



JUDICIAL COUNCIL OF CALIFORNIA

TRIAL COURT FACILITY MODIFICATION
ADVISORY COMMITTEE

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TRIAL COURT FACILITY MODIFICATION ADVISORY COMMITTEE

NOTICE AND AGENDA OF OPEN IN-PERSON MEETING WITH CLOSED SESSION

Open to the Public Unless Indicated as Closed (Cal. Rules of Court, rule 10.75(c)(1), (d), and (e)(1))

OPEN PORTION OF THIS MEETING IS BEING RECORDED

Date: February 3, 2023
Time: 10:00 - 3:00
Location: Sacramento / Videocast for Public Access
Public Videocast: <https://jcc.granicus.com/player/event/2186>

Meeting materials for open portions of the meeting will be posted on the advisory body web page on the California Courts website at least three business days before the meeting.

Members of the public seeking to make an audio recording of the open meeting portion of the meeting must submit a written request at least two business days before the meeting. Requests can be e-mailed to tcfmac@jud.ca.gov.

Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order.

I. OPEN MEETING (CAL. RULES OF COURT, RULE 10.75(C)(1))

Call to Order and Roll Call

Approval of Minutes

Approve minutes of the December 5, 2022, Trial Court Facility Modification Advisory Committee meeting.

II. PUBLIC COMMENT (CAL. RULES OF COURT, RULE 10.75(K)(1)-(2))

Written Comment

In accordance with California Rules of Court, rule 10.75(k)(1), written comments pertaining to any agenda item of a regularly noticed open meeting can be submitted up to one complete business day before the meeting. For this specific meeting, comments should be e-mailed to tcfmac@jud.ca.gov. Only written comments received by 12:00 Noon on February 2, 2023 will be provided to advisory body members prior to the start of the meeting.

III. DIRECTOR'S REPORT

Director's Report

- Fiscal Year 2023–24 Budget
- Utility Costs
- Shared Cost Letters to be Rescinded
- Storm Damage

IV. ACTION ITEMS (ITEMS 1–8)

Item 1

List A – Emergency Facility Modification Funding (Priority 1) (Action Required)

Approve 163 projects for a total of \$2,637,289 to be paid from Facility Modification program funds previously encumbered for Priority 1 projects.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

Item 2

List B – Facility Modifications Under \$100K (Priority 2) (Action Required)

Approve 96 projects for a total of \$1,008,841 to be paid from Facility Modification program funds previously encumbered for Priority 2 projects under \$100K.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

Item 3

List C – Facility Modification Cost Increases Over \$50K (Action Required)

Approve cost increases over \$50K for four (4) facility modification projects, totaling a cost increase to the Facility Modification program budget of \$347,672.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

Item 4

List D – Facility Modifications Over \$100K (Priority 2) and Priority 3 Facility Modifications (Action Required)

Review Priority 2 FMs over \$100K and approve two (2) projects for a total cost to the Facility Modification Program budget of \$297,270.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

Item 5

2023 Draft Trial Court Facility Modification Advisory Committee Annual Agenda (Action Required)

Approve the draft *Trial Court Facility Modification Advisory Committee Annual Agenda–2023*.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

Item 6

Trial Court Facility Modifications Report for Quarter 2 of Fiscal Year 2022–23 (Action Required)

Approve draft *Trial Court Facility Modifications Report for Quarter 2 of Fiscal Year 2022–23*, to be submitted to the Judicial Council as an Information-Only item.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

Item 7

Fiscal Year 2024–25 Budget Change Concepts (Action Required)

Approve FY 2024–25 Budget Change Concepts for consideration by the Judicial Council.

Presenter: Ms. Pella McCormick, Director, Facilities Services

Item 8

Judicial Council Parking Program – Rate Changes (Action Required)

Approve the following proposed changes to the Judicial Council Parking Program daily and monthly parking rates:

- 1) Change existing hourly/daily mixed rates to daily flat rates
- 2) Increase existing daily flat rates by \$1 dollar per day
- 3) Increase existing monthly rates by \$5 dollars per month

Presenter: Ms. Nanci Connelly, Manager, Facilities Services

V. DISCUSSION ITEMS (NO ACTION REQUIRED)

Discussion Item 1

List E – Court-Funded Requests (CFRs)

CFR projects approved by the Facilities Services Director since the last meeting and CFR projects cancelled.

Presenter: Ms. Pella McCormick, Director, Facilities Services

Discussion Item 2

List F – Funded Facility Modifications on Hold

Standard list of previously funded facility modification projects on hold.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

Discussion Item 3

Trial Court Real Estate Portfolio Expense and Revenue Forecast for Fiscal Year 2022–23

Trial Court Real Estate Portfolio Expense and Revenue Forecast for Fiscal Year 22–23.

Presenter: Ms. Mary Bustamante, Manager, Facilities Services
Ms. Nanci Connelly, Manager, Facilities Services

Discussion Item 4

Facilities Maintenance Performance Report

Report on facilities maintenance performance.

Presenter: Mr. Mike Sablich, Principal Manager, Facilities Services

Discussion Item 5

In-Custody Vandalism – Updated 5-Year Analysis

In-custody Vandalism – Updated 5-Year Analysis.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

Discussion Item 6

Court Facilities Trust Fund (CFTF) Fund Status

Update on the status of the Court Facilities Trust Fund.

Presenter: Ms. Becky Porter, Senior Fiscal Analyst, Budget Services

VI. INFORMATION ONLY ITEMS (NO ACTION REQUIRED)

Information Item 1

FY 2021–22 Annual Report to Legislature of Court Facilities Trust Fund (CFTF)

Expenditures

Review the FY 2021–22 annual report to the Legislature of CFTF Expenditures.

Presenter: Mr. Javier Camacho, Senior Fiscal Analyst, Budget Services

Information Item 2

Deferred Maintenance Funding - DMF-2 Projects Update

Update on the status of DMF-2 projects. DMF-2 projects are funded by a one-time general fund budget allocation in July 2018 of \$50 million. \$5 million was earmarked specifically for facility assessments and \$45 million for roof, BAS, elevator, and HVAC projects.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

Information Item 3

Deferred Maintenance Funding - DMF-3 Projects Update

Update on the status of DMF-3 projects. DMF-3 projects are funded by a one-time general fund budget allocation in July 2019 of \$15 million which is earmarked for fire alarm system projects.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

Information Item 4

Deferred Maintenance Funding - DMF-4 Projects Update

Update on the status of DMF-4 projects. DMF-4 projects are funded by a one-time general fund budget allocation in July 2021 of \$180 million for trial court facilities. Funding is earmarked primarily for HVAC, roof, elevator, electrical, and fire protection projects.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

Information Item 5

Architectural Revolving Fund Projects Update

Update on the status of facility modification projects in the Architectural Revolving Fund.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

VII. ADJOURNMENT

Adjourn to Closed Session

VIII. CLOSED SESSION (CAL. RULES OF COURT, RULE 10.75(D))

Call to Order and Roll Call

Approval of Minutes (Action Required)

Approve closed session minutes of the December 5, 2022 Trial Court Facility Modification Advisory Committee meeting.

Item 1

Closed pursuant to California Rules of Court, Rule 10.75(d)(5)

Security plans or procedures or other matters that if discussed in public would compromise the safety of the public or of judicial branch officers or personnel or the security of judicial branch facilities or equipment, including electronic data.

Security-Related – Emergency Facility Modifications - Priority 1 (Closed List A) (Action Required)

Approve four (4) security-related projects for a total of \$43,501 to be paid from the Facility Modification Program budget.

Presenters: Mr. Jagan Singh, Principal Manager, Facilities Services
Mr. Ed Ellestad, Security Operations Supervisor, Facilities Services

Item 2

Closed pursuant to California Rules of Court, Rule 10.75(d)(5)

Security plans or procedures or other matters that if discussed in public would compromise the safety of the public or of judicial branch officers or personnel or the security of judicial branch facilities or equipment, including electronic data.

Security-Related – Facility Modifications Under \$100K – Priority 2 (Closed List B) (Action Required)

Approve four (4) security-related projects for a total of \$140,767 to be paid from the Facility Modification Program budget.

Presenters: Mr. Jagan Singh, Principal Manager, Facilities Services
Mr. Ed Ellestad, Security Operations Supervisor, Facilities Services

Adjourn Closed Session