

Trial Court Facility Modification Advisory Committee
Annual Agenda¹—2024

Approved by Executive and Planning Committee: March 14, 2024

I. COMMITTEE INFORMATION

Chair:	Hon. Donald Cole Byrd, Presiding Judge, Superior Court of Glenn County
Vice-Chair:	Hon. William F. Highberger, Judge, Superior Court of Los Angeles County
Lead Staff:	Ms. Pella McCormick, Director, Facilities Services Mr. Jagan Singh, Principal Manager, Facilities Services
Committee's Charge/Membership: <p>Rule 10.65 of the California Rules of Court states the charge of the Trial Court Facility Modification Advisory Committee (TCFMAC), which is to make recommendations to the Judicial Council on facilities modifications, maintenance, and operations; environmental services; and utility management. In addition, the committee performs the following:</p> <ol style="list-style-type: none">(1) Makes recommendations to the Judicial Council on policy issues, business practices, and budget monitoring and control for all facility-related matters in existing branch facilities.(2) Makes recommendations to the Judicial Council on funding and takes additional action in accordance with council policy, both for facility modifications and for operations and maintenance.(3) Collaborates with the Court Facilities Advisory Committee in the development of the capital program, including providing input on design standards, prioritization of capital projects, and methods to reduce construction cost without impacting long-term operations and maintenance cost.(4) Provides quarterly and annual reports on the facilities modification program in accordance with the Judicial Council's <i>Trial Court Facility Modifications Policy</i>. <p>Rule 10.65(c) sets forth the membership position categories of the committee. TCFMAC currently has 11 members. The current composition shown on the committee roster's web page is as follows:</p>	

¹ The annual agenda outlines the work a committee will focus on in the coming year and identifies areas of collaboration with other advisory bodies and the Judicial Council staff resources.

- Superior court judge – 5 members
- Court executive officer – 3 members
- Assistant court executive officer – 1 member
- Chair and vice-chair of the Court Facilities Advisory Committee, as non-voting members – 2 members

Subcommittees/Working Groups²:

None.

Meetings Planned for 2024³ (Advisory body and all subcommittees and working groups)

Meeting Date	Time	Location/Videoconference
January 29, 2024	10:00 – 3:00	Sacramento
March 4, 2024	12:00 – 1:30	Videoconference
April 8, 2024	10:00 – 3:00	Sacramento
May 20, 2024	10:00 – 3:00	Videoconference
July 19, 2024	10:00 – 3:00	To Be Determined
August 26, 2024	12:00 – 1:30	Videoconference
October 25, 2024	10:00 – 3:00	To Be Determined
December 2, 2024	12:00 – 1:30	Videoconference

Check here if the exception to policy is granted by the Executive Office.

² California Rules of Court, rule 10.30 (c) allows an advisory body to form subgroups, composed entirely of current members of the advisory body, to carry out the body's duties, subject to available resources, with the approval of its oversight committee.

³ Refer to [Operating Standards for Judicial Council Advisory Bodies](#) for governance on in-person meetings.

II. COMMITTEE PROJECTS

#	New or One-Time Projects ⁴	
1.	<i>Project Title</i> Court-Funded Facilities Request Form	<i>Priority</i>⁵ 1 <i>Strategic Plan Goal</i>⁶ VI
<p><i>Project Summary</i>⁷: Replace the existing hard-copy Court-Funded Facilities Request (CFR) Form with an online intake form in the Computer-Aided Facilities Management (CAFM) system.</p> <p><i>Status/Timeline</i>: The draft CFR form will be updated and published for a 30-day court comment period prior to approval by the TCFMAC and roll-out to the courts.</p> <p><i>Fiscal Impact/Resources</i>: Coordination through lead staff to the committee with input from the Judicial Council’s offices of Facilities Services and Legal Services.</p> <p><input type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i></p> <p><i>Internal/External Stakeholders</i>: Trial courts.</p> <p><i>AC Collaboration</i>: Court Executives Advisory Committee.</p>		

⁴ All proposed projects for the year must be included on the Annual Agenda. If a project implements policy or is a program, identify it as *implementation* or a *program* in the project description and attach the Judicial Council authorization/assignment or prior approved Annual Agenda to this Annual Agenda.

⁵ For non-rules and forms projects, select priority level 1 (must be done) or 2 (should be done). For rules and forms proposals, select one of the following priority levels: 1(a) Urgently needed to conform to or accurately reflect the law; 1(b) Council or an internal committee has directed the committee to consider new or amended rules and forms; 1(c) Change is urgently needed to remedy a problem that is causing significant cost or inconvenience to the courts or the public; 1(d) Proposal is otherwise urgent and necessary, such as a proposal that would mitigate exposure to immediate or severe financial or legal risk. 2(a) Useful, but not necessary, to implement changes in law; 2(b) Responsive to identified concerns or problems; 2(c) Helpful in otherwise advancing Judicial Council goals and objectives.

⁶ Indicate which goal number of [The Strategic Plan for California’s Judicial Branch](#) the project most closely aligns.

⁷ A key objective is a strategic aim, purpose, or “end of action” to be achieved for the coming year.

# Ongoing Projects and Activities ⁴					
1.	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 75%;">Project Title Judicial Branch Facility Modification Projects</td> <td style="width: 25%; text-align: center;">Priority⁵ 1</td> </tr> <tr> <td colspan="2" style="text-align: right;">Strategic Plan Goal⁶ VI</td> </tr> </table> <p>Project Summary⁷: Review and approve facility modification projects proposed by the trial courts, regional service providers, and Judicial Council staff. Approve projects receive funding allocations for execution by Judicial Council staff. Submit recommendations as needed for Judicial Council consideration.</p> <p>Status/Timeline: Ongoing. The committee meets every 30–60 days to review proposed projects.</p> <p>Fiscal Impact/Resources: Coordination through lead staff to the committee with input from the Judicial Council’s offices of Facilities Services and Budget Services.</p> <p><input type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i></p> <p>Internal/External Stakeholders: Trial courts and justice partners.</p> <p>AC Collaboration: None.</p>	Project Title Judicial Branch Facility Modification Projects	Priority⁵ 1	Strategic Plan Goal⁶ VI	
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2.	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 75%;">Project Title Judicial Branch Facility Operations and Maintenance</td> <td style="width: 25%; text-align: center;">Priority⁵ 1</td> </tr> <tr> <td colspan="2" style="text-align: right;">Strategic Plan Goal⁶ VI</td> </tr> </table> <p>Project Summary⁷: Oversight of judicial branch facilities operations and maintenance (O&M) spending through annual budget allocation approval and re-evaluation as needed. Oversight of policy issues on operations and maintenance of existing facilities, noncapital-related real estate transactions, energy management, and environmental management and sustainability, including but not limited to review of the Judicial Council’s preventive maintenance and energy management plans. Provide oversight of facility operations and maintenance for delegated courts including review of key performance indicators. Submit recommendations as needed for Judicial Council consideration.</p> <p>Status/Timeline: Ongoing. Budget allocations are reviewed annually and re-evaluated if the budget for O&M changes. The budget status is reviewed annually. Preventive maintenance and service provider/delegated court performance is reviewed at each TCFMAC meeting.</p> <p>Fiscal Impact/Resources: Coordination through lead staff to the committee with input from the Judicial Council’s offices of Facilities Services and Budget Services.</p> <p><input type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i></p>	Project Title Judicial Branch Facility Operations and Maintenance	Priority⁵ 1	Strategic Plan Goal⁶ VI	
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#	Ongoing Projects and Activities⁴	
	<p>Internal/External Stakeholders: Trial courts and justice partners.</p> <p>AC Collaboration: None.</p>	
3.	<p>Project Title Trial Court Facility Modification Quarterly Activity Reports and Annual Report</p>	<p>Priority⁵ 1</p> <p>Strategic Plan Goal⁶ VI</p>
	<p>Project Summary⁷: Provide the Judicial Council with a report for informational purposes summarizing the committee’s allocation of facility modification funding after the end of each fiscal year quarter. The report for the last quarter also will include a summary of all facility modifications for the fiscal year. These information-only reports are submitted as required by the council’s <i>Trial Court Facility Modifications Policy</i>.</p> <p>Status/Timeline: Ongoing. Fiscal Year 2023–24 reports are proposed for the following Judicial Council meetings: January 2024 for the Q1 report; March 2024 for the Q2 report; May 2024 for the Q3 report; and September 2024 for the Q4 and Annual reports.</p> <p>Fiscal Impact/Resources: Coordination through lead staff to the committee with input from the Judicial Council’s office of Facilities Services.</p> <p><input type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i></p> <p>Internal/External Stakeholders: Trial courts and justice partners.</p> <p>AC Collaboration: Executive and Planning Committee.</p>	
4.	<p>Project Title Develop Proposed Budget Change Proposals (BCPs)</p>	<p>Priority⁵ 1</p> <p>Strategic Plan Goal⁶ VI</p>
	<p>Project Summary⁷: Determine budget increases to be requested each fiscal year to address the following needs: fire and life and safety electrical systems study; ongoing deferred maintenance and related staffing; energy retrofit deferred maintenance, an augmentation to ongoing resources for facility modifications; water conservation facility modification projects; trial court physical security assessment program and an augmentation to ongoing resources for the operations and maintenance and utility costs of existing trial courts and newly constructed courthouses.</p>	

#	Ongoing Projects and Activities⁴	
	<p>Status/Timeline: Ongoing. Typical BCPs timeline: Drafts due to Judicial Council Budget Services by February 2024; reviewed by the Judicial Branch Budget Committee in March 2024 and approved in May 2024; and submitted to the California Department of Finance (DOF) in September 2024.</p> <p>Fiscal Impact/Resources: Coordination through lead staff to the committee with input from the Judicial Council’s offices of Facilities Services and Budget Services.</p> <p><input type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i></p> <p>Internal/External Stakeholders: Trial courts, justice partners, DOF, Legislature, and Office of Governor.</p> <p>AC Collaboration: Judicial Branch Budget Committee.</p>	
5.	<p>Project Title Judicial Branch Five-Year Master Plan – Trial Court Facilities Deferred Maintenance List</p>	<p>Priority⁵ 1 Strategic Plan Goal⁶ VI</p>
	<p>Project Summary⁷: Develop the judicial branch <i>Fiscal Year 2025–26 Five-Year Master Plan - Deferred Maintenance Report</i> for trial court facilities for submission to DOF for consideration of funding. Last year’s report contained a list of 22,415 projects at an estimated rough order of magnitude of \$4.93 billion, with the Judicial Council’s share being \$3.61 billion.</p> <p>Status/Timeline: Ongoing. The five-year master plan is due to DOF in September of each year.</p> <p>Fiscal Impact/Resources: Coordination through lead staff to the committee with input from the Judicial Council’s offices of Facilities Services and Budget Services.</p> <p><input type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i></p> <p>Internal/External Stakeholders: Trial courts; justice partners; and DOF.</p> <p>AC Collaboration: None.</p>	

#	Ongoing Projects and Activities⁴	
6.	Project Title Energy-Efficiency Facility Modification Projects	Priority⁵ 1 Strategic Plan Goal⁶ VI
<p>Project Summary⁷: Contingent upon TCFMAC approval and funding, develop and implement Priority 3 Energy-Efficiency Facility Modification Projects for lighting and heating, ventilation, and air conditioning (HVAC) improvements within existing court facilities statewide.</p> <p>Status/Timeline: Ongoing.</p> <p>Fiscal Impact/Resources: Coordination through lead staff to the committee with input from the Judicial Council’s offices of Facilities Services and Budget Services. Savings through energy-efficiency facility modification projects conserve Court Facilities Trust Fund resources.</p> <p><input type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i></p> <p>Internal/External Stakeholders: Trial courts and justice partners.</p> <p>AC Collaboration: None.</p>		
7.	Project Title Courthouse Security Systems Maintenance and Replacement	Priority⁵ 1 Strategic Plan Goal⁶ VI
<p>Project Summary⁷: Maintain and replace security equipment, including aging camera, access control, and duress alarm systems, within existing court facilities statewide. These projects are necessary to maintain trial court facilities at an industry level of care. Effective FY 2019–20, the Court Security Advisory Committee (CSAC) receives \$6 million annually for these types of projects, funded through the Governor’s Budget. CSAC will have responsibility for projects falling under that budget; however, the TCFMAC will continue to fund some security-related projects not covered by the new funding source and will work in collaboration with the CSAC to identify project responsibility between the two committees.</p> <p>Status/Timeline: Ongoing.</p> <p>Fiscal Impact/Resources: Coordination through lead staff to the committee with input from the Judicial Council’s offices of Facilities Services and Budget Services.</p>		

#	Ongoing Projects and Activities⁴	
	<p><input type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i></p> <p>Internal/External Stakeholders: Trial courts and justice partners.</p> <p>AC Collaboration: Court Security Advisory Committee.</p>	
8.	<p>Project Title Judicial Branch Trial Court Real Estate Expense and Revenue</p>	<p>Priority⁵ 1</p>
	<p>Strategic Plan Goal⁶ VI</p> <p>Project Summary⁷: Oversight of judicial branch trial court lease expenses and revenues. Revenue from leases is deposited into the Court Facilities Trust Fund (CFTF) and State Court Facilities Construction Fund. Expense leases are funded by the CFTF, Trial Court Trust Fund, Courthouse Construction Fund, Court Facilities Architectural Revolving Fund, and General Fund.</p> <p>Status/Timeline: Ongoing. The lease expense and revenue forecast is reviewed by the committee each January and July.</p> <p>Fiscal Impact/Resources: Coordination through lead staff to the committee with input from the Judicial Council’s offices of Facilities Services and Budget Services.</p> <p><input type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i></p> <p>Internal/External Stakeholders: Trial courts and justice partners.</p> <p>AC Collaboration: Executive and Planning Committee’s Real Estate Policies Subcommittee.</p>	
9.	<p>Project Title Monitor the Architectural Revolving Fund Projects</p>	<p>Priority⁵ 1</p>
	<p>Strategic Plan Goal⁶ VI</p> <p>Project Summary⁷: Monitor the Architectural Revolving Fund projects to ensure the projects are progressing and being completed.</p> <p>Status/Timeline: Ongoing review of the Architectural Revolving Fund projects.</p> <p>Fiscal Impact/Resources: Coordination through lead staff to the committee with input from the Judicial Council’s offices of Facilities Services and Budget Services.</p>	

#	Ongoing Projects and Activities⁴	
	<p><input type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i></p> <p>Internal/External Stakeholders: Trial courts and DOF.</p> <p>AC Collaboration: None.</p>	
10.	<p>Project Title Deferred Maintenance Projects Funded in July 2019 (DMF-3) – Monitor Encumbrance Liquidation</p>	<p>Priority⁵ 1 Strategic Plan Goal⁶ VI</p>
	<p>Project Summary⁷: Monitor encumbrance liquidation for DMF-3 projects funded by a one-time General Fund allocation in FY 2019–20 of \$15 million for trial courts. Funding is earmarked for fire alarm systems.</p> <p>Status/Timeline: Monitor encumbrances for liquidation in FY 2023–24.</p> <p>Fiscal Impact/Resources: Coordination through lead staff to the committee with input from the Judicial Council’s offices of Facilities Services and Budget Services.</p> <p><input type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i></p> <p>Internal/External Stakeholders: Trial courts and justice partners.</p> <p>AC Collaboration: None.</p>	
11.	<p>Project Title Deferred Maintenance Projects Funded in July 2021 (DMF-4 projects) – Encumber Funds and Monitor Encumbrance Liquidation</p>	<p>Priority⁵ 1 Strategic Plan Goal⁶ VI</p>
	<p>Project Summary⁷: In July 2021, the TCFMAC approved a proposed list of DMF-4 projects to be funded by a one-time General Fund allocation in FY 2021–22 of \$180 million for trial courts. In FY 2022–23, funding was reduced to \$132.6 million. The funding will be encumbered over three years: \$84.6 million in FY 2021–22, \$42.4 million in FY 2022–23, and the remaining \$5.6 million in FY 2023–24. Funding is earmarked primarily for building automation systems (BAS), roofs, and elevators.</p> <p>Status/Timeline: Complete encumbrances in FY 2023–24 and monitor for liquidation in FY 2025–26.</p>	

#	Ongoing Projects and Activities⁴	
	<p>Fiscal Impact/Resources: Coordination through lead staff to the committee with input from the Judicial Council’s offices of Facilities Services and Budget Services.</p> <p><input type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i></p> <p>Internal/External Stakeholders: Trial courts and justice partners.</p> <p>AC Collaboration: None.</p>	
12.	<p>Project Title Monitor Top Five Facilities with the Highest Number of Plumbing Leak Incidents and Costs</p>	<p>Priority⁵ 1</p> <hr/> <p>Strategic Plan Goal⁶ VI</p>
	<p>Project Summary⁷: Continue to monitor the top five facilities with the highest number of plumbing leak incidents and costs and evaluate possible solutions to reduce future leaks.</p> <p>Status/Timeline: Ongoing.</p> <p>Fiscal Impact/Resources: Coordination through lead staff to the committee with input from the Judicial Council’s office of Facilities Services.</p> <p><input type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i></p> <p>Internal/External Stakeholders: Trial courts and justice partners.</p> <p>AC Collaboration: None.</p>	
13.	<p>Project Title Monitor the Orange Central Justice Center Fire and Life Safety (FLS) Systems Project</p>	<p>Priority⁵ 1</p> <hr/> <p>Strategic Plan Goal⁶ VI</p>
	<p>Project Summary⁷: Monitor the facility modification project at the Central Justice Center in Orange County to expand the fire and life safety systems to address the noncompliance notice issued by the Office of the State Fire Marshal. The total estimated project cost is \$70.2 million: Judicial Council’s project share (91.17 percent) is \$64.1 million, and the county’s share (8.83 percent) is \$6.1 million. General Funds were authorized for the Judicial Council in both the 2021 and 2022 Budget Acts (FY 2021–22 and FY 2022–23) as follows: \$4 million in FY 2021–22 (Year 1), \$48.8 million in FY 2021–22 (Year 2), and \$11.29 million in FY 2022–23.</p>	

#	Ongoing Projects and Activities⁴	
	<p>Status/Timeline: Ongoing multi-year project with an estimated completion date in December 2025.</p> <p>Fiscal Impact/Resources: Coordination through lead staff to the committee with input from the Judicial Council’s offices of Facilities Services, Budget Services, and Legal Services.</p> <p><input type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i></p> <p>Internal/External Stakeholders: Superior Court of Orange County and justice partners.</p> <p>AC Collaboration: None.</p>	
14.	<p>Project Title Monitor the San Diego Hall of Justice Building Systems Modernization Project</p>	<p>Priority⁵ 1 Strategic Plan Goal⁶ VI</p>
	<p>Project Summary⁷: Monitor the San Diego Hall of Justice facility modification project led by the County of San Diego. The multi-year project is to repair and modernize all major building systems including HVAC, vertical transportation, and plumbing. The Judicial Council’s project share (40.24 percent) is \$27.1 million, authorized as General Funds in the 2022 Budget Act (FY 2022–23). The county is managing the project in multiple phases and the committee will review the extended encumbrance and liquidation period. The bid for the project was higher than budgeted and additional funds will be needed to complete the project. A BCP will be reviewed and submitted for the additional costs.</p> <p>Status/Timeline: Ongoing multi-year project.</p> <p>Fiscal Impact/Resources: Coordination through lead staff to the committee with input from the Judicial Council’s offices of Facilities Services, Budget Services, and Legal Services.</p> <p><input type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i></p> <p>Internal/External Stakeholders: Superior Court of San Diego County, justice partners, and the County of San Diego.</p> <p>AC Collaboration: None.</p>	

#	Ongoing Projects and Activities ⁴	
15.	Project Title Monitor the San Diego, East County Regional Center FLS-Egress Project	Priority⁵ 1 Strategic Plan Goal⁶ VI
<p>Project Summary⁷: Monitor the San Diego East County Regional Center facility modification project to correct fire and life safety-egress deficiencies. The total estimated project cost is \$42 million: Judicial Council’s project share (67.71 percent) is \$28.4 million, and the county’s share (32.29 percent) is \$13.6 million. General Funds were authorized for the Judicial Council in both the 2021 and 2022 Budget Acts (FY 2021–22 and FY 2022–23) as follows: \$14.9 million in FY 2021–22 and \$13.5 million in FY 2022–23.</p> <p>Status/Timeline: Ongoing multi-year project with an estimated completion date in August 2025. FY 2021–22 funds were encumbered in June 2022, and FY 2022–23 funds were encumbered in June 2023.</p> <p>Fiscal Impact/Resources: Coordination through lead staff to the committee with input from the Judicial Council’s offices of Facilities Services, Budget Services, and Legal Services.</p> <p><input type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i></p> <p>Internal/External Stakeholders: Superior Court of San Diego County and justice partners.</p> <p>AC Collaboration: None.</p>		

III. LIST OF 2023 PROJECT ACCOMPLISHMENTS

#	Project Highlights and Achievements
1.	Ongoing: Collaborated with the Court Security Advisory Committee to complete security-related projects.
2.	Ongoing: Reviewed and approved facility modification projects, including security-related facility modifications, proposed by the trial courts, regional service providers, and Judicial Council staff.
3.	Ongoing: Oversaw judicial branch facilities O&M spending and policy issues on O&M of existing facilities, non-capital-related real estate transactions, energy management, and environmental management and sustainability.
4.	Ongoing: Collaborated with the Court Facilities Advisory Committee (CFAC) in the development of the Judicial Branch Capital Program.
5.	Ongoing: Monitored construction progress of deferred maintenance projects funded in July 2018 (DMF-2), in July 2019 (DMF-3), and in July 2021 (DMF-4) for roof and elevator/lift/escalator replacements, BAS upgrades, and fire alarm systems in trial court facilities.
6.	Completed: In November/December 2022, the TCFMAC and CFAC jointly reviewed the <i>Building Official Policy</i> and directed its submission to the Judicial Council for adoption at the March 2023 meeting. The policy sets forth the role, responsibilities, and qualifications of the Judicial Council’s Building Official and establishes the process for appeal of the Building Official’s determinations. The council adopted the policy on March 24, 2023.
7.	Completed: In November/December 2022, the TCFMAC and CFAC jointly reviewed the <i>California Environmental Quality Action Objectives, Criteria, and Procedures</i> and directed its submission to the Judicial Council for adoption at the March 2023 meeting. The policy was developed for the Judicial Council to ensure it considers potentially significant environmental impacts of its projects as required by the California Environmental Quality Act (CEQA), and to inform Judicial Council staff how to implement CEQA and other environmental regulatory requirements within the project schedule, acquisition, contracting, design, construction, and operation processes. The council adopted the policy on March 24, 2023.
8.	Completed: In February 2023, the TCFMAC reviewed the judicial branch trial court lease expense and revenue forecast for FY 2022–23, and in July 2023, the TCFMAC reviewed the forecast for FY 2023–24.
9.	Completed: As informational items in February, March, May, and September 2023, the Judicial Council received FY 2022–23 quarterly activity reports and the annual report on the allocation of funding for trial court facility modifications.
10.	Completed: In February 2023, the TCFMAC approved FY 2024–25 BCPs for facility modifications, deferred maintenance, sustainability measures, operations and maintenance, and high voltage electric switchgear worker safety compliance.

#	Project Highlights and Achievements
11.	Completed: In June 2023, at the TCFMAC’s direction, \$42.4 million in funding was encumbered for DMF-4 projects for BAS, roofs, and elevators, and oversight of assessments, design, and construction.
12.	Completed: In July 2023, the TCFMAC approved the proposed FY 2023–24 Facility Modifications budget and the Operations and Maintenance spending plan.
13.	Completed: In August 2023, the TCFMAC approved the judicial branch’s <i>Five-Year Master Plan – Deferred Maintenance Report for Fiscal Year 2023–24</i> for submission to DOF.
14.	Completed: In 2023, three facility modification projects on the Architectural Revolving Fund project list were completed.