



Judicial Council of California  
Trial Court Budget Advisory Committee

[www.courts.ca.gov/tcbac.htm](http://www.courts.ca.gov/tcbac.htm)

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TRIAL COURT BUDGET ADVISORY COMMITTEE  
FUNDING METHODOLOGY SUBCOMMITTEE

MINUTES OF OPEN MEETING

April 20, 2023  
1:00 p.m. – 3:00 p.m.

<https://jcc.granicus.com/player/event/2691>

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**Advisory Body Members Present:** Judges: Hon. Jonathan B. Conklin (Cochair), Hon. Kimberly Merrifield, Hon. Patricia L. Kelly, and Hon. Wendy G. Getty.  
Executive Officers: Mr. Chad Finke (Cochair), Ms. Krista LeVier, and Mr. David Yamasaki.

**Advisory Body Members Absent:** Hon. Kevin M. Seibert, Mr. James Kim, Mr. Brandon E. Riley, and Mr. Neal Taniguchi.

**Others Present:** Mr. Zlatko Theodorovic, Ms. Fran Mueller, Ms. Brandy Olivera, Ms. Rose Lane, and Mr. Don Will.

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OPEN MEETING

**Call to Order and Roll Call**

The chair welcomed the members, called the meeting to order at 1:00 p.m., and took roll call.

**Approval of Minutes**

The subcommittee reviewed and approved minutes from the March 23, 2023 Funding Methodology Subcommittee (FMS) meeting.

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DISCUSSION AND ACTION ITEMS (ITEMS 1-2)

**Item 1 – Community Assistance, Recovery, and Empowerment (CARE) Act Allocation Methodology (Action Required)**

Consideration of recommendations on a methodology for 2023-24 CARE Act allocations.

Presenter(s)/Facilitator(s): Mr. Don Will, Deputy Director, Judicial Council Center for Families, Children & the Courts

**Action:** *The FMS voted to approve the following recommendations to be considered by the Trial Court Budget Advisory Committee (TCBAC), followed by the Judicial Branch Budget Committee, and then the Judicial Council at its July 20-21, 2023 business meeting:*

- 1. Approve, for Cohort One courts implementing the CARE Act, an allocation methodology that employs the Workload Formula with a base of 25 CARE Act cases, calculated at \$93,225, for 2023-24.*
- 2. Approve, for Cohort One courts implementing the CARE Act, an allocation methodology that employs the Workload Formula with a base of \$98,000, pro-rated to the amount of funding Cohort One courts are estimated to receive in 2024-25 when all courts are implementing the CARE Act.*
- 3. Approve, for Cohort Two courts, an allocation methodology that employs the Workload Formula with a base of \$98,000, pro-rated to the amount that remains after the allocation described in Recommendation 2 as well as a holdback of half of 1 percent of the funding for Cohort 1 courts requiring additional program funding. Unspent funding, including the holdback, will be redistributed via the approved methodology.*
- 4. Direct Judicial Council staff to survey Cohort One courts by February 2024 and bring a reallocation proposal to the TCBAC for the March 2024 Judicial Council meeting.*

**Item 2 – FMS Work Plan (Action Required)**

Discuss updates to the FMS Work Plan.

Presenter(s)/Facilitator(s): Ms. Rose Lane, Senior Analyst, Judicial Council Budget Services

**Action:** *The FMS unanimously voted to update the annual work plan and present the following recommendations for TCBAC at its July 2023 meeting for consideration:*

- 1. Remove items 1, 4, and 5 from the work plan.*
- 2. Move items 2 and 3 to 2023-24.*
- 3. Retain items 6 and 7 on the work plan.*

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**A D J O U R N M E N T**

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There being no further business, the meeting was adjourned at 2:24 p.m.

Approved by the advisory body on May 18, 2023.