



# JUDICIAL COUNCIL OF CALIFORNIA

TRIAL COURT BUDGET  
ADVISORY COMMITTEE

[www.courts.ca.gov/tcbac.htm](http://www.courts.ca.gov/tcbac.htm)

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## TRIAL COURT BUDGET ADVISORY COMMITTEE

### MINUTES OF OPEN MEETING

January 12, 2021

10:00 a.m. – 12:00 p.m.

<http://jcc.granicus.com/player/event/1160?>

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**Advisory Body Members Present:** Judges: Hon. Jonathan B. Conklin (Chair), Hon. Daniel J. Buckley, Hon. Jill C. Fannin, Hon. Kimberly Gaab, Hon. Joyce D. Hinrichs, Hon. Patricia L. Kelly, Hon. Charles Margines, Hon. Deborah A. Ryan, and Hon. B. Scott Thomsen.

Executive Officers: Ms. Rebecca Fleming (Vice Chair), Ms. Kim Bartleson, Ms. Sherri Carter, Ms. Nancy Eberhardt, Mr. Chad Finke, Mr. Shawn Landry, Mr. Michael D. Planet, Mr. Chris Ruhl, Mr. Neal Taniguchi, Mr. Brian Taylor, Ms. Kim Turner, and Mr. David Yamasaki.

**Advisory Body Members Absent:** Hon. Mark A. Cope

**Others Present:** Mr. John Wordlaw, Ms. Fran Mueller, Mr. Zlatko Theodorovic, Ms. Brandy Olivera, Ms. Bonnie Hough, and Mr. Nicholas Armstrong.

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#### OPEN MEETING

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##### Call to Order and Roll Call

The chair welcomed the members, called the meeting to order at 10:01 a.m., and took roll call.

##### Approval of Minutes

The advisory body reviewed and approved minutes of the November 19, 2020 Trial Court Budget Advisory Committee (TCBAC) video conference meeting.

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#### DISCUSSION AND ACTION ITEMS (ITEMS 1 - 2)

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##### Item 1 - Reallocation of Model Self-Help Pilot Funds (Action Required)

Consideration of a new recommendation regarding a reallocation of \$191,400 in Model Self-Help Pilot Grant funds for 2020-21 from the Model Self-Help Technology project due to the withdrawal of a current project.

Presenter(s)/Facilitator(s): Ms. Bonnie Hough, Principal Managing Attorney, Judicial Council Center for Families, Children & the Courts

**Action:** TCBAC unanimously voted for the following recommendation:

1. Allow all courts to apply for \$191,400 in 2020-21 Model Self-Help Pilot Grant funds as part of a larger Request for Proposals that the Information Technology Advisory Committee (ITAC) will send to all courts in early January for a variety of technology projects, including projects focused on self-help technology. The consolidated funding and approval process would minimize the burden on courts to submit and track multiple applications and outcome reports.
2. For 2021-22 funds and beyond, develop an application to be submitted by interested courts to become a Model Self-Help Pilot Program focusing on providing services using technology. These applications will be reviewed by a panel from the TCBAC, the ITAC, and the Committee on Providing Access and Fairness. This ad hoc subcommittee will make a recommendation to the Judicial Council regarding the new pilot project. The application for 2021-22 and ongoing funds would be due in late spring, allowing courts to develop more meaningful projects and plans prior to the start of the October 1 funding year.
3. Direct Judicial Council staff to submit an informational report on the outcome of award and allocation decisions to the TCBAC, the ITAC, and the Committee on Providing Access and Fairness later this fiscal year.

## **Item 2 - Trial Court Budget Change Proposals for 2022-23 (Action Required)**

Development and adoption of trial court funding priorities for 2022-23 budget change proposal (BCP) consideration.

Presenter(s)/Facilitator(s): Hon. Jonathan B. Conklin, Chair, Trial Court Budget Advisory Committee  
Ms. Rebecca Fleming, Vice Chair, Trial Court Budget Advisory Committee

**Action:** TCBAC unanimously voted to defer the development and prioritization of the 2022-23 BCP concepts, which included a category for important concepts to address but not as BCPs, by sending the list developed at this meeting to committee members for an action by email between meetings vote. The members would vote for their top five concepts, and the highest voted concepts would be moved forward for consideration by the Judicial Branch Budget Committee as well as an informational list of all concepts identified during this process.

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## **INFORMATION ONLY ITEMS (NO ACTION REQUIRED)**

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### **Info 1 - Governor's Budget Proposal for 2021-22**

Update on the Governor's Budget proposal for 2021-22.

Presenter(s)/Facilitator(s): Ms. Fran Mueller, Deputy Director, Judicial Council Budget Services

**Action:** No action taken.

**Info 2 - Adjustment Request Proposal (ARP) Update**

Update on the joint ARP submitted by Contra Costa and San Francisco Superior Courts as reviewed by the Workload Assessment Advisory Committee.

Presenter(s)/Facilitator(s): Mr. Nicholas Armstrong, Senior Research Analyst, Judicial Council  
Business Management Services

**Action:** No action taken.

**Info 3 - 2021 Trial Court Budget Advisory Committee Annual Agenda**

Update on the agenda approved by the Judicial Branch Budget Committee for 2021.

Presenter(s)/Facilitator(s): Hon. Jonathan B. Conklin, Chair, Trial Court Budget Advisory Committee  
Ms. Rebecca Fleming, Vice Chair, Trial Court Budget Advisory  
Committee

**Action:** No action taken.

**Info 4 - Trial Court Trust Fund Funds Held on Behalf Expenditure Reporting**

Quarterly report to the TCBCAC on how funds were expended for projects and planned expenditures that are complete – Nothing to report for second quarter 2020-21.

Presenter(s)/Facilitator(s): Mr. Catrayel Wood, Senior Analyst, Judicial Council Budget Services

**Action:** No action taken.

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**A D J O U R N M E N T**

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There being no further business, the meeting was adjourned at 11:50 a.m.

Approved by the advisory body on March 9, 2021.