



JUDICIAL COUNCIL OF CALIFORNIA

TRIAL COURT FACILITY MODIFICATION
ADVISORY COMMITTEE

www.courts.ca.gov/tcfmac.htm
tcfmac@jud.ca.gov

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TRIAL COURT FACILITY MODIFICATION ADVISORY COMMITTEE

NOTICE AND AGENDA OF OPEN IN-PERSON MEETING WITH CLOSED SESSION

Open to the Public Unless Indicated as Closed (Cal. Rules of Court, rule 10.75(c)(1), (d), and (e)(1))

OPEN PORTION OF THIS MEETING IS BEING RECORDED

Date:	April 11, 2022
Time:	10:00 - 3:00
Location:	Sacramento/Teleconference for Public Access
Public Call-In Number:	1-877-820-7831; passcode 4502468 (Listen Only)

Meeting materials for open portions of the meeting will be posted on the advisory body web page on the California Courts website at least three business days before the meeting.

Members of the public seeking to make an audio recording of the open meeting portion of the meeting must submit a written request at least two business days before the meeting. Requests can be e-mailed to tcfmac@jud.ca.gov.

Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order.

I. OPEN MEETING (CAL. RULES OF COURT, RULE 10.75(C)(1))

Call to Order and Roll Call

Approval of Minutes

Approve minutes of the March 7, 2022, Trial Court Facility Modification Advisory Committee meeting.

II. PUBLIC COMMENT (CAL. RULES OF COURT, RULE 10.75(K)(1)-(2))

COVID-19

The Judicial Council requires meeting/conference attendees to provide proof of full COVID-19 vaccination or negative COVID-19 PCR/molecular or antigen test in advance of the meeting. Members of the public wishing to speak during the public comment section must email a copy of valid ID and proof of full COVID-19 vaccination or negative COVID-19 test within 72 hours of meeting arrival. Proof of vaccination or negative test results must be emailed to tcfmac@jud.ca.gov no later than 4:00 p.m. on April 8, 2022. A sign-in sheet will be available at the meeting location at least 30 minutes prior to the start time of the meeting. However, the sign-in sheet will be limited

to those persons who have timely emailed COVID-19 proof of vaccination or test results in advance of the meeting. A valid ID must also be presented at the time of sign-in. The Judicial Council reserves the right to limit members of the public to allow for social distancing.

Due to restrictions related to COVID-19 it is recommended that members of the public submit written comments in lieu of in-person appearance. If a member of the public wishes to attend the meeting, all COVID-19 protocols must be followed.

Written Comment

In accordance with California Rules of Court, rule 10.75(k)(1), written comments pertaining to any agenda item of a regularly noticed open meeting can be submitted up to one complete business day before the meeting. For this specific meeting, comments should be e-mailed to tcfmac@jud.ca.gov. Only written comments received by 4:00 p.m. on April 8, 2022 will be provided to advisory body members prior to the start of the meeting.

III. ACTION ITEMS (ITEMS 1 – 6)

Item 1

List A – Emergency Facility Modification Funding (Priority 1) (Action Required)

Approve 95 projects for a total of \$1,699,231 to be paid from Facility Modification program funds previously encumbered for Priority 1 projects.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

Item 2

List B – Facility Modifications Under \$100K (Priority 2) (Action Required)

Approve 31 projects for a total of \$475,668 to be paid from Facility Modification program funds previously encumbered for Priority 2 projects under \$100K.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

Item 3

List C – Facility Modification Cost Increases Over \$50K (Action Required)

Approve cost increases over \$50K for three (3) facility modification projects, totaling a cost increase to the Facility Modification program budget of \$205,495.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

Item 4

List D – Facility Modifications Over \$100K (Priority 2) and Priority 3 Facility Modifications (Action Required)

Review Priority 2 FMs over \$100K and approve 15 of the projects for a total cost to the Facility Modification Program budget of \$6,402,802.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

Item 5

October Meeting Travel Plans (Action Required)

Approve proposed travel plans for October, including tours of Fresno, Madera and Merced County courthouses on Day 1 and the committee meeting on Day 2 at the Judicial Council offices in Sacramento.

Presenters: Ms. Pella McCormick, Director, Facilities Services
Mr. Jagan Singh, Principal Manager, Facilities Services

Item 6

Trial Court Facility Modifications Report for Quarter 3 of Fiscal Year 2021–22 (Action Required)

Approve draft *Trial Court Facility Modifications Report for Quarter 3 of Fiscal Year 2021–22*, to be submitted to the Judicial Council as an Information-Only item.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

IV. DISCUSSION ITEMS (NO ACTION REQUIRED)

Discussion Item 1

Director's Report

Updates on the following: 1) Delegated Courts; 2) Service Provider Analytics; and 3) Spring Finance Letter.

Presenter: Ms. Pella McCormick, Director, Facilities Services

Discussion Item 2

List E – Court-Funded Requests (CFRs)

CFR projects approved by the Facilities Services Director since the last meeting and CFR projects cancelled.

Presenter: Ms. Pella McCormick, Director, Facilities Services

Discussion Item 3

List F – Funded Facility Modifications on Hold

Standard list of previously funded facility modification projects on hold.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

Discussion Item 4

Fiscal Year 2021–22 Facility Modification Budget Update

Update on the status of the Fiscal Year 2021–22 Facility Modification Budget.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

Discussion Item 5

Update on Sustainability Initiatives

Update on sustainability initiatives.

Presenter: Ms. Mimi Morris, Principal Manager, Facilities Services

V. INFORMATION ONLY ITEMS (NO ACTION REQUIRED)

Information Item 1

Facilities' Operations and Maintenance Service Delivery Models

Overview of facilities' operations and maintenance service delivery models for the Judicial Council service provider and delegated court programs.

Presenters: Mr. Tamer Ahmed, Deputy Director, Facilities Services
Mr. Jeremy Ehrlich, Attorney, Legal Services

Information Item 2

Deferred Maintenance Funding - DMF-2 Projects Update

Update on the status of DMF-2 projects. DMF-2 projects are funded by a one-time general fund budget allocation in July 2018 of \$50 million. \$5 million was earmarked specifically for facility assessments and \$45 million for roof, BAS, elevator, and HVAC projects.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

Information Item 3

Deferred Maintenance Funding - DMF-3 Projects Update

Update on the status of DMF-3 projects. DMF-3 projects are funded by a one-time general fund budget allocation in July 2019 of \$15 million which is earmarked for fire alarm system projects.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

Information Item 4

Deferred Maintenance Funding - DMF-4 Projects Update

Update on the status of DMF-4 projects. DMF-4 projects are funded by a one-time general fund budget allocation in July 2021 of \$180 million for trial court facilities. Funding is earmarked primarily for HVAC, roof, elevator, electrical, and fire protection projects.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

Information Item 5

Architectural Revolving Fund Projects Update

Update on the status of facility modification projects in the Architectural Revolving Fund.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

VI. ADJOURNMENT

Adjourn to Closed Session

VII. CLOSED SESSION (CAL. RULES OF COURT, RULE 10.75(D))

Call to Order and Roll Call

Approval of Minutes (Action Required)

Approve closed session minutes of the March 7, 2022 Trial Court Facility Modification Advisory Committee meeting.

Item 1

Closed pursuant to California Rules of Court, Rule 10.75(d)(5)

Security plans or procedures or other matters that if discussed in public would compromise the safety of the public or of judicial branch officers or personnel or the security of judicial branch facilities or equipment, including electronic data.

**Security-Related – Emergency Facility Modification Funding - Priority 1 (Closed List A)
(Action Required)**

Approve one (1) security-related project for a total of \$24,122 to be paid from the Facility Modification Program budget.

Presenters: Mr. Jagan Singh, Principal Manager, Facilities Services
Mr. Ed Ellestad, Security Operations Supervisor, Facilities Services

Item 2

Closed pursuant to California Rules of Court, Rule 10.75(d)(5)

Security plans or procedures or other matters that if discussed in public would compromise the safety of the public or of judicial branch officers or personnel or the security of judicial branch facilities or equipment, including electronic data.

Security-Related – Facility Modifications Under \$100K – Priority 2 (Closed List B) (Action Required)

Approve three (3) security-related projects for a total of \$22,839 to be paid from the Facility Modification Program budget.

Presenters: Mr. Jagan Singh, Principal Manager, Facilities Services
Mr. Ed Ellestad, Security Operations Supervisor, Facilities Services

Adjourn Closed Session