



JUDICIAL COUNCIL  
OF CALIFORNIA

TRIAL COURT BUDGET  
ADVISORY COMMITTEE

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TRIAL COURT BUDGET ADVISORY COMMITTEE  
FISCAL PLANNING SUBCOMMITTEE

MINUTES OF OPEN MEETING

April 22, 2021

9:30 a.m. – 10:00 a.m.

Call in Number: 1-877-820-7831, Pass Code: 1884843 (listen only)

**Advisory Body Members Present:** Judges: Hon. Jonathan B. Conklin (Chair), Hon. Kimberly A. Gaab, and Hon. Charles Margines.  
Executive Officers: Ms. Kim Bartleson, Mr. Chad Finke, Mr. Chris Ruhl, Mr. Brian Taylor, and Mr. David H. Yamasaki.

**Advisory Body Members Absent:** Mr. Michael D. Planet, and Mr. Shawn Landry

**Others Present:** Mr. Catrayel Wood, Ms. Michele Allan, and Ms. Brandy Olivera.

OPEN MEETING

**Call to Order and Roll Call**

The chair called the meeting to order at 9:30 a.m. and roll was called.

**Approval of Minutes**

The advisory body reviewed and approved the minutes of the March 9, 2021 Fiscal Planning Subcommittee (FPS) meeting with two abstentions.

DISCUSSION AND ACTION ITEMS (ITEM 1-2)

**Item 1 – Trial Court Trust Fund (TCTF) Funds Held on Behalf (FHOB) of the Trial Courts Requests (Action Item)**

Consideration of a recommendation to the Judicial Council to approve TCTF funds to be held on behalf of the trial courts in response to two amended requests from one trial court.

Presenter(s)/Facilitator(s): Hon. Jonathan B. Conklin, Chair, Fiscal Planning Subcommittee  
Mr. Catrayel Wood, Senior Analyst, Judicial Council Budget Services

Action:

- The FPS unanimously approved two amended FHOB requests from Sutter Superior Court for consideration by the Judicial Council at its July 9, 2021 business meeting.

**Item 2 – Children’s Waiting Room (CWR) Report (Action Item)**

Consideration of continued receipt of CWR funds for Solano Superior Court.

Presenter(s)/Facilitator(s): Hon. Jonathan B. Conklin, Chair, Fiscal Planning Subcommittee

Ms. Oksana Tuk, Senior Analyst, Judicial Council Budget Services

*Action:*

- *The FPS approved Solano Superior Court's CWR request for consideration by the Judicial Council at its July 9, 2021 business meeting in a vote as follows: Yes (7), No (0), and Abstain (1).*

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**A D J O U R N M E N T**

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There being no further business, the meeting was adjourned at 9:38 a.m.

Approved by the advisory body on Thursday, August 5, 2021.