Judicial Council of California

Trial Court Funding Act of 1997

BASELINE BUDGET

Certification FY 2010-11

Court System:	Superior Court - Lassen	Fiscal Year: FY 2010-11
Court Number		
(for AOC Use):	18	<u></u>
Court Contact:	Helen Ashby	Budget Prepared By: Tara Boucher/Helen Ashby/Bridgett Hubbs
Phone:	530-251-1879	Preparer's Phone: 530/251-8001;530/251-1879;916/263-1737
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FY 2010-11						
SUMMARY OF SUBMITTED BUDGET	TCTF	Non-TCTF	Total			
BEGINNING BALANCE	268,167	1,260,264	1,528,431			
FINANCING SOURCES	3,535,681	167,633	3,703,314			
TOTAL FINANCING SOURCES	3,803,848	1,427,897	5,231,745			
EXPENDITURES	3,654,431	366,059	4,020,490			
FUND BALANCE	149,417	1,061,838	1,211,255			
FUND BALANCE DESIGNATION						
RESTRICTED - CONTRACTUAL	26,000	249,350	275,350			
RESTRICTED - STATUTORY	59,569	27,570	87,139			
UNRESTRICTED - DESIGNATED	63,846	784,918	848,764			
UNRESTRICTED - UNDESIGNATED	2	0	2			

CERTIFICATION

I HEREBY CERTIFY, to the best of my knowledge and belief, that the amounts stated herein and contained in the Baseline Budget detail documents included by reference above, fairly present a statement of all court estimated revenues (financing sources) and court expenditures in accordance with the reporting requirements adopted by the Judicial Council pursuant to authority granted by Government Code section 77206.

	<u></u>
Signature of Presiding Judge or Executive Officer	Date

Schedule 1 - Baseline Budget FY 2010-11

Superior Court - Lassen

Fund Condition Statement

	TCTF Budget	Non-TCTF Budget	Total
Financing Sources			
Beginning Balance	268,167	1,260,264	1,528,431
Current Year Financing Sources			
Total Revenue	2,884,457	166,633	3,051,090
Total Reimbursements	651,224	1,000	652,224
Total Interfund Transfers	-	-	-
Total Current Year Financing Sources	3,535,681	167,633	3,703,314
Total Financing Sources	3,803,848	1,427,897	5,231,745
Expenditures			
Total Personal Services	2,703,159	54,100	2,757,259
Total Operating Expenses & Equipment	949,772	171,959	1,121,731
Total Special Items of Expense	1,500	140,000	141,500
Internal Cost Recovery	-	-	-
Total Program Expenditures	3,654,431	366,059	4,020,490
Fund Balance	149,417	1,061,838	1,211,255
Fund Balance Designations			
Restricted - Contractual	26,000	249,350	275,350
Restricted - Statutory	59,569	27,570	87,139
Unrestricted - Designated	63,846	784,918	848,764
Unrestricted - Undesignated	2	0	2
Total Designations	149,417	1,061,838	1,211,255

Position Reporting

Court Employee Positions	TCTF Positions	Non-TCTF Positions	Total Positions
Total Positions Per Schedule 7A:	37.30	1.00	38.30

Schedule 1 - Baseline Budget FY 2010-11

Superior Court - Lassen

Footnotes

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Schedule 1 - Baseline Budget FY 2010-11

Superior Court - Lassen

Financing Sources

Account	Description	TCTF	Non-TCTF	Total
	Beginning Balance	268,167	1,260,264	1,528,431
	Current Year Revenue			
812100	Program 45.10 - Operations	2,883,457		2,883,457
816000	Other State Receipts			-
821000	Local Fees Revenue		24,000	24,000
821200	Enhanced Collections		97,133	97,133
822000	Local Non-Fees Revenue		29,500	29,500
823000	Other		1,000	1,000
825000	Interest Income	1,000	15,000	16,000
826000	Investment Income			-
	Total Revenue	2,884,457	166,633	3,051,090
	Current Year Reimbursements			
831000	General Fund - MOU	128,500		128,500
832000	Program 45.10 - MOU	173,238		173,238
833000	Program 45.25 - Operations			-
834000	Program 45.45 - Operations	55,109		55,109
835000	Program 45.55 - Operations			-
836000	Modernization Fund	4,000		4,000
837000	Improvement Fund	5,769		5,769
838000	AOC Grants	284,608		284,608
839000	Non-AOC Grants			-
840000	County Program - Restricted Funds		1,000	1,000
850000	Reimbursements Between Courts			-
860000	Reimbursements - Other			-
	Total Reimbursements	651,224	1,000	652,224
	Interfund Transfers			
701100	Interfund (Operating) Transfers In	41,467		41,467
701200	Interfund (Operating) Transfers Out	(41,467)		(41,467)
	Total Interfund Transfers	-	-	-
	Total Current Year Financing Sources	3,535,681	167,633	3,703,314
	Total Financing Sources	3,803,848	1,427,897	5,231,745

Schedule 1 - Baseline Budget Expenditure Summary FY 2010-11

Superior Court - Lassen

Baseline Budget Summary

Account	Description	TCTF	Non-TCTF	Total
	Salary Savings %	0.00%	0.00%	0.00%
	Positions:			
	Authorized Positions	37	1	38
	Personal Services:			
900000	Salaries	1,831,997	33,655	1,865,652
910000	Staff Benefits	871,162	20,445	891,607
914100	Salary Savings	-	-	-
	Total Personal Services	2,703,159	54,100	2,757,259
	Operating Expenses & Equipment:			
920001	General Expense	112,908	2,085	114,993
924000	Printing	4,390	-	4,390
925000	Telecommunications	29,025	-	29,025
926000	Postage	17,390	-	17,390
928000	Insurance	9,000	-	9,000
929000	In-State Travel	11,415	500	11,915
931000	Out-of-State Travel	-	-	-
933000	Training	-	-	-
934000	Security	239,540	-	239,540
935000	Facility Operations	14,096	17,134	31,230
936000	Utilities	4,200	6,940	11,140
938000	Contracted Services	386,572	42,500	429,072
940000	Consulting and Professional Services - County Provided	3,500	-	3,500
943000	Information Technology	112,736	2,800	115,536
945000	Major Equipment	-	100,000	100,000
950000	Other Items of Expense	5,000	-	5,000
	Total OE&E	949,772	171,959	1,121,731
	Special Items of Expense:			
965000	Jury Costs	1,500	-	1,500
972000	Other	-	140,000	140,000
973000	Debt Service	-	-	-
	Total Special Items of Expense	1,500	140,000	141,500
990000	Departmental Indirect Allocations	-	-	-
	Total Program Expense	3,654,431	366,059	4,020,490

Schedule 1 - Baseline Budget PECT Summary FY 2010-11

Superior Court - Lassen

P . E . C . T	PECT Name								
		TCTF			% of	Non-TCTF			% of
		Authorized	% of Total		Total	Authorized	% of Total	Non-TCTF	Total
		Positions	Positions	TCTF Budget	Budget	Positions	Positions	Budget	Budget
	Judges and Courtroom Support	4.30	12%	577,724	16%	-	0%	-	0%
10 . 20 . 000 . 000	Case Type Services - Roll Up	15.05	40%	1,218,787	33%	-	0%	2,085	1%
10 - 20 - 010 - 000	Criminal - Roll Up	4.75	13%	330,534	9%	-	0%	-	0%
10 - 20 - 010 - 010	Traffic & Other Infractions	1.95	5%	143,426	4%	-	0%	-	0%
10 20 . 010 . 020	Other Criminal Cases	2.80	8%	187,108	5%	-	0%	-	0%
10 . 20 . 020 . 000	Civil	2.00	5%	137,654	4%	-	0%	-	0%
10 . 20 . 030 . 000	Families & Children - Roll Up	8.30	22%	750,599	21%	-	0%	2,085	1%
10 . 20 . 030 . 010	Families and Children Services	5.80	16%	544,769	15%	-	0%	-	0%
10 . 20 . 030 . 020	Probate, Guardianship & Mental Health Services	0.50	1%	65,155	2%	-	0%	-	0%
10 . 20 . 030 . 030	Juvenile Dependency Services	1.15	3%	72,251	2%	•	0%	-	0%
10 . 20 . 030 . 040	Juvenile Delinquency Services	0.85	2%	68,424	2%	-	0%	2,085	1%
10 . 30 . 000 . 000	Operational Support - Roll Up	10.45	28%	981,787	27%	-	0%	-	0%
10 . 30 . 010 . 000	Other Support Operations	6.70	18%	477,703	13%	-	0%	-	0%
10 . 30 . 020 . 000	Court Interpreters	0.25	1%	56,761	2%	-	0%	-	0%
10 . 30 . 030 . 000	Jury Services	0.50	1%	56,040	2%	-	0%	-	0%
10 . 30 . 040 . 000	Security	3.00	8%	391,283	11%	-	0%	-	0%
10 . 00 . 000 . 000	Trial Court Operations Program - Roll Up	29.80	80%	2,778,298	76%	-	0%	2,085	1%
20 . 10 . 010 . 000	Enhanced Collections	-	0%	-	0%	1.00	100%	96,600	26%
20 . 10 . 020 . 000	Other Non-Court Operations	-	0%	-	0%	-	0%	-	0%
20 . 00 . 000 . 000	Non-Court Operations Program - Roll Up	-	0%	-	0%	1.00	100%	96,600	26%
	- · · · · · · · · · · · · · · · · · · ·	4.05	20/	004 400	00/		20/		20/
90 . 10 . 000 . 000	Executive Office	1.25	3%	204,499	6%	-	0%	•	0%
90 . 20 . 000 . 000	Fiscal Services	2.50	7%	218,432	6%	-	0%		0%
90 . 30 . 000 . 000	Human Resources	1.50	4%	131,715	4%	-	0%	140,000	38%
90 . 40 . 000 . 000	Business & Facilities Services	1.00	3%	134,905	4%	-	0%	24,574	7%
90 . 50 . 000 . 000	Information Technology	1.25	3%	186,582	5%	-	0%	102,800	28%
90 . 00 . 000 . 000	Court Administration Program - Roll Up	7.50	20%	876,133	24%	-	0%	267,374	73%
	Total - Summary	37.30	100%	3,654,431	100%	1.00	100%	366,059	100%

Schedule 1 - Baseline Budget FY 2010-11

Superior Court - Lassen

Fund Balance Designation

Restricted Fund Balance		TCTF	Non-TCTF	Total
Contractual				
OPEB Annual Required Contribution (11-12)			140,000	140,000
OPEB Annual Required Contribution (12-13)			90,000	90,000
Self Help/Family Law Facility Lease (11-12)		26,000	-	26,000
Teen Court Compass			19,350	19,350
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
2040 Outstatel Contractual Found Delegan				-
9310 - Subtotal, Contractual Fund Balance		26,000	249,350	275,350
Statutory				
2% Automation		59,569		59,569
Administration of 16028a		-	27,570	27,570
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
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				_
9320 - Subtotal, Statutory Fund Balance		59,569	27,570	87,139
		,		
Unrestricted Fund Balance		TCTF	Non-TCTF	Total
Designated (select category from drop-down list)	Provide detailed description			
Local Infrastructure - Technology & Non-Technology	CMS/Web 11-12	6,000	-	6,000
Local Infrastructure - Technology & Non-Technology	CMS/Web 12-13	6,000	-	6,000
Local Infrastructure - Technology & Non-Technology	Disaster Recovery Upgrades (Phase 1) 11-12		4,000	4,000
Local Infrastructure - Technology & Non-Technology	Disaster Recovery Upgrades (Phase 2) 12-13		14,000	14,000

Schedule 1 - Baseline Budget FY 2010-11

Superior Court - Lassen

Fund Balance Designation

One-Time Employee Compensation - Leave Payments	25% of Estimated Vacation Payout	-	22,500	22,500
One-Time Facility - Other	New Courthouse Furnishings/Equipment	51,846	300,296	352,142
Operating and Emergency	5% Operating Expense		203,122	203,122
Other	Bilingual Outreach Program 11-12		38,500	38,500
Other	Cash Flow AB1058 Mou's and Grants		140,000	140,000
Other	Prison Prosecution Cash Flow (2 Quarters)		62,500	62,500
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
9410 - Subtotal, Designated Fund Balance		63,846	784,918	848,764
9420 - Subtotal, Undesignated Fund Balance		2	0	2
Total Designation of Fund Balance		149,417	1,061,838	1,211,255

Fund Balance Designation Notes

For designations that are based on estimates, particularly operating and emergency funds, leave liabilities, retirement, and workers' compensation, provide a brief explanation of the methodology used to compute the designated amount.

In addition, if there is insufficient fund balance to designate total estimated liabilities, please provide the amount of the estimated shortfall.

Please enter notes here.		

Schedule 1 - Baseline Budget TCTF FY 2010-11

Superior Court - Lassen

TCTF Budget

Account	Description	Judges and Courtroom Support	Traffic & Other	Other Criminal Cases	Civil	Family and Children Services	Probate, Guardianship & Mental Health Services	Juvenile Dependency Services	Juvenile Delinquency Services	Other Support Operations	Court Interpreters	Jury Services	Security	Enhanced Collections	Other Non-Court	Executive Office	Fiscal Services	Human Resources	Business & Facilities Services	Information Technology	TOTAL
	Salary Savings %	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	
	Positions:																				
	Authorized Positions	4	2	3	2	6	1	1	1	7	0	1	3			1	3	2	1	1	37
	Personal Services:																				-
900000	Salaries	271,783	76,998	107,586	86,721	326,244	18,993	46,389	34,983	329,959	19,181	31,558	91,523			146,987	117,330	87,353	26,681	11,728	1,831,997
910000	Staff Benefits	112,216	43,128	61,017	46,453	155,071	10,822	25,637	19,141	134,569	8,155	14,427	58,720			56,612	60,682	41,255	18,514	4,743	871,162
914100	Salary Savings																				-
	Total Personal Services	383,999	120,126	168,603	133,174	481,315	29,815	72,026	54,124	464,528	27,336	45,985	150,243	-	-	203,599	178,012	128,608	45,195	16,471	2,703,159
	Operating Expenses & Equipment:																				
920001	General Expense	22,000	300	550	480	14,768	90	100	5,010	3,450	25	55	500			100	500	1,155	35,450	28,375	112,908
924000	Printing	535		1,455		75				75		1,500							750		4,390
925000	Telecommunications					350			385	400						800	420	420	25,500	750	29,025
926000	Postage		4,500						380	1,500		1,000							10,010		17,390
928000	Insurance																		9,000		9,000
929000	In-State Travel	8,000				15			3,400												11,415
931000	Out-of-State Travel																				-
933000	Training																				-
934000	Security												239,540								239,540
935000	Facility Operations	50				9,546						500							4,000		14,096
936000	Utilities					4,200															4,200
938000	Contracted Services	163,140		14,000		32,000	35,000		5,000		29,400						39,500	1,532		67,000	386,572
940000	Consulting and Professional Services - County Provided				2,500	1,000															3,500
943000	Information Technology		18,500	2,500	1,500	1,500	250	125	125	7,750		5,500	1,000							73,986	112,736
945000	Major Equipment																				-
950000	Other Items of Expense																		5,000		5,000
	Total OE&E	193,725	23,300	18,505	4,480	63,454	35,340	225	14,300	13,175	29,425	8,555	241,040	-	-	900	40,420	3,107	89,710	170,111	949,772
	Special Items of Expense:																				
965000	Jury Costs											1,500									1,500
972000	Other								•										•		-
973000	Debt Service																				-
	Total Special Items of Expense	_	-		_	-	-	-	-			1,500	-	-		-	-	-	-	-	1,500
990000	Distributed Administration & Allocation												·								
	Total Program Expense	577,724	143,426	187,108	137,654	544,769	65,155	72,251	68,424	477,703	56,761	56,040	391,283	-	-	204,499	218,432	131,715	134,905	186,582	3,654,431

Schedule 1 - Baseline Budget Non-TCTF FY 2010-11

Superior Court - Lassen

Non-TCTF Budget

		Judges and Courtroom	Traffic & Other	Other Criminal		Family and	Probate, Guardianship & Mental Health	Juvenile Dependency	Juvenile Delinguency	Other Support	Court			Enhanced	Other Non- Court	Executive	Fiscal	Human	Business & Facilities	Information	
Account	Description	Support	Infractions	Cases	Civil	Children Services	Services	Services	Services	Operations	Interpreters	Jury Services	Security	Collections	Operations	Office	Services	Resources	Services	Technology	TOTAL
	Salary Savings %	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	
	Positions:																				
	Authorized Positions													1							1
	Personal Services:																				
900000	Salaries													33,655							33,655
910000	Staff Benefits													20,445							20,445
914100	Salary Savings																				-
	Total Personal Services	-				-	-		-	-	-		-	54,100		-		-	-		54,100
	Operating Expenses & Equipment:																				
920001	General Expense								1,585										500		2,085
924000	Printing																				-
925000	Telecommunications																				-
926000	Postage																				-
928000	Insurance																				-
929000	In-State Travel								500												500
931000	Out-of-State Travel																				-
933000	Training																				-
934000	Security																				-
935000	Facility Operations																		17,134		17,134
936000	Utilities																		6,940		6,940
938000	Contracted Services													42,500							42,500
940000	Consulting and Professional Services - County Provided																				_
943000	Information Technology																			2,800	2,800
945000	Major Equipment																			100,000	100,000
950000	Other Items of Expense																				-
	Total OE&E	-		_		-	_	-	2,085	_	-	-		42,500	-	_	-	-	24,574	102,800	171,959
	Special Items of Expense:																				
965000	Jury Costs																				_
972000	Other																	140,000			140,000
973000	Debt Service																				-
	Total Special Items of Expense	-		-			-		-	-	-	-	-	-	-	-	-	140,000	-	-	140,000
990000	Distributed Administration & Allocation																				-
	Total Program Expense	-		-		-	-	-	2,085	-	-		-	96,600	-	-	-	140,000	24,574	102,800	366,059