amount in accordance with the Grant Provisions. State Bar, however, will in no circumstances bear any liability to Recipient or to other persons or entities for delays in payments.

4. Notwithstanding the Grant Provisions or any other provision of the entire agreement regarding the payment of grants, Recipient acknowledges that the Grant Amount and all payments thereof shall be made from funds received by the State Bar pursuant to the Budget Act; and are contingent upon the availability and sufficiency of such funds to the State Bar, as determined by the State Bar. Consequently, Recipient shall not be guaranteed any specific dollar amount in grant funds or any grant funds at all, if funds received pursuant to the Budget Act ("State Funding") are insufficient or unavailable to the State Bar. This Agreement shall terminate automatically if State Funding becomes unavailable. The State Bar shall not assume any liability whatsoever to Recipient for any failure to pay the Grant Amount or any part thereof that results because funds are insufficient or unavailable.

5. Recipient must spend funds received in connection with the Program and Fund in each county served in the amounts set forth in Schedule of Grant Allocations, attached hereto and made a part hereof.

6. Recipient warrants that Recipient's Application Materials for a grant under the Program and Fund do not contain any misstatement of a material fact or omit any material fact necessary to make the statements contained in the Application Materials not misleading. Recipient will notify State Bar promptly of any change in any material fact affecting Recipient's eligibility to receive funds under the Program and Fund, including without limitation, any change that affects the accuracy of any statement made in conjunction with Recipient's application for a grant under the Program and Fund.

7. In support of the State Bar's obligation to the Judicial Council to ensure full participation by Trust Fund grant recipients in maintaining and utilization of statewide on-line resources for legal advocates and consumers of legal services, Recipient will:

a) Ensure that, during the grant year, Recipient is accurately identified on the statewide legal services websites, including, as appropriate, in the:

- i. Client referral directory on LawHelpCalifornia.org;
- ii. Legal Services Directories (support center and field program directories); and
- iii. *Pro Bono* Opportunities Guide on CALegalAdvocates.org.

b) Include information about LawHelpCalifornia.org and CALegalAdvocates.org in trainings for new advocates; circulate information about the sites when received from state coordinators; encourage advocates to join the CALegalAdvocate.org Web site; and encourage participation in available brief trainings about the sites.

8. Recipient will permit State Bar's agents to inspect at any time any office or other premises maintained by Recipient or used by Recipient in connection with the expenditure of funds received under the Program. Recipient will cooperate with State Bar's agents during such inspections and will furnish the agents with any information that the agents reasonably request as relevant to determining Recipient's compliance with this Agreement. State Bar's right of access to Recipient's records for purposes of compliance will survive the expiration of the Grant Period. In complying with disclosure requirements of this Agreement and of the Program and Fund, Recipient may withhold any client-identifying information when Recipient reasonably determines that disclosure would violate the Act, the Rules or a rule or canon of professional responsibility.

9. The Act, Budget Act, Rules, Grant Provisions and Directives set forth requirements concerning use of Program funds and payment for subcontracts to provide legal services (“Subcontracted Services”). Recipient acknowledges its obligation to inform all providers of Subcontracted Services with the requirements of the Program and to obtain from all Subcontracted Services providers a written agreement to comply with all requirements of this Agreement as if that provider is the Recipient. Recipient assigns to State Bar all rights that Recipient has or will acquire to inspect the premises and records of providers of Subcontracted Services to ensure compliance with Program, provided that disclosure of client-identifying information by a provider of Subcontracted Services shall be governed by the provisions of paragraph 8 hereof.

10. (a) Recipient shall not represent or in any way suggest that it may obligate or pledge the credit of the State of California or of State Bar.

(b) Recipient agrees to indemnify, defend, and hold harmless State Bar (including its Board of Governors, officers, agents, and employees, as the same may be constituted now and from time to time hereafter) from and against any and all liabilities, losses, damages, expenses or costs, whatsoever (including reasonable attorneys’ fees, costs and expenses), which may arise against or be incurred by State Bar as a result of or in connection with (i) claims by any and all contractors, subcontractors, providers of consulting services, materialmen, laborers, or any other person, firm, or corporation retained by Recipient to furnish or supply work, service, materials, or supplies in connection with the performance of this Agreement; and (ii) claims by any person, firm, or corporation for injury or damage by Recipient or Recipient's agents in connection with the provision of legal services pursuant to this Agreement. Recipient shall further protect, indemnify and hold harmless the State Bar from and against all liabilities, losses, damages, expenses, or costs, whatsoever (including reasonable attorneys’ fees, costs and expenses), arising from or in connection with the State Bar's enforcement of its rights under this paragraph. This indemnity provision shall survive the termination or expiration of this Grant Agreement.

(c) Recipient will use reasonable efforts to have State Bar named as an insured party to any liability insurance policies purchased by or for Recipient, and shall provide the State Bar with these certificates of insurance.

11. This Agreement does not impose on State Bar any obligation to provide Recipient funds in excess of the Grant Amount or beyond the end of the Grant Period.

12. (a) All notices given in connection with this Agreement will be in writing and be made personally or by first-class, certified, registered or express mail addressed to the parties at the addresses stated below:

State Bar:	The State Bar of California 180 Howard Street San Francisco, California 94105
Attention:	Stephanie L. Choy, Managing Director Legal Services Trust Fund Program
Recipient:	«PGNM26» «PGA126» «PGA226» «PGCY26», «PGST26» «PGZP26»
Attention:	«PGNM28» «PGTL28»

Notices given by mail will be deemed to have been given five (5) business days after being deposited in a United States Postal Services mailbox or with an express courier mail service. Changes in address for purposes of giving notice will be effective two weeks after giving notice of the change in address.

(b) This Agreement, together with the Application Materials, Rules, Grant Provisions and Directives, contains and constitutes the entire agreement between State Bar and Recipient regarding the State Bar's grant of Equal Access Fund monies to Recipient and supersedes all prior negotiations, representations or agreements, either written or oral. This Agreement shall be binding upon agents and successors of both parties. No alteration of the terms of this Agreement will be valid or effective unless in writing and executed by each party.

(c) This Agreement was made and entered into by the parties in the State of California and shall be construed according to the laws of that state. Any action or suit brought to interpret, construe or enforce the provisions of this Agreement shall be commenced in the Superior Court of the State of California, in and for the county of San Francisco.

(d) Each party has full power and authority to enter into and perform this Agreement and the person signing this Agreement on behalf of each party has been properly authorized and empowered to enter into this Agreement. Each party further acknowledges that its Directors, Governors or similarly empowered persons have read this Agreement, understand it and agree to be bound by it.

(e) No term or provision herein shall be deemed waived and no breach excused unless such waiver or consent is in writing and signed by the party claimed to have waived or consented. No consent or waiver by one party to a breach of this Agreement by the other party, whether expressed or implied, shall constitute a consent to, waiver of, or excuse for any other, different or subsequent breach. No amendment, consent, or waiver on behalf of State Bar shall be binding upon State Bar unless it is executed by the Executive Director of The State Bar of California or his/her designee.

By executing this Agreement below, the parties agree to its terms.

THE STATE BAR OF CALIFORNIA

RECIPIENT

By _____
Robert Hawley
Deputy Executive Director

By _____
«PGNM28»
Program Director

DATE: _____, 2011

DATE: _____, 2011

By _____
Peggy Van Horn
Chief Financial Officer

By _____
Name _____
Chairperson

DATE: _____, 2011

DATE: _____, 2011

Attachment G

**COMPARATIVE ALLOCATIONS FOR 2011-12 GRANT YEAR:
IOLTA AND IOLTA-FORMULA EQUAL ACCESS FUND**

	IOLTA Grant Allocation	Tentative EAF Grant Allocation
AFFORDABLE HOUSING ADVOCATES	\$8,869	\$12,102
AIDS LEGAL REFERRAL PANEL	\$11,610	\$15,843
ALAMEDA COUNTY BAR VOLUNTEER LEGAL SERVICES	\$20,353	\$27,770
ALAMEDA COUNTY HOMELESS ACTION CENTER	\$30,328	\$41,380
ALLIANCE FOR CHILDRENS RIGHTS	\$183,281	\$250,073
ASIAN LAW CAUCUS	\$24,615	\$33,584
ASIAN PACIFIC AMERICAL LEGAL CENTER	\$224,839	\$306,774
ASIAN PACIFIC ISLANDER LEGAL OUTREACH	\$23,600	\$32,201
BAY AREA LEGAL AID	\$196,167	\$267,654
BENCHMARK INSTITUTE	\$72,857	\$99,409
BET TZEDEK LEGAL SERVICES	\$320,047	\$436,681
CALIFORNIA ADVOCATES FOR NURSING HOME REFORM	\$72,857	\$99,409
CALIFORNIA INDIAN LEGAL SERVICES	\$102,329	\$139,613
CALIFORNIA RURAL LEGAL ASSISTANCE FOUNDATION	\$72,857	\$99,409
CALIFORNIA RURAL LEGAL ASSISTANCE, INC.	\$891,041	\$1,215,760
CALIFORNIA WOMEN'S LAW CENTER	\$72,857	\$99,409
CASA CORNELIA LAW CENTER	\$57,360	\$78,263
CENTER FOR HEALTH CARE RIGHTS	\$71,289	\$97,269
CENTER FOR HUMAN RIGHTS AND CONSTITUTIONAL LAW	\$72,857	\$99,409
CENTRAL CALIFORNIA LEGAL SERVICES	\$414,048	\$564,937
CENTRO LEGAL DE LA RAZA	\$13,976	\$19,068
CHILD CARE LAW CENTER	\$72,857	\$99,409
CHILDREN'S RIGHTS CLINIC	\$13,562	\$18,505
COALITION OF CALIFORNIA WELFARE RIGHTS ORGS.	\$72,857	\$99,409
COMMUNITY LEGAL SERVICES IN EAST PALO ALTO	\$15,203	\$20,744
CONTRA COSTA SENIOR LEGAL SERVICES	\$8,553	\$11,670
DISABILITY RIGHTS CALIFORNIA	\$982,469	\$1,340,506
DISABILITY RIGHTS EDUCATION AND DEFENSE FUND	\$72,857	\$99,409
DISABILITY RIGHTS LEGAL CENTER	\$96,736	\$131,989
EAST BAY COMMUNITY LAW CENTER	\$59,920	\$81,757
ELDER LAW & ADVOCACY	\$54,035	\$73,727
FAMILY VIOLENCE LAW CENTER	\$15,126	\$20,639
GREATER BAKERSFIELD LEGAL ASSISTANCE	\$172,504	\$235,368
HALSA	\$24,789	\$33,823
HARRIETT BUHAI CENTER FOR FAMILY LAW	\$89,562	\$122,201
IELLA LEGAL AID PROJECT	\$34,072	\$46,489
IMMIGRANT LEGAL RESOURCE CENTER	\$72,857	\$99,409

INLAND COUNTIES LEGAL SERVICES	\$446,695	\$609,482
INNER CITY LAW CENTER	\$98,997	\$135,074
INSIGHT CENTER	\$72,857	\$99,409
LA RAZA CENTRO LEGAL	\$22,251	\$30,359
LAW FOUNDATION OF SILICON VALLEY	\$105,922	\$144,523
LAWYERS' COMMITTEE FOR CIVIL RIGHTS	\$48,179	\$65,736
LEARNING RIGHTS LAW CENTER	\$25,674	\$35,030
LEGAL AID FOUNDATION OF LOS ANGELES	\$638,758	\$871,537
LEGAL AID FOUNDATION OF SANTA BARBARA	\$51,355	\$70,071
LEGAL AID OF MARIN	\$18,495	\$25,235
LEGAL AID OF NAPA VALLEY	\$9,668	\$13,191
LEGAL AID OF SONOMA COUNTY	\$26,623	\$36,325
LEGAL AID SOCIETY OF ORANGE COUNTY	\$430,396	\$587,243
LEGAL AID SOCIETY OF SAN BERNARDINO	\$91,546	\$124,908
LEGAL AID SOCIETY OF SAN DIEGO	\$269,376	\$367,543
LEGAL AID SOCIETY OF SAN MATEO	\$34,778	\$47,452
LEGAL AID SOCIETY - EMPLOYMENT LAW CENTER	\$102,360	\$139,668
LEGAL ASSISTANCE FOR SENIORS	\$20,803	\$28,384
LEGAL ASSISTANCE TO THE ELDERLY	\$7,345	\$10,022
LEGAL SERVICES FOR CHILDREN	\$38,992	\$53,200
LEGAL SERVICES FOR PRISONERS WITH CHILDREN	\$72,857	\$99,409
LEGAL SERVICES FOR SENIORS	\$23,282	\$31,766
LEGAL SERVICES OF NORTHERN CALIFORNIA	\$463,256	\$632,078
LOS ANGELES CENTER FOR LAW AND JUSTICE	\$49,744	\$67,872
LOS ANGELES COUNTY BAR ASSOCIATION PROJECTS INC.	\$32,623	\$44,512
MCGEORGE COMMUNITY LEGAL SERVICES	\$32,191	\$43,923
MENTAL HEALTH ADVOCACY SERVICES	\$50,104	\$68,364
NATIONAL CENTER FOR YOUTH LAW	\$72,857	\$99,409
NATIONAL HEALTH LAW PROGRAM	\$72,857	\$99,409
NATIONAL HOUSING LAW PROJECT	\$72,857	\$99,409
NATIONAL IMMIGRATION LAW CENTER	\$72,857	\$99,409
NATIONAL SENIOR CITIZENS LAW CENTER	\$72,857	\$99,409
NEIGHBORHOOD LEGAL SERVICES	\$409,304	\$558,465
ONEJUSTICE	\$72,857	\$99,409
PRISON LAW OFFICE	\$144,580	\$197,263
PRO BONO PROJECT SILICON VALLEY	\$34,457	\$47,014
PUBLIC ADVOCATES	\$89,379	\$121,951
PUBLIC COUNSEL	\$505,143	\$689,231
PUBLIC INTEREST LAW PROJECT	\$72,857	\$99,409
PUBLIC LAW CENTER	\$162,505	\$221,725
PUBLIC SERVICE LAW CORP. OF RIVERSIDE COUNTY	\$37,424	\$51,062
SAN DIEGO VOLUNTEER LAWYER PROGRAM	\$84,831	\$115,745
SAN FRANCISCO BAR ASSOCIATION VLSP	\$48,665	\$66,399
SANTA CLARA COUNTY ASIAN LAW ALLIANCE	\$15,722	\$21,451

SANTA CLARA UNIVERSITY ALEXANDER LAW CENTER	\$19,529	\$26,645
SENIOR ADULTS LEGAL ASSISTANCE	\$10,821	\$14,764
SENIOR CITIZENS LEGAL SERVICES	\$11,653	\$15,899
SENIOR LAW PROJECT	\$5,268	\$7,188
THE IMPACT FUND	\$72,857	\$99,409
UC DAVIS SCHOOL OF LAW LEGAL CLINICS	\$39,904	\$54,446
USC LAW SCHOOL LITIGATION CLINICS	\$32,266	\$44,024
USD SCHOOL OF LAW LEGAL CLINICS	\$53,088	\$72,435
VOLUNTARY LEGAL SERVICES OF NORTHERN CALIFORNIA	\$50,065	\$68,310
WATSONVILLE LAW CENTER	\$18,690	\$25,501
WESTERN CENTER ON LAW AND POVERTY	\$72,857	\$99,409
WORKSAFE INC.	\$72,857	\$99,409
YOUTH LAW CENTER	\$72,857	\$99,409
YUBA-SUTTER LEGAL CENTER FOR SENIORS	\$9,940	\$13,564
TOTAL:	\$10,685,784	\$14,579,968

