



JUDICIAL COUNCIL OF CALIFORNIA

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TRIAL COURT FACILITY MODIFICATION
ADVISORY COMMITTEE

TRIAL COURT FACILITY MODIFICATION ADVISORY COMMITTEE

MINUTES OF OPEN SESSION OF MEETING

April 11, 2022

10:00 AM - 2:08 PM

Judicial Council of California – Sacramento/Teleconference for Public Access

Advisory Body Hon. Donald Cole Byrd, Chair
Members Present: Hon. William F. Highberger, Vice-Chair
Hon. Jennifer K. Rockwell
Mr. W. Samuel Hamrick, Jr.
Mr. Jarrod Orr
Mr. Darrel E. Parker

Advisory Body Hon. Brad R. Hill
Members Absent: Hon. Patricia M. Lucas
Hon. Garry G. Haehnle
Hon. Vanessa W. Vallarta
Mr. Shawn C. Landry

Staff Present: The following Judicial Council staff were present:

Ms. Pella McCormick, Director, Facilities Services
Mr. Tamer Ahmed, Deputy Director, Facilities Services
Mr. Jagan Singh, Principal Manager, Facilities Services
Ms. Mimi Morris, Principal Manager, Facilities Services
Ms. Maria Atayde-Scholz, Manager, Facilities Services
Mr. Andre Navarro, Manager, Facilities Services
Mr. Jack Collins, Manager, Facilities Services
Ms. Peggy Symons, Manager, Facilities Services
Ms. Shima Mirzaei, Manager, Facilities Services
Ms. Nanci Connelly, Supervisor, Facilities Services
Mr. Paul Fitzgerald, Supervisor, Facilities Services
Ms. Donna Jorgensen, Supervisor, Facilities Services
Mr. Chris Magnusson, Supervisor, Facilities Services
Mr. Glenn Mantoani, Supervisor, Facilities Services
Mr. Steve Shelley, Supervisor, Facilities Services
Mr. Randy Swan, Supervisor, Facilities Services
Mr. Paul Terry, Supervisor, Facilities Services
Mr. Patrick Treanor, Supervisor, Facilities Services
Mr. Yassen Roussev, Supervisor, Facilities Services
Mr. Ed Ellestad, Supervisor, Facilities Services
Mr. Charles Martel, Supervising Attorney, Legal Services
Mr. Jeremy Ehrlich, Attorney, Legal Services
Ms. Kristin Kerr, Attorney, Legal Services
Ms. Maggie Stern, Attorney, Legal Services
Ms. Rose Livingston, Senior Analyst, Judicial Council
Ms. Kate Albertus, Facilities Analyst, Facilities Services
Ms. Akilah Robinson, Associate Analyst, Facilities Services
Ms. Tayyaba Riaz, Administrative Specialist, Facilities Services

OPEN SESSION OF MEETING

Call to Order, Opening Remarks, and Roll Call

The chair Called the open session of the meeting to order at 10:15 AM, roll was taken, and opening remarks were made.

Approval of Minutes

The advisory committee voted to approve the open session minutes of its meeting held on March 7, 2022. *(Motion: Rockwell; Second: Highberger)*

PUBLIC WRITTEN COMMENTS

No public comments were received.

OPEN SESSION - ACTION ITEMS (ITEMS 1-6)

Action Item 1 – List A – Emergency Facility Modification Funding (Priority 1)

The committee approved 95 projects for a total of \$1,699,231 to be paid from Facility Modification (FM) program funds previously encumbered for Priority 1 projects.

(Motion: Highberger; Second: Parker)

Action Item 2 – List B – Facility Modifications Under \$100K (Priority 2)

The committee approved 31 projects for a total of \$475,668 to be paid from FM program funds previously encumbered for Priority 2 projects under \$100K.

(Motion: Rockwell; Second: Hamrick)

Action Item 3 – List C – Facility Modification Cost Increases Over \$50K

The committee approved cost increases over \$50K for three projects for a total of \$205,495 to be paid from FM program funds. *(Motion: Parker; Second: Orr)*

Action Item 4 – List D – Facility Modifications Over \$100K (Priority 2)

The committee approved 15 Priority 2 FMs over \$100K for a total cost to the FM Program budget of \$6,402,802. *(Motion: Highberger; Second: Rockwell)*

Action Item 5 – October Meeting Travel Plans

The committee approved the proposed travel plans for October—tours of Fresno, Madera, and Merced courthouses on Day 1 and the committee meeting at the Judicial Council offices in Sacramento on Day 2. *(Motion: Parker; Second: Hamrick)*

Action Item 6 – Trial Court Facility Modifications Report for Quarter 3 of Fiscal Year 2021–22

The committee approved the draft *Trial Court Facility Modifications Report for Quarter 3 of Fiscal Year 2021–22*, to be submitted to the Judicial Council as an Information-Only item.

(Motion: Rockwell; Second: Orr)

**OPEN SESSION - DISCUSSION ITEMS (ITEMS 1–5)
(NO ACTION REQUIRED)**

Discussion Item 1 – Director’s Report

The committee received the following updates:

1. Delegated Courts

- Superior courts with delegated facilities operations and maintenance (O&M) responsibility will have Intra-Branch Agreements renewed in July with closer alignment with service provider contracts and evaluation of rates for possible increase.

2. Service Provider Analytics

- Facilities Services is developing improved analytics and reporting to better track data and performance of the delegated courts and service providers.

3. Spring Finance Letters (Budget Change Proposals)

- The 2022–23 Governor’s Budget included/Spring Finance Letters (Budget Change Proposals) were also prepared for the following three projects:
 - San Diego Hall of Justice FM (\$27.1 million) for upgrades to elevators, escalators, and the HVAC system.
 - San Diego East County Regional Center FM supplemental appropriation request (\$13.55 million) for fire and life safety upgrades.
 - Courtroom construction for new judgeships in the capital project for the Stanislaus—New Modesto Courthouse.

Discussion Item 2 – List E – Court-Funded Requests (CFRs)

The committee reviewed 32 CFRs (30 FMs, 1 Small Project and 1 Lease Extension), which were approved by the Facilities Services Director since the last committee meeting. There was 1 CFR cancelled during this reporting period.

Discussion Item 3 – List F – Funded Facility Modifications on Hold

The committee reviewed the list of previously funded FMs on hold.

Discussion Item 4 – Fiscal Year 2021–22 Facility Modification Budget Update

The committee received an update on the status of the 2021–22 FM Budget.

Discussion Item 5 – Update on Sustainability Initiatives

The committee received an update on sustainability initiatives.

**OPEN SESSION – INFORMATION-ONLY ITEMS (ITEMS 1–5)
(NO ACTION REQUIRED)**

Information Item 1 – Facility Operations and Maintenance Service Delivery Models

The committee received an overview of facility O&M service delivery models for the Judicial Council service provider and delegated court programs.

Information Item 2 – Deferred Maintenance Funding - DMF-2 Projects Update

The committee received an update on the status of DMF-2 projects.

Information Item 3 – Deferred Maintenance Funding - DMF-3 Projects Update

The committee received an update on the status of DMF-3 projects.

Information Item 4 – Deferred Maintenance Funding - DMF-4 Projects Update

The committee received an update on the status of DMF-4 projects.

Information Item 5 – Architectural Revolving Fund Projects Update

The committee received an update on the status of FMs in the Architectural Revolving Fund.

ADJOURNMENT TO CLOSED SESSION AND ADJOURNMENT

There being no further open session business, the open session of the meeting was adjourned at 2:08 PM, and the advisory committee moved to the closed session of the meeting. The closed session of the meeting—which was closed to the public for discussion of security-related items (per Cal. Rules of Court, Rule 10.75(d))—was adjourned at 2:27 PM.

Approved by the advisory body on May 23, 2022.