



JUDICIAL COUNCIL OF CALIFORNIA

ADVISORY COMMITTEE ON PROVIDING
ACCESS AND FAIRNESS

www.courts.ca.gov/accessfairnesscomm.htm
accessfairnesscomm@jud.ca.gov

ADVISORY COMMITTEE ON PROVIDING ACCESS AND FAIRNESS

MINUTES OF OPEN MEETING

February 10, 2016

12:15 p.m. to 1:15 p.m.

Judicial Council of California

Advisory Body Members Present: *Hon. Kathleen O'Leary, Co-chair, Hon. Laurie Zelon, Co-chair, Hon. Craig Arthur, Hon. Diana Becton, Ms. Tammy Grimm, Hon. Maria Hernandez, Hon. Teri Jackson, Hon. Victoria Kolakowski, Hon. Lia Martin, Ms. Carol Ross-Burnett, Ms. Julie Paik, Hon. Bobbi Tillmon, Ms. Kimberly Tucker, Hon. Juan Ulloa, Hon. Vanessa Vallarta, and Ms. Rheeah Yoo*

Advisory Body Members Absent: *Hon. Sue Alexander, Ms. Cherri Allison, Ms. Deni Butler, Ms. Nancy Eberhardt, Hon. Ana España, Ms. Ana Maria Garcia, Hon. Ginger E. Garrett, Hon. William Murray, Jr., Ms. Leigh Parsons, Ms. Melanie Snider Mr. Bruce Soublet, and Hon. Erica Yew*

Others Present: *Hon. Gail Dekreon, Ms. Bonnie Hough, Hon. Mark Juhas, Ms. Tara Lundstrom, Mr. Jason Mayo, Ms. Linda McCulloh, Hon. James Mize, Mr. Patrick O'Donnell, Ms. Julia Weber, and Ms. Kyanna Williams*

OPEN MEETING

Call to Order and Roll Call

The chair called the meeting to order at 12:15 p.m. and took roll call.

Approval of Minutes

The committee approved the January, 2016 meeting minutes.

DISCUSSION AND ACTION ITEMS (ITEMS 1-8)

Item 1

Reminders

In the interest of time, the committee skipped this item.

Item 2

Discuss ITAC Legislative Proposals on E-filing, E-service, and E-signatures

The Information Technology Advisory Committee (ITAC) is developing a legislative proposal that would amend the Code of Civil Procedure provisions governing e-filing, e-service, and e-signatures. The legislative proposal is being developed by ITAC's Rules and Policy Subcommittee. The proposal is intended for circulation for public comment during the 2016 spring cycle.

PAF members discussed the impact that the draft proposal would have on access to the courts and fairness in the judicial system. Much of the conversation centered on the question of what time e-filed documents must be filed in order to be deemed filed that day. Members expressed differing opinions as to whether a 5:00pm deadline or a 12:00am deadline would best serve members of the public.

Members agreed that, rather than have PAF take a formal position on the proposal at this time, ITAC staff should just report back to ITAC on the different types of opinions and concerns that PAF members expressed during the call. PAF members have until February 19, 2016 to contact Ms. Kyanna Williams with any additional comments they have regarding ITAC's proposal.

Item 3

Annual Agenda

The committee discussed the draft Annual Agenda that was circulated in the meeting materials. Members did not identify any projects that should be added to or removed from the draft agenda. PAF members have until the end of February to contact Ms. Kyanna Williams with any additional project ideas they have for the annual agenda.

Item 4

Update on Traffic Recommendations

On January 26, 2016, the Judicial Council's Traffic Advisory Committee discussed PAF's draft traffic recommendations. Judge Kolakowski and Ms. Kyanna Williams gave an overview of the types of comments and questions posed by Traffic Advisory Committee members. Two PAF members explained that some courts are making excellent use of new technologies or otherwise improving traffic court processes. They suggested that it may be helpful to learn more about which courts are having the most success in this area and help share best practices with other interested courts.

Item 5

Update on Access, Fairness and Diversity Self-Assessment Tool

Justice Zelon and Ms. Kyanna Williams provided background on the Access, Fairness and Diversity Self-Assessment Tool, which was inspired by data collected through focus groups on gender fairness and women of color in the courts. The tool has now been finalized. Justice Zelon presented the tool at the January 21, 2016 TCPJAC/CEAC joint meeting and encouraged PJ's and CEO's to use the tool in their courts. Justice Zelon will also include the tool in a February, 2016 presentation to the Judicial Council on Implicit Bias. Staff will then make the tool available to all courts through the Judicial Resources Network.

Item 6

Civil Grand Juries – Expanding Recruitment and Increasing Diversity

Ms. Kyanna Williams and Ms. Bonnie Hough noticed, through a court-oriented list serve, an increase in courts seeking guidance on how to improve civil grand jury recruitment. The Judicial Council has a number of high-quality resources to help courts expand recruitment and increase

diversity in civil grand juries. Many of these resources were created through the committee's past work. Ms. Williams and Ms. Hough shared those resources with list serve participants. These civil grand jury resources are also included in the Access, Fairness and Diversity Self-Assessment tool.

Item 7

Updates from Internal Liaisons

In the interest of time, the committee skipped this item.

Item 8

Open Discussion

In the interest of time, the committee skipped this item.

A D J O U R N M E N T

There being no further business, the meeting was adjourned at 1:15 p.m.

Approved by the advisory body on March 9, 2016.