Judicial Council of California

Trial Court Funding Act of 1997

BASELINE BUDGET

Certification FY 2010-11

Court System:	Superior Court - Plumas	Fiscal Year: FY 2010-11
Court Number		
(for AOC Use):	32	
Court Contact:	Deborah Norrie	Budget Prepared By: Cynthia Williams
Phone:	530 283-6016	Preparer's Phone: <u>530 283-6067</u>
E-mail Address:	deborah.norrie@plumas.courts.ca.gov	E-mail Address: cynthia.williams@plumas.courts.ca.gov

	FY 2010-11		
SUMMARY OF SUBMITTED BUDGET	TCTF	Non-TCTF	Total
BEGINNING BALANCE	657,020	466,475	1,123,495
FINANCING SOURCES	2,553,578	183,387	2,736,965
TOTAL FINANCING SOURCES	3,210,598	649,862	3,860,460
EXPENDITURES	2,887,505	379,179	3,266,684
FUND BALANCE	323,093	270,683	593,776
FUND BALANCE DESIGNATION			
RESTRICTED - CONTRACTUAL	0	0	0
RESTRICTED - STATUTORY	0	0	0
UNRESTRICTED - DESIGNATED	323,093	270,683	593,776
UNRESTRICTED - UNDESIGNATED	(0)	0	(0)

CERTIFICATION

I HEREBY CERTIFY, to the best of my knowledge and belief, that the amounts stated herein and contained in the Baseline Budget detail documents included by reference above, fairly present a statement of all court estimated revenues (financing sources) and court expenditures in accordance with the reporting requirements adopted by the Judicial Council pursuant to authority granted by Government Code section 77206.

Signature of Presiding Judge or Executive Officer	Date

Schedule 1 - Baseline Budget FY 2010-11

Superior Court - Plumas

Fund Condition Statement

	TCTF Budget	Non-TCTF Budget	Total
Financing Sources			
Beginning Balance	657,020	466,475	1,123,495
Current Year Financing Sources			
Total Revenue	2,277,017	15,000	2,292,017
Total Reimbursements	276,561	168,387	444,948
Total Interfund Transfers	-	-	-
Total Current Year Financing Sources	2,553,578	183,387	2,736,965
Total Financing Sources	3,210,598	649,862	3,860,460
Expenditures			
Total Personal Services	1,498,818	-	1,498,818
Total Operating Expenses & Equipment	1,378,187	376,179	1,754,366
Total Special Items of Expense	10,500	3,000	13,500
Internal Cost Recovery	-	-	-
Total Program Expenditures	2,887,505	379,179	3,266,684
Fund Balance	323,093	270,683	593,776
Fund Balance Designations			
Restricted - Contractual	-	-	-
Restricted - Statutory	-	-	-
Unrestricted - Designated	323,093	270,683	593,776
Unrestricted - Undesignated	(0)	0	(0)
Total Designations	323,093	270,683	593,776

Position Reporting

Court Employee Positions	TCTF Positions	Non-TCTF Positions	Total Positions
Total Positions Per Schedule 7A:	17.04	0.00	17.04

Schedule 1 - Baseline Budget FY 2010-11

Superior Court - Plumas

Footnotes

	Of the Non-TCTF Funds, over \$345,000 is State funded Drug Court Grants for Prop 36/OTP, CDCI, and DCP funds
	that Plumas Court processes because our County is the only County in the State that does not have a Drug and
	Alcohol Department. They County closed their department over two years ago and the Court has taken over a small
1.	part of that program to help provide minimal court ordered services.
	The administrative infrastructure cost under I.T. are unusually high because they cover prior years 2008/09 and
	2009/10. We have received supplemental funding that will off set part of these cost. Both revenue and expenditures
2.	will be overstated for the current year by the inclusion of the two prior years.
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Schedule 1 - Baseline Budget FY 2010-11

Superior Court - Plumas

Financing Sources

Account	Description	TCTF	Non-TCTF	Total
	Beginning Balance	657,020	466,475	1,123,495
	Current Year Revenue			
812100	Program 45.10 - Operations	2,267,017		2,267,017
816000	Other State Receipts			-
821000	Local Fees Revenue		12,000	12,000
821200	Enhanced Collections			-
822000	Local Non-Fees Revenue		2,000	2,000
823000	Other			-
825000	Interest Income	10,000	1,000	11,000
826000	Investment Income			-
	Total Revenue	2,277,017	15,000	2,292,017
	Current Year Reimbursements			
831000	General Fund - MOU	2,500		2,500
832000	Program 45.10 - MOU	56,065		56,065
833000	Program 45.25 - Operations			-
834000	Program 45.45 - Operations	40,000		40,000
835000	Program 45.55 - Operations			-
836000	Modernization Fund			-
837000	Improvement Fund			-
838000	AOC Grants	175,496		175,496
839000	Non-AOC Grants		165,387	165,387
840000	County Program - Restricted Funds			-
850000	Reimbursements Between Courts			-
860000	Reimbursements - Other	2,500	3,000	5,500
	Total Reimbursements	276,561	168,387	444,948
	Interfund Transfers			
701100	Interfund (Operating) Transfers In	3,560		3,560
701200	Interfund (Operating) Transfers Out	(3,560)		(3,560
	Total Interfund Transfers	-	-	-
	Total Current Year Financing Sources	2,553,578	183,387	2,736,965
	Total Financing Sources	3,210,598	649,862	3,860,460

Schedule 1 - Baseline Budget Expenditure Summary FY 2010-11

Superior Court - Plumas

Baseline Budget Summary

Account	Description	TCTF	Non-TCTF	Total
	Salary Savings %	0.00%	0.00%	0.00%
	Positions:			
	Authorized Positions	17	-	17
	Personal Services:			
900000	Salaries	1,012,204	-	1,012,204
910000	Staff Benefits	486,614	-	486,614
914100	Salary Savings	-	-	-
	Total Personal Services	1,498,818	-	1,498,818
	Operating Expenses & Equipment:			
920001	General Expense	115,650	20,000	135,650
924000	Printing	8,500	-	8,500
925000	Telecommunications	58,555	-	58,555
926000	Postage	11,200	43	11,243
928000	Insurance	850	-	850
929000	In-State Travel	14,050	-	14,050
931000	Out-of-State Travel	-	-	-
933000	Training	4,100	-	4,100
934000	Security	375,682	-	375,682
935000	Facility Operations	26,700	-	26,700
936000	Utilities	-	-	-
938000	Contracted Services	706,225	316,136	1,022,361
940000	Consulting and Professional Services - County Provided	16,625	-	16,625
943000	Information Technology	25,000	-	25,000
945000	Major Equipment	15,000	40,000	55,000
950000	Other Items of Expense	50	-	50
	Total OE&E	1,378,187	376,179	1,754,366
	Special Items of Expense:			
965000	Jury Costs	10,000	3,000	13,000
972000	Other	500	-	500
973000	Debt Service	<u>-</u>	-	-
	Total Special Items of Expense	10,500	3,000	13,500
990000	Departmental Indirect Allocations	-	-	-
	Total Program Expense	2,887,505	379,179	3,266,684

Schedule 1 - Baseline Budget PECT Summary FY 2010-11

Superior Court - Plumas

P . E . C . T	PECT Name								
		TCTF			% of	Non-TCTF			% of
		Authorized	% of Total		Total	Authorized	% of Total	Non-TCTF	Total
		Positions	Positions	TCTF Budget	Budget	Positions	Positions	Budget	Budget
10 . 10 . 000 . 000	Judges and Courtroom Support	4.45	26%	485,533	17%	-	0%	-	0%
10 . 20 . 000 . 000	Case Type Services - Roll Up	6.70	39%	759,462	26%	-	0%	-	0%
10 - 20 - 010 - 000	Criminal - Roll Up	4.80	28%	350,672	12%	-	0%	-	0%
10 - 20 - 010 - 010	Traffic & Other Infractions	4.00	23%	281,027	10%	-	0%	-	0%
10 20 . 010 . 020	Other Criminal Cases	0.80	5%	69,645	2%	-	0%	-	0%
10 . 20 . 020 . 000	Civil	0.60	4%	59,798	2%	-	0%	-	0%
10 . 20 . 030 . 000	Families & Children - Roll Up	1.30	8%	348,992	12%	-	0%	-	0%
10 . 20 . 030 . 010	Families and Children Services	0.60	4%	341,992	12%	-	0%	-	0%
10 . 20 . 030 . 020	Probate, Guardianship & Mental Health Services	-	0%	4,000	0%	-	0%	-	0%
10 . 20 . 030 . 030	Juvenile Dependency Services	0.45	3%	3,000	0%	-	0%	-	0%
10 . 20 . 030 . 040	Juvenile Delinquency Services	0.25	1%	•	0%	•	0%	•	0%
10 . 30 . 000 . 000	Operational Support - Roll Up	2.99	18%	838,693	29%	1	0%	319,179	84%
10 . 30 . 010 . 000	Other Support Operations	2.64	15%	372,084	13%	•	0%	316,179	83%
10 . 30 . 020 . 000	Court Interpreters	0.05	0%	61,003	2%	•	0%	•	0%
10 . 30 . 030 . 000	Jury Services	0.30	2%	33,524	1%	•	0%	3,000	1%
10 . 30 . 040 . 000	Security	-	0%	372,082	13%	•	0%	•	0%
10 . 00 . 000 . 000	Trial Court Operations Program - Roll Up	14.14	83%	2,083,689	72 %	-	0%	319,179	84%
20 . 10 . 010 . 000	Enhanced Collections	-	0%	-	0%	-	0%	-	0%
20 . 10 . 020 . 000	Other Non-Court Operations	-	0%	-	0%	-	0%	-	0%
20 . 00 . 000 . 000	Non-Court Operations Program - Roll Up	-	0%	-	0%	-	0%	-	0%
90 . 10 . 000 . 000	Executive Office	0.95	6%	149,678	5%	-	0%	-	0%
90 . 20 . 000 . 000	Fiscal Services	1.77	10%	185,416	6%	-	0%	-	0%
90 . 30 . 000 . 000	Human Resources	0.18	1%	33,688	1%	-	0%	-	0%
90 . 40 . 000 . 000	Business & Facilities Services	-	0%	59,000	2%	-	0%	60,000	16%
90 . 50 . 000 . 000	Information Technology	-	0%	376,034	13%	-	0%	-	0%
90 . 00 . 000 . 000	Court Administration Program - Roll Up	2.90	17%	803,816	28%	•	0%	60,000	16%
	Total Comment	47.04	4000/	0.007.505	4000/		00/	270 470	4000/
	Total - Summary	17.04	100%	2,887,505	100%	-	0%	379,179	100%

Schedule 1 - Baseline Budget FY 2010-11

Superior Court - Plumas

Fund Balance Designation

Restricted Fund Balance	tricted Fund Balance		Non-TCTF	Total
Contractual				
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				-
9310 - Subtotal, Contractual Fund Balance		-	-	-
Statutory				
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9320 - Subtotal, Statutory Fund Balance		-	-	-
Unrestricted Fund Balance		TCTF	Non-TCTF	Total
Designated (select category from drop-down list)	Provide detailed description	1011	HOIPTOTT	Total
One-Time Employee Compensation - Leave Payments	Vacation, sick leave payoff liability		110,000	110,000
One-Time Facility - Other	New Quincy Courthouse project	173,093	40,683	213,776
Operating and Emergency	30 day reserve	,,,,,,,	120,000	120,000
Other	Records Management System	150,000	-,	150,000

Schedule 1 - Baseline Budget FY 2010-11

Superior Court - Plumas

Fund Balance Designation

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			-
			-
9410 - Subtotal, Designated Fund Balance	323,093	270,683	593,776
9420 - Subtotal, Undesignated Fund Balance	(0)	0	(0)
Total Designation of Fund Balance	323,093	270,683	593,776

Fund Balance Designation Notes

For designations that are based on estimates, particularly operating and emergency funds, leave liabilities, retirement, and workers' compensation, provide a brief explanation of the methodology used to compute the designated amount.

In addition, if there is insufficient fund balance to designate total estimated liabilities, please provide the amount of the estimated shortfall.

Please enter notes here. Plumas reserved leave liability payoff in amount to cover employees that are eligible for retirement. Plumas is in the site acquisition phase to build a new courthouse in
Quincy to replace the space occupied in a county owned historical building. The funds reserved for a records management system are to create a system. What we currently have is files in boxes
that take up six off site storage units. We are in great need of an automated system using current technology that will untimately save a great deal of staff time and provide better access and security
for our files in addition to reducing the need for off site rented storage units. We have had neither the staff time or space necessary to work on this project but it is a priority to get this underway.

Schedule 1 - Baseline Budget TCTF FY 2010-11

Superior Court - Plumas

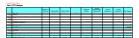
TCTF Budget

Account	Description	Judges and Courtroom Support	Traffic & Other	Other Criminal Cases	Civil	Family and Children Services	Probate, Guardianship & Mental Health Services	Juvenile Dependency Services	Juvenile Delinquency Services	Other Support Operations	Court Interpreters	Jury Services	Security	Enhanced Collections	Other Non-Court	Executive Office	Fiscal Services	Human Resources	Business & Facilities Services	Information Technology	TOTAL
	Salary Savings %	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	
	Positions:																				
	Authorized Positions	4	4	1	1	1		0	0	3	0	0				1	2	0			17
	Personal Services:																				-
900000	Salaries	269,787	175,450	44,257	32,926	31,699				204,643	2,156	14,642				108,229	115,287	13,128			1,012,204
910000	Staff Benefits	132,966	95,031	23,106	17,174	20,907				91,465	1,536	6,777				31,009	48,685	17,958			486,614
914100	Salary Savings																				-
	Total Personal Services	402,753	270,481	67,363	50,100	52,606	-	-	-	296,108	3,692	21,419	-	-	-	139,238	163,972	31,086	-	-	1,498,818
	Operating Expenses & Equipment:																				
	General Expense	59,969	4,532	1,143	851	173				6,086	56	478	1,000			2,796	11,978	889	10,700	15,000	115,650
924000	Printing	1,156	427	108	80	16				5,497	5	36				263	280	632			8,500
925000	Telecommunications	5,473	2,310	583	434	88				2,770	28	193				2,385	1,518	173		42,600	58,555
926000	Postage	2,733	1,777	448	334	68				3,273	22	148				1,096	1,168	133			11,200
928000	Insurance																		850		850
0-000	In-State Travel	6,650								1,850		650				3,900	750		250		14,050
931000	Out-of-State Travel																				-
933000	Training	800				2,000				1,000		100					200				4,100
934000	Security					4,600							371,082								375,682
935000	Facility Operations									6,500									20,200		26,700
936000	Utilities																				-
	Contracted Services	6,000	1,500		5,500	281,441	4,000	3,000		24,000	57,200						5,500	200		317,884	706,225
	Consulting and Professional Services - County Provided				2,500	1,000												575	12,000	550	16,625
943000	Information Technology									25,000											25,000
945000	Major Equipment																		15,000		15,000
950000	Other Items of Expense																50				50
	Total OE&E	82,780	10,546	2,282	9,698	289,386	4,000	3,000	-	75,976	57,311	1,605	372,082	-	-	10,440	21,444	2,602	59,000	376,034	1,378,187
	Special Items of Expense:																				
	Jury Costs											10,000									10,000
972000	Other											500									500
973000	Debt Service																				-
	Total Special Items of Expense	-	-	-	-		-	-	-	-	-	10,500	-	-	-	-		-	-	-	10,500
990000	Distributed Administration & Allocation																				-
	Total Program Expense	485,533	281,027	69,645	59,798	341,992	4,000	3,000	-	372,084	61,003	33,524	372,082	-	-	149,678	185,416	33,688	59,000	376,034	2,887,505

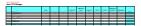




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