



JUDICIAL COUNCIL OF CALIFORNIA

TRIAL COURT BUDGET
ADVISORY COMMITTEE

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TRIAL COURT BUDGET ADVISORY COMMITTEE

FISCAL PLANNING SUBCOMMITTEE

MINUTES OF OPEN MEETING

October 4, 2016

8:00 a.m. – 9:00 a.m.

Veranda Room A and B, 2860 Gateway Oaks Drive, Suite 400
Sacramento, CA 95833

1-877-820-7831, Pass code: 3775936 (listen only)

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- Members Present:** Judges: Hon. Jonathan B. Conklin (Chair).
Executive Officers: Mr. Kevin Harrigan, Mr. Michael D. Planet, Mr. Brian Taylor
and Mr. David H. Yamasaki.
- Members Absent:** Judges: Hon. Glenda Sanders and Hon. Winifred Younge Smith
- Others Present:** Superior Courts: Mr. Alan Carlson (Orange), Mr. Richard Feldstein (Napa), Ms.
Casie Hill (Santa Barbara), Mr. Stephen Nash (Contra Costa), Mr. Darrel Parker
(Santa Barbara), and Ms. Chris Ruhl (Mendocino).
Judicial Council staff: Mr. Colin Simpson.
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OPEN MEETING

Call to Order and Roll Call

The chair called the meeting to order at 8:00 a.m., and took roll call.

Approval of Minutes

The subcommittee reviewed and approved the minutes of the July 7, 2016 Trial Court Budget Advisory Committee (TCBAC) Fiscal Planning Subcommittee meeting.

Public Comment

None received.

DISCUSSION AND ACTION ITEMS (ITEMS 1 – 3)

Item 1

**Consideration of Trial Court Trust Fund Funds Held on Behalf of the Trial Courts Requests
(Action Item)**

The subcommittee unanimously approved one recommendation for the Judicial Council, effective October 28, 2016, to allocate and designate \$23,699 in Trial Court Trust Fund fund balance to the Superior Court of Mendocino County and \$243,860 to the Superior Court of Napa County from funding to be reduced from the courts' allocations in fiscal year 2016–2017 as a result of the courts' exceeding the 1 percent fund balance cap because of contracts that exceeded their three-year term. The funds would be distributed to the courts in FY 2016–2017.

Item 2

**Consideration of Children's Waiting Room Fund Balance Cap Adjustment Requests
(Action Item)**

The subcommittee approved two recommendations to the Trial Court Budget Advisory Committee listed below with votes provided in parentheses next to each recommendation:

1. Increase the amount of the FY 2016–2017 cap on the Children's Waiting Room fund balance the courts can carry forward from one fiscal year to the next by \$67,946 for the Superior Court of Contra Costa County, \$552,329 for the Superior Court of Orange County, and \$455,732 for the Superior Court of Santa Barbara County (Unanimous).
2. Review, and clarify if necessary, the *Children's Waiting Room (CWR) Distribution and Fund Balance Policy* regarding CWR cap adjustment requests covering more than one fiscal year. (Unanimous).

Item 3

Open Discussion (Discussion Item)

No action taken.

A D J O U R N M E N T

There being no further business, the meeting was adjourned at 8:40 a.m.

Approved by the subcommittee on November 11, 2016.