



Judicial Council of California
ADMINISTRATIVE OFFICE OF THE COURTS

FINANCE DIVISION

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Director, Finance Division

TO: POTENTIAL BIDDERS

FROM: Administrative Office of the Courts
Education Division

DATE: July 22, 2005

SUBJECT/PURPOSE OF MEMO: ADDENDUM NO. 1 TO REQUEST FOR PROPOSALS
For intermittent, ongoing Video Production Services

ACTION REQUIRED: You are invited to review and respond to the attached Request for Proposals (“RFP”):

Project Title: Video Production Services
RFP Number: AOC Ed Tech 7

DEADLINE: **Proposals must be received by 5 p.m. on ~~July 25, 2005~~ September 12, 2005**

SUBMISSION OF PROPOSAL: **Judicial Council of California
Administrative Office of the Courts (AOC)
Attn: Nadine McFadden
455 Golden Gate Avenue
San Francisco, CA 94102**

CONTACT FOR FURTHER INFORMATION:

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CONTRACTING OFFICER:

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The AOC is hereby extending many of the solicitation dates, including the proposal due date and time, as set forth herein. The solicitation dates have been extended to allow the AOC to consider any impacts to the solicitation document, resulting from questions received. Any revisions to the solicitation document will be set forth in subsequent addenda. The solicitation dates have also been adjusted in consideration of previous and unrelated internal commitments.

Per this Addendum No. 1, RFP No. AOC Ed Tech 7, Video Production Services, is hereby revised as follows:

- 3.1. Services are expected to be performed by the service provider between ~~August 12, 2005 and August 11, 2006~~ October 11, 2005 and October 10, 2006, with two one-year options to renew.

7.2 RFP Timeline

RFP issued	7/11/05
Questions/Requests for clarifications due	7/18/05 <u>8/8/05</u>
<u>Proposal/Responses Due</u>	7/25/05 <u>9/12/05</u>
Interviews, if necessary, completed by	7/29/05 <u>9/26/05</u>
Contract negotiated by	8/5/05 <u>10/3/05</u>
Contract period begins	8/12/05 <u>10/11/05</u>

END OF ADDENDUM

