



JUDICIAL COUNCIL  
OF CALIFORNIA

TRIAL COURT BUDGET  
ADVISORY COMMITTEE

[www.courts.ca.gov/tcbac.htm](http://www.courts.ca.gov/tcbac.htm)  
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**TRIAL COURT BUDGET ADVISORY COMMITTEE**

**FISCAL PLANNING SUBCOMMITTEE**

**MINUTES OF OPEN MEETING**

October 4, 2017

12:00 p.m. – 1:00 p.m.

Conference Call: 1-877-820-7831, Listen only code: 1884843

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**Advisory Body Members Present:** Judges: Hon. Jonathan B. Conklin (Chair)  
Executive Officers: Mr. Kevin Harrigan, Mr. Michael D. Planet, Mr. Brian Taylor, and Mr. David Yamasaki

**Advisory Body Members Absent:** Judges: Hon. Elizabeth W. Johnson

**Others Present:** Ms. Suzanne Blihovde, Mr. Jarred Orr, Ms. Tammy Laframboise, Mr. Bob Fleshman, Ms. Renée McCanna Crane, Ms. Lorena Barnes, Mr. Joe Azevedo, Mr. Jeff Jones, Mr. Stephen Nash, Ms. Fae Li, Mr. Patrick Ballard, Mr. Zlatko Theodorovic, and Ms. Brandy Sanborn.

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**OPEN MEETING**

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**Call to Order and Roll Call**

The chair called the meeting to order at 12:06 p.m. and roll was called.

**Approval of Minutes**

The advisory body reviewed and approved the minutes of the August 10, 2017 Fiscal Planning Subcommittee meeting.

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**DISCUSSION AND ACTION ITEMS (ITEM 1)**

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**Item 1 – Trial Court Trust Fund (TCTF) Funds Held on Behalf of the Trial Courts Requests (Action Item)**

Consideration of whether to recommend that the Judicial Council approve TCTF funds to be held on behalf of the trial courts in response to the two new request from two trial courts and three amended requests from three trial courts.

Presenter(s)/Facilitator(s): Hon. Jonathan B. Conklin, Chair, Fiscal Planning Subcommittee; and Ms. Suzanne Blihovde, Senior Budget Analyst, Judicial Council Budget Services

*Action: The Fiscal Planning Subcommittee unanimously approved the two new Funds Held on Behalf requests and the three amended Funds Held on Behalf request.*

**Item 2 – Consideration of Children’s Waiting Room Fund Balance Cap Adjustment Requests (Action Item)**

Consideration of whether to recommend that the Judicial Council approve Children’s Waiting Room fund balance cap adjustments in response to requests from three trial courts.

Presenter(s)/Facilitator(s): Hon. Jonathan B. Conklin, Chair, Fiscal Planning Subcommittee; and Ms. Suzanne Blihovde, Senior Budget Analyst, Judicial Council Budget Services

*Action: The Fiscal Planning Subcommittee unanimously approved a distribution of CWR funds to the Contra Costa Superior Court and the Santa Barbara Superior Court. The Subcommittee approved a distribution with one abstention (by Orange Superior Court) to the Orange Superior Court.*

**Item 3 – TCTF Funds Held on Behalf of the Trial Courts Procedures (Action Item)**

Consideration of whether to recommend that the Judicial Council approve revisions to the Judicial–Council Approved Process, Criteria, and Required Information for Trial Court Trust Fund Fund Balance Held on Behalf of the Trial Courts.

Presenter(s)/Facilitator(s): Hon. Jonathan B. Conklin, Chair, Fiscal Planning Subcommittee; and Ms. Suzanne Blihovde, Senior Budget Analyst, Judicial Council Budget Services

*Action: The Fiscal Planning Subcommittee unanimously approved the recommended changes to the Judicial–Council Approved Process, Criteria, and Required Information for Trial Court Trust Fund Fund Balance Held on Behalf of the Trial Courts.*

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**A D J O U R N M E N T**

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There being no further business, the meeting was adjourned at 12:37 p.m.

Approved by the advisory body on enter date December 4, 2017.