



JUDICIAL COUNCIL  
OF CALIFORNIA

TECHNOLOGY COMMITTEE

[www.courts.ca.gov/jctc.htm](http://www.courts.ca.gov/jctc.htm)  
[jctc@jud.ca.gov](mailto:jctc@jud.ca.gov)

**JUDICIAL COUNCIL TECHNOLOGY COMMITTEE**

Open to the Public (Cal. Rules of Court, rule 10.75(c)(1))  
THIS MEETING WILL BE CONDUCTED BY TELECONFERENCE  
THIS MEETING WILL BE RECORDED

**Date:** November 14, 2016  
**Time:** 12:00 noon - 1:00 p.m.  
**Public Call-in Number:** 1-877-820-7831 Passcode: 3511860

Meeting materials will be posted on the advisory body web page on the California Courts website at least three business days before the meeting.

Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order.

**I. OPEN MEETING (CAL. RULES OF COURT, RULE 10.75(C)(1))**

**Call to Order and Roll Call**

**Approval of Minutes**

Approve minutes of the October 31, 2016 meeting.

**II. PUBLIC COMMENT (CAL. RULES OF COURT, RULE 10.75(K)(2))**

**Written Comment**

In accordance with California Rules of Court, rule 10.75(k)(1), public comments about any agenda item must be submitted by November 10, 2016, 12:00 noon. Written comments should be e-mailed to [jctc@jud.ca.gov](mailto:jctc@jud.ca.gov) or mailed or delivered to 2255 N. Ontario Street, Suite 220, Burbank, California 91504, attention: Jessica Craven Goldstein. Only written comments received by November 10, 2016, 12:00 noon will be provided to advisory body members prior to the start of the meeting.

**III. DISCUSSION AND POSSIBLE ACTION ITEMS (ITEMS 1-7)**

**Item 1**

**Chair Report**

Provide update on activities of or news from the Judicial Council, advisory bodies, courts, and/or other justice partners.

Presenter: Hon. Marsha G. Slough, Chair, Judicial Council Technology Committee

**Item 2**

**Update/Report on Information Technology Advisory Committee (ITAC)**

An update and report on ITAC will be provided; this will include the activities of the workstreams.

Presenters: Hon. Sheila F. Hanson, Chair, Information Technology Advisory Committee; and Hon. Louis Mauro, Vice-Chair, Information Technology Advisory Committee

**Item 3**

**Update on California Tyler User Group**

A report on the collaborative efforts of the California Tyler User Group (CATUG). Twenty-six courts are participating in this case management system user group.

Presenter: Mr. Robert Oyung, Chief Information Officer/Director, Judicial Council Information Technology

**Item 4**

**Update on Sustain Justice Edition Case Management System**

An update and report on the work related to the Sustain Justice Edition case management system.

Presenter: Mr. Richard Feldstein, JCTC member

**Item 5**

**Update on the Placer Court Hosting Center**

An update and report on the Placer Court Hosting Center (PCHC) project, a consortium project supported by branch-level funding. Once complete, the PCHC will host six courts that previously received hosting services from the Judicial Council via the Technology Center.

Presenter: Mr. Jake Chatters, Court Executive Officer, Placer Court Superior Court

**Item 6**

**Update on V3 Case Management System**

An update and report on the work to date related to V3 since receiving the funding for civil case management system replacement.

Presenter: Ms. Kathy Fink, Manager, Judicial Council Information Technology

**Item 7**

**Approval to Circulate for Comment *Tactical Plan for Technology 2017-2018* (Action Required)**


A report on progress for updating the Tactical Plan for Technology and request for committee to approve publishing the *Tactical Plan for Technology 2017-2018* for public comment.

Presenter: Ms. Kathy Fink, Manager, Judicial Council Information Technology

**ADJOURNMENT**

**Adjourn**

# Judicial Council Technology Committee Open Meeting



November 14, 2016

# Call to Order and Roll Call

- Welcome
- Open Meeting Script
- Approve minutes

*Hon. Marsha G. Slough, Chair, Judicial Council Technology  
Committee*



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# Chair Report

*Hon. Marsha G. Slough*



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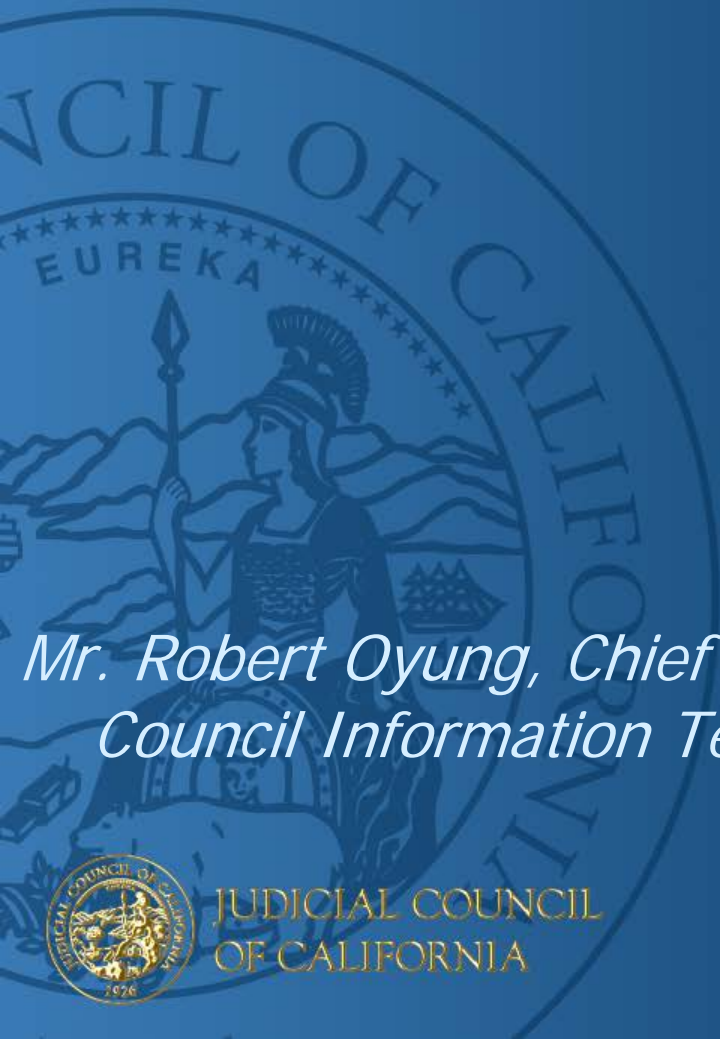
# Update: Information Technology Advisory Committee (ITAC)

*Hon. Sheila F. Hanson, Chair, Information Technology  
Advisory Committee ; and Hon. Louis Mauro, Vice-Chair,  
Information Technology Advisory Committee*



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# Update: California Tyler User Group



*Mr. Robert Oyung, Chief Information Officer/Director, Judicial  
Council Information Technology*



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# Tyler Odyssey Courts

- ▶ Alameda
- ▶ Alpine <sup>1</sup>
- ▶ Butte
- ▶ Calaveras <sup>1</sup>
- ▶ Fresno
- ▶ Glenn <sup>1</sup> (Nov)
- ▶ Kern
- ▶ Kings
- ▶ Lassen <sup>1</sup> (TBD)
- ▶ Los Angeles
- ▶ Merced
- ▶ Monterey <sup>2</sup>
- ▶ Napa <sup>2</sup>

1 = Nor Cal group  
 2 = MoNaSa Group ☺

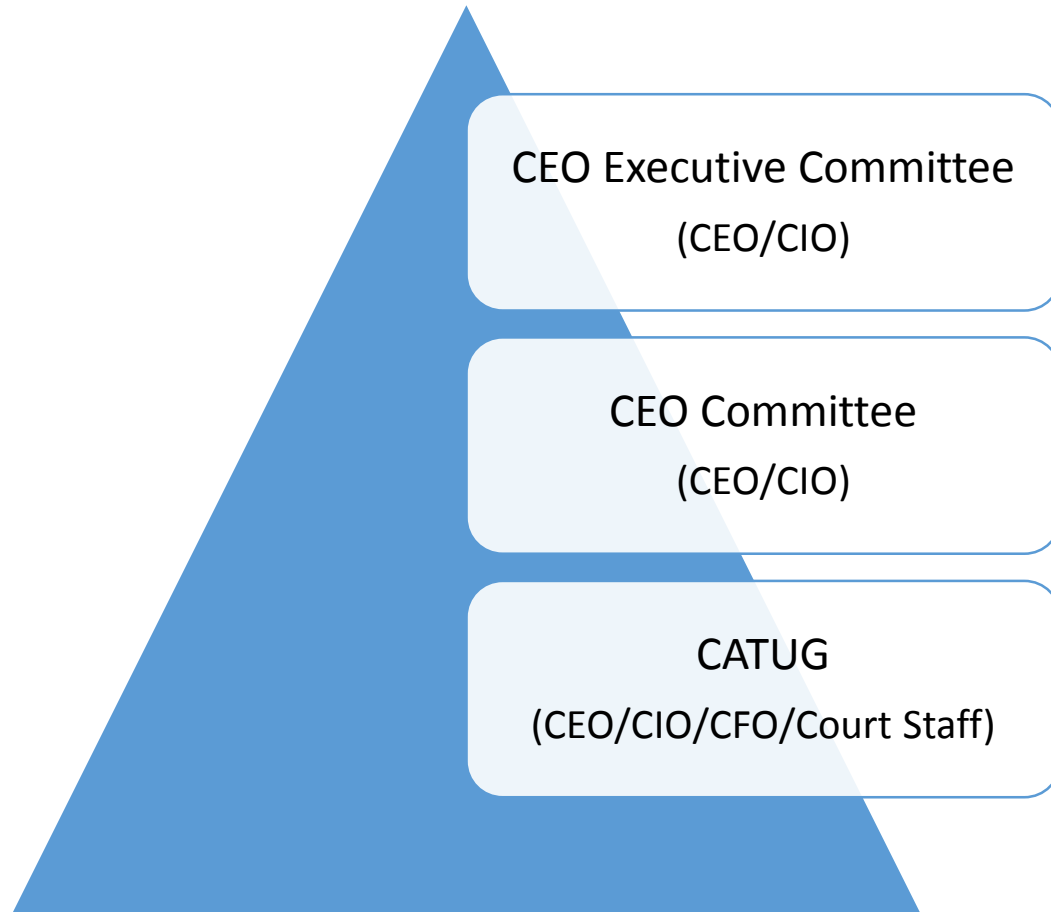


- ▶ Orange
- ▶ San Bernardino
- ▶ San Diego
- ▶ San Luis Obispo
- ▶ San Mateo
- ▶ Santa Barbara
- ▶ Santa Clara <sup>2</sup>
- ▶ Santa Cruz
- ▶ Sonoma
- ▶ Stanislaus (TBD)
- ▶ Sutter <sup>1</sup>
- ▶ Tehama <sup>1</sup>
- ▶ Yuba <sup>1</sup>

26 Courts Total

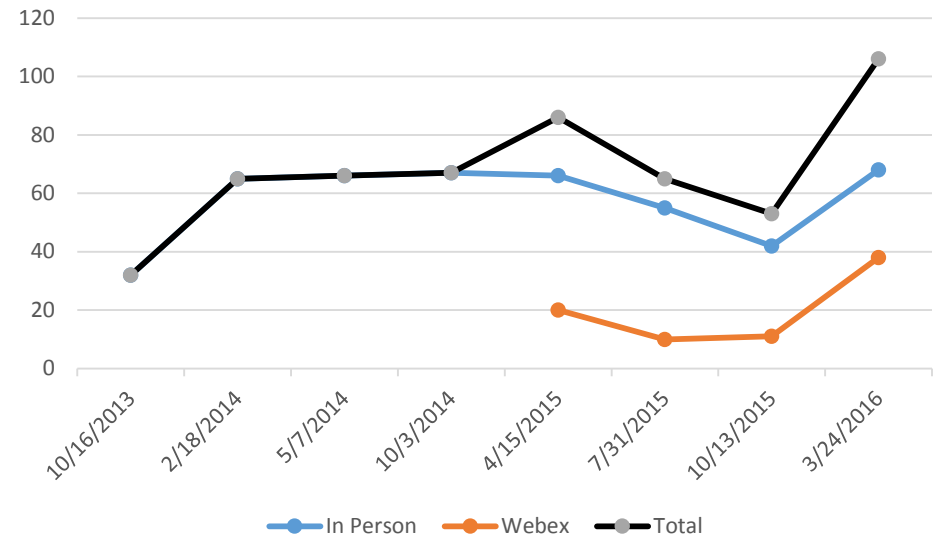
23 Implemented (yellow) | 3 In Progress (white)

# CATUG Structure



# Historical Meeting Attendance

Meeting	Location	Date	In Person	Webex	Total
1	San Luis Obispo	10/16/2013	32		32
2	Santa Clara	2/18/2014	65		65
3	Sacramento	5/7/2014	66		66
4	Sacramento	10/3/2014	67		67
5	Sacramento	4/15/2015	66	20	86
6	Sacramento	7/31/2015	55	10	65
7	San Bernardino	10/13/2015	42	11	53
8	Sacramento	3/24/2016	68	38	106



# Recent Meetings and Events

- 8<sup>th</sup> CATUG Meeting
  - ❖ March 24 | 10am – 4pm | Sacramento Judicial Council Offices
  - ❖ 106 participants from 23 courts
- Criminal/Traffic Planning Summit
  - ❖ March 25 | 8am – 12pm | Sacramento Judicial Council Offices
- Financial Production Issues Summit
  - ❖ March 25 | 1pm – 3pm | Sacramento Judicial Council Officer
- Enterprise Customer Reporting (ECR) Training
  - ❖ March 29 – 30 | Santa Clara Superior Court
  - ❖ 28 participants from 13 courts
- Tyler CEO Meeting
  - ❖ August 4 | Sacramento
- Next CATUG
  - ❖ December | Sacramento

# Production Issues Summary

Area	Issue Count
General Functionality	6
DMV Interface	6
PC Issues	4
Financials	4
Local Issue	4
Workflow	4
Clerk Edition	3
Odyssey User Interface	3
Portal	3
Scanning	3
Other (1-2 reports each)	12
<b>Total</b>	<b>52</b>

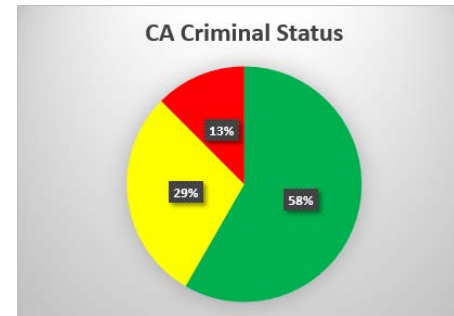
## Themes

- Minute orders
- Manual data entry
- User navigation
- PC client errors

# Criminal/Traffic Workshop

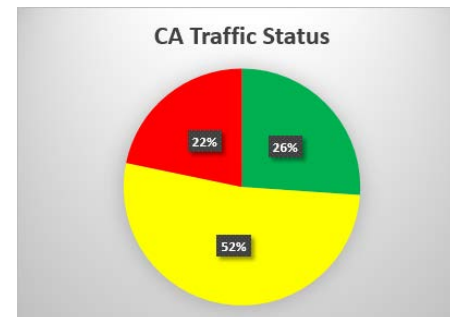
Area	Issue Count
Collections	21
Traffic Violator Court Completion	12
Warrants	12
Citation Data Entry	11
Red Light	7
Mail Payments	7
IVR	7
Other (1-2 reports each)	40
<b>Total</b>	<b>117</b>

## Criminal



Status	Total
Green	14
Yellow	7
Red	3

## Traffic



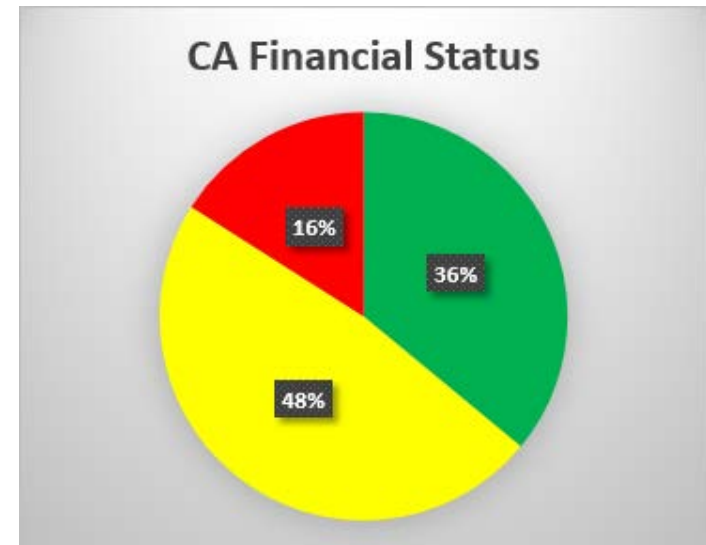
Status	Total
Green	6
Yellow	12
Red	5

Areas of Focus: Product Development,  
Data Conversion, Configuration, Interface Library

# Financial Workshop

## Themes

- Data Conversion
- Configuration
- Test Early



Status	Total
Green	9
Yellow	12
Red	4

# Working Group Summary

- 7 working groups established
  - Document Management
  - Complex Civil
  - Purge & Destruction
  - Appeals
  - JBSIS
  - Finance
  - Work Queues



# Working Group Interest

Working Group	Volunteers	New
Workflows/Queues	13	
Minute Order	12	X
DMV	12	X
Portal	12	X
Clerk Edition	11	X
Doc Mgmt/Imaging	11	
JBSIS	10	
Infrastructure	9	X
API and Integration	9	
Juvenile	6	X
Appeals	5	
Complex Civil	5	
Finance	5	
Judge Edition	5	X
Judicial Council Forms	5	X

# Ongoing Activities

- Individual courts follow-up with their Tyler project team to resolve local issues.
- Working groups to focus on information sharing and identifying top areas for:
  - Statewide enhancements
  - Locally paid enhancements

# Update: Sustain Justice Edition Case Management System

*Mr. Richard D. Feldstein, JCTC member*



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# Update: Placer Court Hosting Center

*Mr. Jake Chatters, Court Executive Officer, Placer Superior  
Court*



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# Update: V3 Case Management System

*Ms. Kathy Fink, Manager, Judicial Council Information Technology*



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# Action: Approval to Circulate for Comment *Tactical Plan for Technology 2017-2018*

*Ms. Kathy Fink, Manager, Judicial Council Information  
Technology*



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# Adjourn

*All*



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## JUDICIAL COUNCIL TECHNOLOGY COMMITTEE

### MINUTES OF OPEN MEETING

October 31, 2016

12:00 - 1:00 PM

Teleconference

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**Advisory Body Members Present:** Hon. Marsha G. Slough, Chair; Hon. Kyle S. Brodie; Hon. Ming W. Chin; David E. Gunn; Hon. Gary Nadler; Mr. Jake Chatters; Mr. Rick Feldstein; and Ms. Audra Ibarra

**Advisory Body Members Absent:** Hon. Daniel J. Buckley, Vice-Chair; and Ms. Debra Elaine Pole

**Liaison Members Present:** Hon. Sheila F. Hanson

**Others Present:** Mr. Mark Dusman; Mr. Zlatko Theodorovic; Ms. Virginia Sanders-Hinds; Ms. Jessica Goldstein; Ms. Lucy Fogarty; Ms. Kathy Fink; Mr. David Koon; Ms. Jamel Jones; Ms. Laura Speed; Ms. Brandy Sanborn; Ms. Bonnie Thomas; Ms. Kim Bartleson; Mr. Josh Barry; and Mr. Drew Lund

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#### OPEN MEETING

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##### Call to Order and Roll Call

The chair called the meeting to order, took roll call, and advised no public comments were received.

##### Approval of Minutes

The advisory body reviewed and approved the minutes of the September 12, 2016 meeting.

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#### DISCUSSION AND ACTION ITEMS

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##### Item 1

###### Chair Report

**Update:** Hon. Marsh G. Slough, Chair of the Judicial Council Technology Committee (JCTC), welcomed and thanked everyone for attending. Justice Slough reviewed the agenda for the meeting, as well as provided updates on recent meetings in which she and other members represented the JCTC or reported on the JCTC activities.

##### Item 2

###### Update/Report on Information Technology Advisory Committee (ITAC)

**Update:** Hon. Sheila F. Hanson, Chair of ITAC, provided an update and report on the activities of the advisory committee, its subcommittees, and its workstreams.



**Action:** The committee discussed the activities of ITAC and received the report.

### Item 3

#### **Update on Draft Tactical Plan for Technology 2017-2018**

**Update:** Ms. Kathy Fink reported on the process and progress for updating the Tactical Plan for Technology. This included the work to date, as well as the requested feedback on the draft Tactical Plan for 2017 - 2018, which is a part of the Judicial Council approved *Court Technology Governance and Strategic Plan*.

**Action:** The committee discussed the activities being done on the Tactical Plan and received the report.

### Item 4

#### **Update on Sustain Justice Edition Case Management System**

**Update:** Mr. Richard D. Feldstein provided an update and report on the work related to the Sustain Justice Edition case management system replacement including the budget change proposal and next steps.

**Action:** The committee received the report.

### Item 5

#### **Update on the Placer Court Hosting Center**

**Update:** Mr. Jake Chatters provided an update and report on the work related to the Placer Court Hosting Center (PCHC) project, a consortium project supported by branch-level funding. Once complete, the PCHC will host six courts that previously received hosting services from the Judicial Council via the California Court Technology Center (CCTC).

**Action:** The committee received the report.

### Item 6

#### **Request for Funding for Information Technology Infrastructure for Humboldt and Madera Superior Courts for Eventual Elimination of Subsidies from Trial Court Trust Fund (TCTF) and Improvement and Modernization Fund (IMF) for the Interim Case Management System (ICMS or Sustain Justice Edition) and Managed Court Program (Hosting)**

**Update:** Ms. Kim Bartleson, Court Executive Officer for Humboldt Superior Court, and Ms. Bonnie Thomas, Court Executive Officer for Madera Superior Court, presented information on the courts request for one-time funding for the two courts (Humboldt and Madera) designated for local hosting when the other six Sustain Justice Edition courts migrate to Placer Superior Court for hosting. The Humboldt request was for funding during the current fiscal year, FY 2016/2017, and the Madera request was for FY 2017/18. The funding will enable these two remaining courts to migrate away from the technology center.

**Action:** The committee received the report, discussed the information, and requested that the courts review and update their financial requests for consistency prior to submitting to the Trial Court Budget Advisory Committee. The committee unanimously voted to recommend approval of the one-time funding requests for the Humboldt and Madera Superior Courts to move from the CCTC to a new hosting solution, consistent with prior action by the Judicial Council in June 2016. The local courts should make use of their existing 2% automation funding towards this project to the extent possible.

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**A D J O U R N M E N T**

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There being no further business, the meeting was adjourned.