



JUDICIAL COUNCIL OF CALIFORNIA

455 Golden Gate Avenue · San Francisco, California 94102-3688

www.courts.ca.gov

REPORT TO THE JUDICIAL COUNCIL

For business meeting on: April 17, 2015

Title	Agenda Item Type
Judicial Council Report to the Legislature: Electronic Recording Equipment	Action Required
Rules, Forms, Standards, or Statutes Affected	Effective Date
None	April 17, 2015
Recommended by	Date of Report
Zlatko Theodorovic, Director, Judicial Council Finance	April 8, 2015
	Contact
	Patrick Ballard, 818-558-3115 patrick.ballard@jud.ca.gov

Executive Summary

Judicial Council staff recommend approval of the attached *Report on Purchase or Lease of Electronic Recording Equipment by Superior Courts (July 1–December 31, 2014)*. Government Code section 69958 requires that the Judicial Council report to the Legislature semiannually on all purchases and leases of electronic recording equipment that will be used to record superior court proceedings.

Recommendation

Judicial Council staff recommend that the Judicial Council, effective April 17, 2015:

1. Approve the *Report on Purchase or Lease of Electronic Recording Equipment by Superior Courts (July 1–December 31, 2014)*; and
2. Direct the staff to submit the report to the Legislature.

Previous Council Action

These reports have routinely been approved by the council and submitted to the Legislature on a semiannual basis. Previous reports can be found at www.courts.ca.gov/7466.htm.

Rationale for Recommendation

The semiannual submission of this report to the Legislature is required under Government Code section 69958. The statute requires that each superior court report to the Judicial Council about all purchases and leases of electronic recording equipment that will be used to record superior court proceedings, specifying all of the following:

- (a) The Superior Court in which the equipment will be used.
- (b) The types of trial court proceedings in which the equipment will be used.
- (c) The cost of purchasing, leasing, or upgrading the equipment.
- (d) The type of equipment purchased or leased.

Comments, Alternatives Considered, and Policy Implications

This report was not circulated for comment. The information in the report to the Legislature was reported to the Judicial Council staff by the superior courts.

Implementation Requirements, Costs, and Operational Impacts

Implementing the recommendations in this report results in no costs or operational impacts.

Attachments and Links

1. *Report on Purchase or Lease of Electronic Recording Equipment by Superior Courts (July 1–December 31, 2014)*



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Chief Justice of California
Chair of the Judicial Council

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Chair, Executive and Planning Committee

HON. DAVID M. RUBIN
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MR. MARTIN HOSHINO
Administrative Director,
Judicial Council

April 21, 2015

Ms. Diane F. Boyer-Vine
Legislative Counsel
State of California
State Capitol, Room 3021
Sacramento, California 95814

Mr. Daniel Alvarez
Secretary of the Senate
California State Senate
State Capitol, Room 400
Sacramento, California 95814

Mr. E. Dotson Wilson
Chief Clerk of the Assembly
State Capitol, Room 3196
Sacramento, California 95814

Re: *Report on Purchase or Lease of Electronic Recording Equipment
by Superior Courts (July 1–December 31, 2014)* as required by
Government Code section 69958

Dear Ms. Boyer-Vine, Mr. Alvarez, and Mr. Wilson:

The Judicial Council respectfully submits this report, as required by Government Code section 69958, to provide information to the Legislature regarding superior court purchases and leases of electronic recording equipment during the period of July 1, 2014, through December 31, 2014. As required by statute, for each purchase or lease of equipment, the report specifies the name of the court, the types of proceedings for which the equipment will be used, the cost of the equipment, and the types of equipment purchased or leased.

Government Code section 69957 requires the courts to obtain advance approval from the Judicial Council before purchasing or leasing any

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electronic recording technology or equipment. Approval for purchase or lease of the equipment is subject to the equipment being used only in the manner and for the purposes authorized under that section. All 58 superior courts were surveyed regarding their purchase or lease of the equipment to ensure that all purchases were made with the required authorization. During the July 1 through December 31, 2014, period, one court made purchases of electronic equipment or related items for use in court proceedings. This court submitted a Request to Purchase form between July 1 and December 31, 2014, received authorization for its purchases, and subsequently made purchases. In addition to this court, one court submitted a request, but it was submitted only a week before the end of the period and so did not make the purchase period. Another court submitted a request, but authorization was not approved as the request did not meet the criteria.

The Superior Court of Tehama County spent \$5,405 to purchase four Dell Optiplex Workstations. The purchase was a replacement or upgrade to existing equipment. The equipment will be used to make an official record in small claims, limited civil, infractions, and misdemeanor cases.

If you have any questions related to this report, please contact Zlatko Theodorovic, Director, Judicial Council Finance, at 916-263-1397.

Sincerely,

Martin Hoshino
Administrative Director
Judicial Council of California

MH/VM

cc: Margie Estrada, Policy Consultant, Office of Senate President pro Tempore Kevin de León
Fredericka McGee, Special Assistant to Assembly Speaker Toni G. Atkins
Anita Lee, Senior Fiscal and Policy Analyst, Legislative Analyst's Office
Tina McGee, Executive Secretary, Legislative Analyst's Office
Madelynn McClain, Program Budget Analyst, Department of Finance
Peggy Collins, Principal Consultant, Joint Legislative Budget Committee
Julie Salley-Gray, Consultant, Senate Budget and Fiscal Review Committee
Matt Osterli, Consultant, Senate Republican Fiscal Office

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Marvin Deon, Consultant, Assembly Budget Committee

Allan Cooper, Consultant, Assembly Republican Fiscal Office

Jolie Onodera, Consultant, Senate Appropriations Committee

Chuck Nicol, Principal Consultant, Assembly Appropriations Committee

Benjamin Palmer, Chief Counsel, Senate Judiciary Committee

Mike Petersen, Consultant, Senate Republican Policy Office

Alison Merrilees, Chief Counsel, Assembly Judiciary Committee

Paul Dress, Consultant, Assembly Republican Policy Office

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MARTIN HOSHINO
*Administrative Director,
Judicial Council*

Report Summary

Report title: *Report on Purchase or Lease of Electronic Recording Equipment by Superior Courts (July 1–December 31, 2014)*

Statutory citation: Government Code section 69958

Date of report: April 21, 2015

The Judicial Council has submitted a report to the Legislature in accordance with Government Code section 69958, which requires the Judicial Council to report to the Legislature, on a semiannual basis, regarding all purchases and leases of electronic recording equipment that will be used to record superior court proceedings. The report must specify the name of the court, the types of proceedings for which the equipment will be used, the cost of the equipment, and the types of equipment purchased.

The following summary of the report is provided under the requirements of Government Code section 9795.

For the period of July 1, 2014, through December 31, 2014, one court purchased or leased electronic recording equipment or related items at a total cost of \$5,405 to create an official record in various court proceedings or to monitor subordinate judicial officers in certain types of cases as authorized by law. Information about this transaction is discussed in the report.

The full report can be accessed here: www.courts.ca.gov/7466.htm.

A printed copy of the report may be obtained by calling 415-865-7553.