



# JUDICIAL COUNCIL OF CALIFORNIA

TRIAL COURT BUDGET  
ADVISORY COMMITTEE

[www.courts.ca.gov/tcbac.htm](http://www.courts.ca.gov/tcbac.htm)  
[tcbac@jud.ca.gov](mailto:tcbac@jud.ca.gov)

Request for ADA accommodations  
should be made at least three business  
days before the meeting and directed to:  
[JCCAccessCoordinator@jud.ca.gov](mailto:JCCAccessCoordinator@jud.ca.gov)

## TRIAL COURT BUDGET ADVISORY COMMITTEE

### NOTICE AND AGENDA OF OPEN MEETING

Open to the Public (Cal. Rules of Court, rule 10.75(c)(1) and (e)(1))

THIS MEETING IS BEING CONDUCTED BY ELECTRONIC MEANS

THIS MEETING IS BEING RECORDED

---

**Date:** August 7, 2019  
**Time:** 12:00 p.m. to 1:30 p.m.  
**Public Call-in Number:** 1-877-820-7831; passcode 1884843 (Listen Only)

---

Meeting materials will be posted on the advisory body web page on the California Courts website at least three business days before the meeting.

Members of the public seeking to make an audio recording of the meeting must submit a written request at least two business days before the meeting. Requests can be e-mailed to [tcbac@jud.ca.gov](mailto:tcbac@jud.ca.gov).

Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order.

---

#### I. OPEN MEETING (CAL. RULES OF COURT, RULE 10.75(C)(1))

---

##### **Call to Order and Roll Call**

##### **Approval of Minutes**

Approve minutes of the July 25, 2019 Trial Court Budget Advisory Committee meeting.

---

#### II. PUBLIC COMMENT (CAL. RULES OF COURT, RULE 10.75(K)(1))

---

This meeting will be conducted by electronic means with a listen only conference line available for the public. As such, the public may submit comments for this meeting only in writing. In accordance with California Rules of Court, rule 10.75(k)(1), written comments pertaining to any agenda item of a regularly noticed open meeting can be submitted up to one complete business day before the meeting. For this specific meeting, comments should be e-mailed to [tcbac@jud.ca.gov](mailto:tcbac@jud.ca.gov) or mailed or delivered to Judicial Council of California, 455 Golden Gate Avenue, San Francisco, CA 94102, attention: Ms. Brandy Sanborn. Only written comments received by 12:00 p.m. on August 6, 2019 will be provided to advisory body members prior to the start of the meeting.

---

**III. DISCUSSION AND POSSIBLE ACTION ITEMS (ITEMS 1-3)**

---

**Item 1**

**2019-20 State Trial Court Improvement and Modernization Fund (IMF) for V3 Case Management System (CMS) (Action Required)**

Consideration of a recommendation to reallocate unspent funds provided in a 2016-17 budget change proposal for Sacramento Superior Court as it relates to the V3 CMS transition.

Presenter(s)/Facilitator(s): Mr. Jason Haas, Senior Analyst, Budget Services

**Item 2**

**Children's Waiting Room (CWR) Report (Action Required)**

Consideration of a Fiscal Planning Subcommittee recommendation to provide Contra Costa Superior Court with a three-month extension on receipt of CWR funds during temporary closure.

Presenter(s)/Facilitator(s): Ms. Melissa Ng, Senior Analyst, Budget Services

**Item 3**

**Reporting Requirement for Trial Court Trust Fund (TCTF) and IMF Encumbrances (Action Required)**

Consideration of a recommendation to forego the reporting requirement for outstanding encumbrances for all programs funded from the TCTF and/or IMF unless requested.

Presenter(s)/Facilitator(s): Mr. Jason Haas

---

**IV. INFORMATION ONLY ITEMS (NO ACTION REQUIRED)**

---

**Info 1**

**2019-20 Language Access Signage and Technology (Action Required)**

Information on a grant program to disburse \$2.55 million for language access signage, technology infrastructure support, and equipment needs for the trial courts and the Judicial Council for 2019-20 and ongoing.

Presenter(s)/Facilitator(s): Mr. Don Will, Assistant Director, Center for Families, Children & the Courts  
Mr. Douglas Denton, Supervising Analyst, Center for Families, Children & the Courts

---

**V. ADJOURNMENT**

---

**Adjourn**