



JUDICIAL COUNCIL  
OF CALIFORNIA

TRIAL COURT BUDGET  
ADVISORY COMMITTEE

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**TRIAL COURT BUDGET ADVISORY COMMITTEE**

**FISCAL PLANNING SUBCOMMITTEE**

**MINUTES OF OPEN MEETING**

September 29, 2021

9:00 a.m. – 9:30 a.m.

Call in Number: 1-877-820-7831, Pass Code: 1884843 (listen only)

**Advisory Body  
Members Present:**

Judges: Hon. Jonathan B. Conklin (Chair), Hon. Kimberly A. Gaab, Hon. Erick L. Larsh, and Hon. Theodore C. Zayner

**Advisory Body  
Members Absent:**

Executive Officers: Mr. Chad Finke, Mr. Shawn Landry, Ms. Krista Levier, Mr. Chris Ruhl, Mr. Brian Taylor, and Mr. David H. Yamasaki

**Others Present:**

Ms. Kim Bartleson

Ms. Oksana Tuk, Mr. Catrayel Wood, Ms. Michele Allan, and Ms. Brandy Olivera.

**OPEN MEETING**

**Call to Order and Roll Call**

The chair called the meeting to order at 9:01 a.m. and roll was called.

**Approval of Minutes**

The advisory body reviewed and approved the minutes of the September 2, 2021 Fiscal Planning Subcommittee (FPS) meeting.

**DISCUSSION AND ACTION ITEMS (ITEM 1)**

**Item 1 – Children’s Waiting Room (CWR) Fund Balance Cap Biennial Review (Action Item)**

Overview of reductions for 2020-21 CWR fund balances exceeding the cap and consideration of CWR fund balance cap adjustment requests from seven courts.

Presenter(s)/Facilitator(s): Hon. Jonathan B. Conklin, Chair, Fiscal Planning Subcommittee  
Mr. Oksana Tuk, Senior Analyst, Judicial Council Budget Services

**Action:**

- *The FPS voted unanimously to approve CWR fund balance cap adjustment requests from Contra Costa, Los Angeles, Sacramento, San Bernardino, Santa Barbara, and Ventura Superior Court.*
- *The FPS voted to approve Alameda Superior Court’s CWR fund balance cap adjustment request in a vote as follows:*
  - - Yes: 9
  - - No: 0

- - *Abstain: 1*

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**A D J O U R N M E N T**

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There being no further business, the meeting was adjourned at 9:11 a.m.

Approved by the advisory body on October 21, 2021.