



JUDICIAL COUNCIL OF CALIFORNIA

TRIAL COURT FACILITY MODIFICATION
ADVISORY COMMITTEE

www.courts.ca.gov/tcfmac.htm
tcfmac@jud.ca.gov

Request for ADA accommodations
should be made at least three business
days before the meeting and directed to:
JCCAccessCoordinator@jud.ca.gov

TRIAL COURT FACILITY MODIFICATION ADVISORY COMMITTEE

NOTICE AND AGENDA OF OPEN MEETING WITH CLOSED SESSION

Open to the Public Unless Indicated as Closed (Cal. Rules of Court, rule 10.75(c), (d), and (e)(1))

THIS MEETING IS BEING CONDUCTED BY VIDEOCONFERENCE

OPEN PORTION OF THIS MEETING IS BEING RECORDED

Date: May 20, 2024
Time: 10:00 – 3:00
Public Videocast: <https://jcc.granicus.com/player/event/3187>

Meeting materials for open portions of the meeting will be posted on the advisory body web page on the California Courts website at least three business days before the meeting.

Members of the public seeking to make an audio recording of the open meeting portion of the meeting must submit a written request at least two business days before the meeting. Requests can be e-mailed to tcfmac@jud.ca.gov.

Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order.

I. OPEN MEETING (CAL. RULES OF COURT, RULE 10.75(C)(1))

Call to Order and Roll Call

Approval of Minutes (Action Required)

Approve minutes of the April 8, 2024, Trial Court Facility Modification Advisory Committee meeting.

II. PUBLIC COMMENT (CAL. RULES OF COURT, RULE 10.75(K)(1))

This meeting will be conducted by videoconference with a listen only livestream available for the public. As such, the public may submit comments for this meeting only in writing. In accordance with California Rules of Court, rule 10.75(k)(1), written comments pertaining to any agenda item of a regularly noticed open meeting can be submitted up to one complete business day before the meeting. For this specific meeting, comments should be e-mailed to tcfmac@jud.ca.gov. Only written comments received by 12:00 Noon on May 17, 2024, will be provided to advisory body members prior to the start of the meeting.

III. DIRECTOR'S REPORT

Director's Report

Update from the Director on facility related items.

Presenter: Ms. Pella McCormick, Director, Facilities Services

IV. ACTION ITEMS (ITEMS 1 – 6)

Item 1

Fiscal Year 23–24 Facility Modification Program Budget Action (Action Required)

Approve the following FY 23–24 FM Program Budget Action:

- 1) Reallocate \$1.5 million from the *Statewide FM Planning* budget to the *Priority 1 FMs* budget.
- 2) Reallocate \$700,000 from the *Planned FMs* budget to the *Priority 1 FMs* budget.
- 3) Reallocate \$4.5 million from the *Priority 2 FMs over \$100K* budget to the *Priority 1 FMs* budget.
- 4) Reallocate \$250,000 from the *Priority 2 FMs over \$100K* budget to the *Priority 2 FMs under \$100K* budget.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

Item 2

List A – Emergency Facility Modification Funding (Priority 1) (Action Required)

Approve 120 projects for a total of \$8,062,370 to be paid from Facility Modification program funds previously encumbered for Priority 1 projects.

Presenter: Mr. Robert Carlson, Manager, Facilities Services

Item 3

List B – Facility Modifications Under \$100K (Priority 2) (Action Required)

Approve 76 projects for a total of \$789,768 to be paid from Facility Modification program funds previously encumbered for Priority 2 projects under \$100K.

Presenter: Mr. Robert Carlson, Manager, Facilities Services

Item 4

List C – Facility Modification Cost Increases Over \$50K (Action Required)

Approve cost increases over \$50K for four (4) facility modification projects, totaling a cost increase to the Facility Modification program budget of \$395,484.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

Item 5

List D – Facility Modifications Over \$100K (Priority 2) (Action Required)

Approve 4 Priority 2 FMs over \$100K for a total cost to the Facility Modification Program budget of \$2,070,732.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

Item 6

Pre-Approval of List G Planned Facility Modification Projects Over \$100K for Fiscal Year 2024–25 (Action Required)

Approve List G Planned Facility Modification projects over \$100K recommended for 2024–25, subject to enactment of the 2024–25 State Budget.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

V. DISCUSSION ITEMS (NO ACTION REQUIRED)

Discussion Item 1

Court-Funded Facilities Requests (CFRs) Intake Revisions

Report on the transition of CFRs intake/processing to Computer Aided Facilities Management (CAFM).

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

Discussion Item 2

List E – Court-Funded Requests (CFRs)

CFR projects approved by the Facilities Services Director since the last meeting and CFR projects cancelled.

Presenter: Ms. Pella McCormick, Director, Facilities Services

Discussion Item 3

Facilities Maintenance Performance Report

Report on facilities maintenance performance.

Presenter: Ms. Maria Atayde-Scholz, Principal Manager, Facilities Services

Discussion Item 4

Plumbing Leak Assessment and Mitigation Update

Plumbing Leak Assessment and Mitigation Update.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

VI. INFORMATION ONLY ITEMS (NO ACTION REQUIRED)

Information Item 1

Deferred Maintenance Funding - DMF-2 Projects Update

Update on the status of DMF-2 projects. DMF-2 projects are funded by a one-time general fund budget allocation in July 2018 of \$50 million. \$5 million was earmarked specifically for facility assessments and \$45 million for roof, BAS, elevator, and HVAC projects.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

Information Item 2

Deferred Maintenance Funding - DMF-3 Projects Update

Update on the status of DMF-3 projects. DMF-3 projects are funded by a one-time general fund budget allocation in July 2019 of \$15 million which is earmarked for fire alarm system projects.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

Information Item 3

Deferred Maintenance Funding - DMF-4 Projects Update

Update on the status of DMF-4 projects. DMF-4 projects are funded by a one-time general fund budget allocation in July 2021 of \$180 million (reduced to \$132.6) for trial court facilities. Funding is earmarked primarily for HVAC, roof, elevator, electrical, and fire protection projects.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

Information Item 4

Architectural Revolving Fund Projects Update

Update on the status of facility modification projects in the Architectural Revolving Fund.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

VII. ADJOURNMENT

Adjourn to Closed Session

VIII. CLOSED SESSION (CAL. RULES OF COURT, RULE 10.75(D))

Call to Order and Roll Call

Approval of Minutes (Action Required)

Approve closed session minutes of the April 8, 2024 Trial Court Facility Modification Advisory Committee meeting.

Item 1

Closed pursuant to California Rules of Court, Rule 10.75(d)(5)

Security plans or procedures or other matters that if discussed in public would compromise the safety of the public or of judicial branch officers or personnel or the security of judicial branch facilities or equipment, including electronic data.

**Security-Related – Emergency Facility Modification Funding - Priority 1 (Closed List A)
(Action Required)**

Approve three (3) security-related projects for a total of \$41,036 to be paid from the Facility Modification Program budget.

Presenters: Mr. Robert Carlson, Manager, Facilities Services
Mr. Ed Ellestad, Security Operations Supervisor, Facilities Services

Item 2

Closed pursuant to California Rules of Court, Rule 10.75(d)(5)

Security plans or procedures or other matters that if discussed in public would compromise the safety of the public or of judicial branch officers or personnel or the security of judicial branch facilities or equipment, including electronic data.

Security-Related – Facility Modifications Under \$100K – Priority 2 (Closed List B) (Action Required)

Approve three (3) security-related projects for a total of \$53,623 to be paid from the Facility Modification Program budget.

Presenters: Mr. Robert Carlson, Manager, Facilities Services
Mr. Ed Ellestad, Security Operations Supervisor, Facilities Services

Adjourn Closed Session