



Judicial Council of California

ADMINISTRATIVE OFFICE OF THE COURTS

NORTHERN/CENTRAL REGIONAL OFFICE

Northern/Central Regional Office • 2880 Gateway Oaks Drive, Suite 300 • Sacramento, CA 95833-3509

TO: POTENTIAL BIDDERS

FROM: Administrative Office of the Courts
Northern/Central Regional Office

DATE: February 6, 2008

SUBJECT/PURPOSE OF MEMO: To issue Addendum 4 to RFP 010708-NCRO and, as set forth in the attached documents:
1.) To publish the AOC's Responses to Bidders' Questions/Requests, for those questions/requests 37 through 69 received as of February 5, 2008
2.) To modify RFP Section VI.4.1, Technical Response Requirements
3.) To modify RFP Section VIII.2.5, Volume IV: Completed Contract and Statement of Work (SOW)

ACTION REQUIRED: You are invited to review and respond to the Request for Proposals ("RFP"), as posted at
<http://www.courtinfo.ca.gov/reference/rfp/phoenix-rfp.htm>

PROPOSAL DUE TO AOC: Proposals must be received **by 1:00 p.m. on February 19, 2008**

SUBMISSION OF PROPOSALS: Proposals must be sent to:

Judicial Council of California
Administrative Office of the Courts
Attn: Nadine McFadden, RFP 010708-NCRO
455 Golden Gate Avenue, 7th Floor
San Francisco, CA 94102

1.) See the AOC Response to Bidder Questions/Requests file dated February 6, 2008, questions/requests 37 through 69 at:

<http://www.courtinfo.ca.gov/reference/rfp/phoenix-rfp.htm>

2.) The following modifications shall be made in RFP Section VI.4.1, Technical Response Requirements:

VI.4.1 Technical Response Requirements

This section defines Bidder requirements regarding the technical approach of the proposed solution. The Bidder's proposal must provide information that can be used by the AOC to evaluate the Bidder's knowledge of, and proposed approach to, the technical requirements for the overall program and for each individual project. This information must include at least the following:

- a) Proposed Architectural Solution (logical and physical) and specifications
 - i. Describe the architectural solution for the Phoenix Program as a whole and estimated differences for each of the projects
 - ii. Proposed software specifications using Form 7.2, Software Specifications Form and proposed hardware specifications using Form 7.3, Hardware Specifications Form provided in RFP Appendix C, Bid Response Forms
- b) Proposed security strategy, including:
 - i. Identification and description of the proposed security architecture including each proposed level of security (e.g. application, database, network, server)
 - ii. Proposed approach for managing security levels (e.g. defining and maintaining security levels)
 - iii. Proposed security procedures and associated documentation for the AOC
- c) Proposed data conversion approach, including:
 - i. Approach to data conversion that includes an outline of conversion activities and a description of how the Bidder will address data conversion errors and exceptions
 - ii. Description of the automated tools to be used to accomplish data conversion activities
 - iii. Approach to verification and validation of converted data
 - iv. Contingency for data conversion rollback
 - v. Data conversion roles and responsibilities
- d) Proposed interface approach
 - i. Approach to the design for flexible interfaces with external organizations and systems using the AOC TIBCO platform and Integrated Services Backbone (ISB)
 - ii. Approach and expectation for reuse of interfaces
 - iii. Interface roles and responsibilities

The Bidder should refer to Appendix B, Requirements Response Matrices, for specific technical requirements.

3.) The following modifications shall be made in RFP Section VIII.2.5, Volume IV: Completed Contract and Statement of Work (SOW):

VIII.2.5 Volume IV: Completed Contract and Statement of Work (SOW)

Bidder must complete and submit one (1) signed original copy of the Form 8.1, Bidder's Acceptance of the AOC's Contract Terms as part of its response (see RFP Appendix C, Bid Response Forms, and RFP Appendix H, Master Services Agreement for additional contract information and RFP Appendix A, Statement of Work, for additional SOW information). Bidders' additions, modifications and deletions of Phoenix Program contract language must be clearly indicated by providing a redlined document and using Form 8.1, Bidder's Acceptance of the AOC's MSA indicating desired changes in the redline and a summary of the change and the relevance and rationale for why the Bidder feels these changes are necessary to the AOC MSA language.

Bidders do not have to complete the SOW until submission of the BAFO Proposal.

Bidders must complete and shall submit one (1) signed original copy of the Form 7.1, Bidder Proposal Assumptions Form as part of its response (see RFP Appendix C, Bid Response Forms for additional information). Bidders shall not include any cost amounts in Form 7.1, (cost amounts shall only be provided in Volume III, Cost Data).

END OF ADDENDUM 4