



# JUDICIAL COUNCIL OF CALIFORNIA

TRIAL COURT BUDGET  
ADVISORY COMMITTEE

[www.courts.ca.gov/tcbac.htm](http://www.courts.ca.gov/tcbac.htm)

[tcbac@jud.ca.gov](mailto:tcbac@jud.ca.gov)

## TRIAL COURT BUDGET ADVISORY COMMITTEE

### MINUTES OF OPEN MEETING

November 19, 2020  
12:00 p.m. – 1:30 p.m.

<http://jcc.granicus.com/player/event/1097?>

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**Advisory Body Members Present:** Judges: Hon. Jonathan B. Conklin (Chair), Hon. Daniel J. Buckley, Hon. Mark A. Cope, Hon. Jill C. Fannin, Hon. Kimberly Gaab, Hon. Joyce D. Hinrichs, Hon. Patricia L. Kelly, Hon. Charles Margines, Hon. Deborah A. Ryan, and Hon. B. Scott Thomsen.

Executive Officers: Ms. Rebecca Fleming (Vice Chair), Ms. Sherri Carter, Ms. Nancy Eberhardt, Mr. Chad Finke, Mr. Michael D. Planet, Mr. Chris Ruhl, Mr. Neal Taniguchi, Mr. Brian Taylor, Ms. Kim Turner, and Mr. David Yamasaki.

**Advisory Body Members Absent:** Ms. Kim Bartleson and Mr. Shawn Landry.

**Others Present:** Mr. John Wordlaw, Ms. Fran Mueller, Mr. Zlatko Theodorovic, Ms. Brandy Olivera, Ms. Bonnie Hough, and Ms. Oksana Tuk.

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#### OPEN MEETING

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##### Call to Order and Roll Call

The chair welcomed the members, called the meeting to order at 12:01 p.m., and took roll call.

##### Approval of Minutes

The advisory body reviewed and approved minutes of the October 15, 2020 Trial Court Budget Advisory Committee (TCBAC) video conference meeting.

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#### DISCUSSION AND ACTION ITEMS (ITEMS 1 - 2)

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##### Item 1 - Reallocation of Model Self-Help Pilot Funds (Action Required)

Consideration of a recommendation regarding a reallocation of \$191,400 in Model Self-Help Pilot Grant funds for 2020-21 from the Model Self-Help Technology project due to the withdrawal of a current project.

Presenter(s)/Facilitator(s): Ms. Bonnie Hough, Principal Managing Attorney, Judicial Council Center for Families, Children & the Courts

**Action:** TCBAC unanimously voted for the following recommendation, as modified, to be presented to the Judicial Council for consideration at its business meeting on January 21-22, 2021:

*Allow all courts to apply to be a Technology Model Self-Help Program and allow existing programs to apply for a reallocation of funds. Applications must be submitted by December 31, 2020, to be reviewed by a subcommittee established with representatives from the Trial Court Budget Advisory Committee, the Committee on Providing Access and Fairness in the Courts, and the Information Technology Advisory Committee. In addition, delegate authority to the subcommittee to determine funding awards to existing and/or new applicants for allocation by February 2021.*

**Item 2 - 2019-20 Final One-Time Reduction for Fund Balances Above the 3% Cap (Action Required)**

Review of final submissions of one-time reductions for 2019-20 fund balances.

Presenter(s)/Facilitator(s): Ms. Oksana Tuk, Senior Analyst, Judicial Council Budget Services

**Action:** *TCBAC unanimously voted for the following recommendation to be presented to the Judicial Council for consideration at its business meeting on January 21-22, 2021:*

*Approve the 3 percent fund balance cap reduction allocation of \$6.4 million to match the trial courts' final calculations of the amount above the 3 percent fund balance cap, which nets to \$1.5 million after the total FHOB reduction.*

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**INFORMATION ONLY ITEMS (NO ACTION REQUIRED)**

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**Info 1 - Trial Court Trust Fund Funds Held on Behalf Quarterly Expenditure Reporting**

Trial Court Trust Fund Funds Held on Behalf Expenditure Reporting Report to the Trial Court Budget Advisory Committee on how funds were expended for projects and planned expenditures that are complete.

Presenter(s)/Facilitator(s): Mr. Catrayel Wood, Senior Analyst, Judicial Council Budget Services

**Action:** *No action taken.*

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**ADJOURNMENT**

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There being no further business, the meeting was adjourned at 12:29 p.m.

Approved by the advisory body on January 12, 2021.