



JUDICIAL COUNCIL OF CALIFORNIA

TRIAL COURT FACILITY MODIFICATION
ADVISORY COMMITTEE

www.courts.ca.gov/tcfmac.htm
tcfmac@jud.ca.gov

TRIAL COURT FACILITY MODIFICATION ADVISORY COMMITTEE

MINUTES OF OPEN SESSION OF MEETING

August 29, 2022

12:00 PM - 1:30 PM

Judicial Council of California –Teleconference for Public Access

Advisory Body Hon. Donald Cole Byrd, Chair
Members Present: Hon. William F. Highberger, Vice-Chair
Hon. Garry G. Haehnle
Hon. Jennifer K. Rockwell
Hon. Vanessa W. Vallarta
Mr. W. Samuel Hamrick, Jr.
Mr. Shawn C. Landry
Mr. Jarrod Orr

Advisory Body Hon. Brad R. Hill
Members Absent: Hon. Patricia M. Lucas
Mr. Darrel E. Parker

Staff Present: The following Judicial Council staff were present:

Ms. Pella McCormick, Director, Facilities Services
Mr. Tamer Ahmed, Deputy Director, Facilities Services
Mr. Jagan Singh, Principal Manager, Facilities Services
Mr. Michael Sablich, Principal Manager, Facilities Services
Mr. Jack Collins, Manager, Facilities Services
Ms. Maria Atayde-Scholz, Manager, Facilities Services
Mr. Andre Navarro, Manager, Facilities Services
Ms. Mimi Chung, Manager, Facilities Services
Mr. Ed Ellestad, Supervisor, Facilities Services
Mr. Paul Fitzgerald, Supervisor, Facilities Services
Ms. Donna Jorgensen, Supervisor, Facilities Services
Mr. Chris Magnusson, Supervisor, Facilities Services
Mr. Glenn Mantoani, Supervisor, Facilities Services
Mr. Steve Shelley, Supervisor, Facilities Services
Mr. Randy Swan, Supervisor, Facilities Services
Mr. Paul Terry, Supervisor, Facilities Services
Mr. Patrick Treanor, Supervisor, Facilities Services
Mr. Guillermo Urena, Supervisor, Facilities Services
Mr. Doug Walthour, Supervisor, Facilities Services
Ms. Kristin Kerr, Supervising Attorney, Legal Services
Ms. Kate Albertus, Facilities Analyst, Facilities Services
Ms. Akilah Robinson, Associate Analyst, Facilities Services

OPEN SESSION OF MEETING

Call to Order, Opening Remarks, and Roll Call

The chair called the open session of the meeting to order at 12:05 AM, roll was taken, and opening remarks were made.

Approval of Minutes

The advisory committee voted to approve the open session minutes of its meeting held on July 18, 2022. (*Motion: Haehnle; Second: Highberger; Abstained: Rockwell and Landry*)

PUBLIC WRITTEN COMMENTS

No public comments were received.

DIRECTOR'S REPORT

The committee received the following updates:

1. 2023–24 Budget Change Proposal (BCP):
 - a. On September 1, 2022, Facilities Services will submit a BCP for consideration in the 2023 Budget Act (Fiscal Year 2023–24). The BCP will be reviewed by the Department of Finance, and if accepted, it will be included in the January 10th Governor’s Budget. The BCP addresses trial and appellate court deferred maintenance, water conservation and leak detection measures in courthouses, ongoing funding for facility modifications (FMs), and trial court facility operations and maintenance funding for new courthouses.
2. Sustainability Update:
 - a. Facilities Services’ Sustainability Unit launched the Sustainability Partnership, which is for ongoing communication and collaboration on sustainability efforts (e.g., water conservation, electric vehicle charging, solar installations, and composting) and important for educating court users about sustainability best practices and compliance obligations. The partnership includes Facilities Services staff and representatives from the trial and appellate courts as well as from the service providers.
3. Court-Funded Facilities Requests (CFRs):
 - a. Facilities Services is producing an annual update on the number of CFRs and project expenditures, to inform analysis of workload and staffing.
4. Update on Active Priority 1 Emergency FMs:
 - a. Staff has responded to two significant Priority 1 FMs in recent weeks:
 - i. The San Diego Central Courthouse has experienced three spontaneous glass breakage incidents in recent weeks, including a shattered tempered exterior pane (of a dual-paned) window unit that fell from the 12th floor to the four-story podium’s unoccupied rooftop. No injuries were reported; however, the building has had a

history of spontaneous glass breakage since opening in 2017. Spontaneous glass breakage can be attributed to impacts, glass impurities, high temperatures, or from other causes. Replacement as well as investigation of the cause is underway.

- ii. In responding to a countywide Legionella outbreak, the Napa County Health Department has tested the rooftop cooling tower of the Napa Criminal Court Building. Upon identifying Legionella, cleaning and disinfection of the cooling tower was initiated. No orders to close the building were issued, and Facilities Services will conduct follow-up testing on August 31, 2022, as well as quarterly over the next year.

5. Staffing Update:

- a. Facilities Services recently hired Mr. Michael Sablich as the Principal Manager to oversee the Facility Operations Unit.

OPEN SESSION - ACTION ITEMS (ITEMS 1-5)

Action Item 1 – List A – Emergency Facility Modification Funding (Priority 1)

The committee approved 56 projects for a total of \$1,276,224 to be paid from FM program funds previously encumbered for Priority 1 projects. (*Motion: Highberger; Second: Rockwell*)

Action Item 2 – List B – Facility Modifications Under \$100K (Priority 2)

The committee approved 20 projects for a total of \$244,430 to be paid from FM program funds previously encumbered for Priority 2 projects under \$100K. (*Motion: Vallarta; Second: Landry*)

Action Item 3 – List C – Facility Modification Cost Increases Over \$50K

The committee approved cost increases over \$50K for 4 projects for a total of \$1,565,894 to be paid from FM program funds. (*Motion: Rockwell; Second: Haehnle*)

Action Item 4 – List D – Facility Modifications Over \$100K (Priority 2)

The committee approved 8 Priority 2 FMs over \$100K for a total cost to the FM Program budget of \$3,162,585. (*Motion: Landry; Second: Orr*)

Action Item 5 – Five-Year Deferred Maintenance Backlog Report for Fiscal Year 2022–23

The committee approved the *Five-Year Deferred Maintenance Backlog Report for Fiscal Year 2022–23* for submission to the Department of Finance. (*Motion: Hamrick; Second: Vallarta*)

**OPEN SESSION - DISCUSSION ITEMS (ITEMS 1-3)
(NO ACTION REQUIRED)**

Discussion Item 1 – List E – Court-Funded Facilities Requests

The committee reviewed 12 CFRs (5 FMs, 4 Lease Extensions, and 3 Small Projects) that were approved by the Facilities Services Director since the last committee meeting. No CFRs were cancelled during this reporting period.

Discussion Item 2 – List F – Funded Facility Modifications on Hold

The committee reviewed the list of previously funded FMs on hold.

Discussion Item 3 – Facilities Maintenance Performance Report

The committee received a report on facilities maintenance performance.

ADJOURNMENT TO CLOSED SESSION AND ADJOURNMENT

There being no further open session business, the open session of the meeting was adjourned at 1:29 PM, and the advisory committee moved to the closed session of the meeting. The closed session of the meeting—which was closed to the public for discussion of security-related items (per Cal. Rules of Court, Rule 10.75(d))—was adjourned at 1:41 PM.

Approved by the advisory body on October 28, 2022.