



JUDICIAL COUNCIL OF CALIFORNIA

TRIAL COURT FACILITY MODIFICATION
ADVISORY COMMITTEE

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tcfmac@jud.ca.gov

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TRIAL COURT FACILITY MODIFICATION ADVISORY COMMITTEE

NOTICE AND AGENDA OF OPEN MEETING WITH CLOSED SESSION

Open to the Public Unless Indicated as Closed (Cal. Rules of Court, rule 10.75(c), (d), and (e)(1))

THIS MEETING IS BEING CONDUCTED BY ELECTRONIC MEANS

OPEN PORTION OF THIS MEETING IS BEING RECORDED

Date: January 31, 2022
Time: 10:00 – 3:00
Public Audiocast: <https://jcc.granicus.com/player/event/1597>

Meeting materials for open portions of the meeting will be posted on the advisory body web page on the California Courts website at least three business days before the meeting.

Members of the public seeking to make an audio recording of the open meeting portion of the meeting must submit a written request at least two business days before the meeting. Requests can be e-mailed to tcfmac@jud.ca.gov.

Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order.

I. OPEN MEETING (CAL. RULES OF COURT, RULE 10.75(C)(1))

Call to Order and Roll Call

Approval of Minutes (Action Required)

Approve minutes of the December 6, 2021, Trial Court Facility Modification Advisory Committee meeting.

II. PUBLIC COMMENT (CAL. RULES OF COURT, RULE 10.75(K)(1))

This meeting will be conducted by electronic means with a listen only conference line available for the public. As such, public may submit comments for this meeting only in writing. In accordance with California Rules of Court, rule 10.75(k)(1), written comments pertaining to any agenda item of a regularly noticed open meeting can be submitted up to one complete business day before the meeting. For this specific meeting, comments should be e-mailed to tcfmac@jud.ca.gov. Only written comments received by 12:00 Noon on January 28, 2022 will be provided to advisory body members prior to the start of the meeting.

III. ACTION ITEMS (ITEMS 1 – 8)

Item 1

List A – Emergency Facility Modification Funding (Priority 1) (Action Required)

Approve 71 projects for a total of \$5,159,522 to be paid from Facility Modification program funds previously encumbered for Priority 1 projects.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

Item 2

List B – Facility Modifications Under \$100K (Priority 2) (Action Required)

Approve 50 projects for a total of \$658,602 to be paid from Facility Modification program funds previously encumbered for Priority 2 projects under \$100K.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

Item 3

List C – Facility Modification Cost Increases Over \$50K (Action Required)

Approve cost increases over \$50K for eight (8) facility modification projects, totaling a cost increase to the Facility Modification program budget of \$2,109,096.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

Item 4

List D – Facility Modifications Over \$100K (Priority 2) and Priority 3 and above Facility Modifications (Action Required)

- 1) Review Priority 2 FMs over \$100K and approve four (4) of the projects for a total cost to the Facility Modification Program budget of \$1,371,327.
- 2) Review and approve one (1) Priority 2 FM for replacement of the chiller at the new Yreka courthouse for a total cost to the Facility Modification Program budget of \$1,425,000.
- 3) Review three (3) Priority 4 FMs for electric vehicle charging stations at the Compton, El Monte, and Pomona courthouses and consider approving the following:
 - a) A total program cost of \$1.92 million;
 - b) Acceptance of direct and indirect cost coverage from Southern California Edison (SCE) of \$1.8 million;
 - c) A net cost to the fiscal year 2021–22 Facility Modification budget (Fund 3037) of \$136,979;
 - d) Waiver of any county share for the program (i.e., 100% Judicial Council funding of 100% of the net project cost); and
 - e) Ongoing, annual maintenance and network service costs estimated not to exceed \$44,000 to be paid from the Court Facilities Trust Fund (Fund 3066) for ten years with the potential for some cost recovery as projected in the presentation.

Presenters: Mr. Jagan Singh, Principal Manager, Facilities Services
Ms. Mimi Morris, Principal Manager, Facilities Services

Item 5

2022 Draft Trial Court Facility Modification Advisory Committee Annual Agenda (Action Required)

Approve the draft *Trial Court Facility Modification Advisory Committee Annual Agenda–2022*.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

Item 6

Draft Policy on the Use of Air Filtration Devices During Wildfires (Action Required)

Approve the draft *Judicial Council Policy on the Use of Air Filtration Devices During Wildfires* for submittal to the Judicial Council.

Presenters: Ms. Pella McCormick, Director, Facilities Services
Ms. Jennifer Chappelle, Manager, Facilities Services

Item 7

Trial Court Facility Modifications Report for Quarter 2 of Fiscal Year 2021–22 (Action Required)

Approve draft *Trial Court Facility Modifications Report for Quarter 2 of Fiscal Year 2021–22*, to be submitted to the Judicial Council as an Information-Only item.

Presenters: Mr. Jagan Singh, Principal Manager, Facilities Services

Item 8

Fiscal Year 2023–24 Budget Change Proposals (Action Required)

Approve FY 2023–24 Budget Change Proposals for consideration by the Judicial Council.

Presenters: Ms. Mimi Morris, Principal Manager, Facilities Services

IV. DISCUSSION ITEMS (NO ACTION REQUIRED)

Discussion Item 1

Trial Courts Real Estate Expense and Revenue Forecast for Fiscal Year 2021–22

Trial courts Real Estate expense and revenue forecast for Fiscal Year 2021–22.

Presenter: Ms. Mary Bustamante, Manager, Facilities Services

Discussion Item 2

Director's Report

- Facilities Services Staff update
- AB 1576 (Stone) Superior Court Lactation Rooms update
- CAFM Replacement
- Grant submissions - the following projects are being submitted for generator grants:
 1. Bray Courthouse
 2. Walnut Creek Courthouse
 3. Compton Courthouse
 4. Compton Parking Structure
 5. Edelman Courthouse
 6. Chatsworth Courthouse
 7. Stanley Mosk Courthouse
 8. Beverly Hills Courthouse
 9. Burbank Courthouse

Presenter: Ms. Pella McCormick, Director, Facilities Services

Discussion Item 3

List E – Court-Funded Requests (CFRs)

CFR projects approved by the Facilities Services Director since the last meeting and CFR projects cancelled.

Presenter: Ms. Pella McCormick, Director, Facilities Services

Discussion Item 4

List F – Funded Facility Modifications on Hold

Standard list of previously funded facility modification projects on hold.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

Discussion Item 5

Report on Facility Modification Projects \$2,000 and Less for Fiscal Year 2021–22

Report on facility modification projects \$2,000 and less for Fiscal Year 2021–22.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

Discussion Item 6

Court Facilities Trust Fund (CFTF) Fund Status

Update on the status of the Court Facilities Trust Fund.

Presenter: Ms. Becky Porter, Senior Fiscal Analyst, Budget Services

V. INFORMATION ONLY ITEMS (NO ACTION REQUIRED)

Information Item 1

FY 2020-21 Annual Report to Legislature of Court Facilities Trust Fund (CFTF) Expenditures

Review the FY 2020–21 annual report to the Legislature of CFTF Expenditures.

Presenter: Ms. Lisa Crownover, Senior Fiscal Analyst, Budget Services

Information Item 2

Deferred Maintenance Funding - DMF-2 Projects Update

Update on the status of DMF-2 projects. DMF-2 projects are funded by a one-time general fund budget allocation in July 2018 of \$50 million. \$5 million was earmarked specifically for facility assessments and \$45 million for roof, BAS, elevator, and HVAC projects.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

Information Item 3

Deferred Maintenance Funding - DMF-3 Projects Update

Update on the status of DMF-3 projects. DMF-3 projects are funded by a one-time general fund budget allocation in July 2019 of \$15 million which is earmarked for fire alarm system projects.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

Information Item 4

Deferred Maintenance Funding - DMF-4 Projects Update

Update on the status of DMF-4 projects. DMF-4 projects are funded by a one-time general fund budget allocation in July 2021 of \$180 million for trial court facilities. Funding is earmarked primarily for HVAC, roof, elevator, electrical, and fire protection projects.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

Information Item 5

Architectural Revolving Fund Projects Update

Update on the status of facility modification projects in the Architectural Revolving Fund.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

VI. ADJOURNMENT

Adjourn to Closed Session

VII. CLOSED SESSION (CAL. RULES OF COURT, RULE 10.75(D))

Call to Order and Roll Call

Approval of Minutes (Action Required)

Approve closed session minutes of the December 6, 2021 Trial Court Facility Modification Advisory Committee meeting.

Item 1

Closed pursuant to California Rules of Court, Rule 10.75(d)(5)

Security plans or procedures or other matters that if discussed in public would compromise the safety of the public or of judicial branch officers or personnel or the security of judicial branch facilities or equipment, including electronic data.

**Security-Related – Emergency Facility Modification Funding - Priority 1 (Closed List A)
(Action Required)**

Approve three (3) security-related projects for a total of \$30,589 to be paid from the Facility Modification Program budget.

Presenters: Mr. Jagan Singh, Principal Manager, Facilities Services
Mr. Ed Ellestad, Security Operations Supervisor, Facilities Services

Item 2

Closed pursuant to California Rules of Court, Rule 10.75(d)(5)

Security plans or procedures or other matters that if discussed in public would compromise the safety of the public or of judicial branch officers or personnel or the security of judicial branch facilities or equipment, including electronic data.

Security-Related – Facility Modifications Under \$100K – Priority 2 (Closed List B) (Action Required)

Approve two (2) security-related projects for a total of \$15,547 to be paid from the Facility Modification Program budget.

Presenters: Mr. Jagan Singh, Principal Manager, Facilities Services
Mr. Ed Ellestad, Security Operations Supervisor, Facilities Services

Adjourn Closed Session