# JUDICIAL COUNCIL TECHNOLOGY COMMITTEE

# MINUTES OF ACTION BY EMAIL BETWEEN MEETINGS AUGUST 12, 2014

## Email Proposal

The Judicial Council Technology Committee (JCTC) was asked to approve a report to the Judicial Council recommending submission of a Budget Change Proposal for the Appellate Document Management System. The committee had approved the report concepts at an open meeting on July 21, 2014. Because of the need to finalize the report for the Judicial Council's August 21–22 meeting, the Chair concluded that prompt action by email was necessary.

## **Notice**

On August 8, 2014, a notice was posted advising that the JCTC was proposing to act by email between meetings under California Rules of Court, rule 10.75(0)(1)(A).

#### **Public Comment**

Because the email proposal concerned a subject that otherwise must be discussed in an open meeting, the JCTC invited public comment on the proposal under rule 10.75(o)(2). The public comment period began at 9:30 a.m., Friday, August 8, 2014 and ended at 10:00 a.m., Monday, August 11, 2014. No comments were received.

#### **Action Taken**

After the public comment period ended, JCTC members were asked to submit their votes on the proposal by 10:00 a.m. on August 12, 2014. Eight members voted to approve. The remaining two members did not reply. The report to the Judicial Council on Budget Change Proposal for the Appellate Document Management System was approved.

Approved by the advisory body on August 21, 2014.