



Judicial Council of California · Administrative Office of the Courts

455 Golden Gate Avenue · San Francisco, California 94102-3688

www.courts.ca.gov

REPORT TO THE JUDICIAL COUNCIL

For business meeting on July 29, 2014

Title	Agenda Item Type
Judicial Branch Administration: Interim Report on Directive 125	Information Only
Submitted by	Date of Report
Steven Jahr, Administrative Director of the Courts	June 27, 2014
Administrative Office of the Courts (AOC)	Contact
Curtis L. Child, AOC Chief Operating Officer	Malcolm Franklin, 415-865-8830
Donna Hershkowitz, Director, AOC Court Operations Special Services Office	malcolm.franklin@jud.ca.gov

Executive Summary

This is an interim report on Directive 125, which charged the Administrative Director of the Courts to return to the Judicial Council with an analysis defining the necessary emergency response and security functions for the branch and a recommendation on the organizational plan for council approval. The Court Security Advisory Committee, charged with, among other things, the responsibility to make recommendations on the necessary emergency response and security functions, was only recently appointed. The committee conducted its introductory meeting on June 18, 2014, and has not yet had the opportunity to begin the important work with which it is charged. The committee will be prepared to meet the December 2014 deadline for a final report to the council with recommendations on the functions of the AOC Office of Security.

Previous Council Action

In August 2012, the Judicial Council adopted recommendations of the Strategic Evaluation Committee regarding the restructuring and realignment of the Administrative Office of the Courts. The Judicial Council created directives based on the recommendations. (See Link A.) At its December 14, 2012, meeting, the Judicial Council approved the recommendation of the Administrative Director to maintain the Office of Security—within the Judicial and Court Operations Services Division and at the current staffing level—with responsibility to perform its

currently assigned security and emergency response planning functions. The council deferred action on creating a Court Security Advisory Committee to review the Office of Security and make recommendations defining the necessary emergency response and security functions to be performed by the office consistent with Directive 125, pending its comprehensive review of advisory groups.

At its April 25, 2013, meeting, as part of the comprehensive review of advisory bodies (see Link B), the Judicial Council approved the creation of a Court Security Advisory Committee. Subsequently, rule 10.61 of the California Rules of Court establishing the committee was drafted, and it was adopted by the Judicial Council at the October 25, 2013, meeting.

Implementation Efforts

As noted above, action on Directive 125 was deferred until the new Court Security Advisory Committee was established and could review the functions and services of the AOC Office of Security and develop a set of recommendations based on its review. Shortly after the October 25, 2013, creation of the committee, the Executive and Planning Committee issued a solicitation for nominations for membership, with nominations due by December 4, 2013. The Chief Justice appointed the members to the committee and announced Judge Thomas M. Maddock as chair of the committee on February 10, 2014. The committee is composed of 10 members and, consistent with the requirements of rule 10.61, includes one appellate justice, four trial court judges, one appellate court administrator, and four trial court administrators, one of whom is a member of the Court Facilities Advisory Committee and one who is a member of the Trial Court Facility Modification Advisory Committee.

The committee held its first meeting on June 18, 2014. At this one-hour introductory meeting, the chair briefly discussed plans for the committee's work for the coming year, including the committee's obligation to meet the December 2014 deadline for recommendations as to the appropriate functions of the AOC Office of Security. The committee will have an in-person meeting in September and is committed to meeting the December deadline.

Next Steps

The Court Security Advisory Committee will report back to the Judicial Council in December 2014 on recommendations for necessary emergency response and security functions to be performed by the AOC Office of Security.

Relevant Strategic Plan Goals and Operational Plan Objectives

This report supports Goal III, Modernization of Management and Administration, as it relates to work to ensure the safety and security of the work environment and develop emergency and continuity-of-business plans for times of crisis or natural disaster. It also supports Goal VI, Branchwide Infrastructure for Service Excellence, as it relates to work to provide and maintain safe, dignified, and fully functional facilities for conducting court business.

Attachments and Links

1. Link A: Judicial Council Directives, www.courts.ca.gov/19567.htm
2. Link B: Judicial Council Advisory Groups, www.courts.ca.gov/3046.htm