

Judicial Council Form Guide: LA-450

The image shows a thumbnail of the LA-450 form. It is titled "LA-450 Service Not Available in My Language Order". The form is divided into several sections. Section 1 asks for the name and address of the person who requested the change. Section 2 asks for the court's response, with options to make a different order, extend a deadline, make an additional order, or deny the request. Section 3 asks for the date of the request and the date of the court's response. Section 4 asks for the name of the court clerk. The form also includes a section for the court's signature and date.

Form Group: Language Access (LA)

Form Number: [LA-450](#)

Form Name: *Service Not Available in My Language: Order*

Optional or Mandatory: Optional

Effective Date: September 1, 2019

Legal Citation: [California Rules of Court, rule 1.300](#)

Who will fill out this form? Bench officers, clerks

Who will receive this form? LEP litigants; attorneys, social service agencies, opposing parties

Purpose

The purpose of this form is to allow the court to use a standardized order form to respond to a request from an LEP litigant to modify an order or extend a deadline for completion of a program based on a language barrier. The LEP litigant may, but is not required to, use form [LA-400 Service Not Available in My Language: Request to Change Court Order](#) to make their request to the court.

Legal Basis

Under California Rules of Court, rule 1.300:

- As soon as feasible, courts must adopt procedures to enable limited English proficient (LEP) court litigants to access services provided directly by the court to the same extent as litigants who are English proficient.
- To the extent feasible, a court should avoid ordering an LEP litigant to a private program that is not language accessible.

Instructions for LEP Court Litigants

If you have notified the court of a language barrier in accessing a court-ordered service, the court may use this order form to respond to your request.

Item 1: This section contains information about you. You may submit a copy to the court with this section filled out and leave the rest of the form blank.

Item 2: This section contains the court's response to your request. The court may (a) make a different order, (b) extend a deadline for completion of a program, (c) make an additional order, or (d) deny your request and provide information about how to access the court-ordered program or service.

Instructions for Courts

If the court uses the LA-450 to respond to a request from an LEP litigant for an alternative order or an extension of time to access a court-ordered service, it will be important to have a process established for consulting with Language Access Representatives or other court personnel who may have information about community resources available in the required language, and process for court clerks to serve the form on: 1) the applicant; 2) any social services agency involved in the case; and 3) the opposing party.

Looking for More Information and Resources?

Contact:

LAP@jud.ca.gov

California Court Forms:

<https://www.courts.ca.gov/forms.htm>

Language Access Toolkit:

<https://www.courts.ca.gov/lap-toolkit-courts.htm>

Directory of Language Access Representatives:

<https://jrn.courts.ca.gov/programs/lap/documents/LAP-LAR-Directory.pdf>