



# JUDICIAL COUNCIL OF CALIFORNIA

WORKLOAD ASSESSMENT  
ADVISORY COMMITTEE

[www.courts.ca.gov/waac.htm](http://www.courts.ca.gov/waac.htm)  
[waac@jud.ca.gov](mailto:waac@jud.ca.gov)

## WORKLOAD ASSESSMENT ADVISORY COMMITTEE

### OPEN MEETING AGENDA

Open to the Public (Cal. Rules of Court, rule 10.75(c)(1))

THIS MEETING IS BEING RECORDED

---

**Date:** April 11, 2017  
**Time:** 10:00 A.M.  
**Location:** San Francisco, CA  
**Public Call-In Number** (877) 820-7831, Passcode: 5197241

---

Meeting materials will be posted on the advisory body web page on the California Courts website at least three business days before the meeting.

Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order.

---

#### I. OPEN MEETING (CAL. RULES OF COURT, RULE 10.75(C)(1))

---

##### **Call to Order and Roll Call**

##### **Approval of Minutes**

Approve minutes of the January 6, 2017, Workload Assessment Advisory Committee meeting.

---

#### II. PUBLIC COMMENT (CAL. RULES OF COURT, RULE 10.75(K)(2))

---

##### **Public Comment**

Members of the public requesting to speak during the public comment portion of the meeting must place the speaker's name, the name of the organization that the speaker represents if any, and the agenda item that the public comment will address, on the public comment sign-up sheet. The sign-up sheet will be available at the meeting location at least 1 hour prior to the meeting start time. The Chair will establish speaking limits at the beginning of the public comment session. While the advisory body welcomes and encourages public comment, time may not permit all persons requesting to speak to be heard at this meeting.

##### **Written Comment**

In accordance with California Rules of Court, rule 10.75(k)(1), written comments pertaining to any agenda item of a regularly noticed open meeting can be submitted up to

one complete business day before the meeting. For this specific meeting, comments should be e-mailed to [waac@jud.ca.gov](mailto:waac@jud.ca.gov) or mailed or delivered to: Judicial Council of California, 455 Golden Gate Avenue, San Francisco, CA 94102, attention: Brian Aho. Only written comments received by April 10, 2017, at 10 a.m. will be provided to advisory body members prior to the start of the meeting.

---

**III. INFORMATION ONLY ITEMS (NO ACTION REQUIRED)**

---

**Info 1**

**Resource Assessment Study Model Overview**

Staff will describe the basic model parameters that are used to measure staff workload.

Presenter: Mr. Peter James, Office of Court Research

---

**IV. DISCUSSION AND POSSIBLE ACTION ITEMS (ITEMS 1-2)**

---

**Item 1**

**2016 Resource Assessment Model (Action Required)**

Review, and approve for forwarding to the Judicial Council, the caseweights and other model parameters used to assess the workload need for case processing staff in the trial courts.

Facilitators: Hon. Lorna Alksne, Chair

Ms. Leah Rose-Goodwin, Office of Court Research

**Item 2**

**FY 17-18 RAS FTE Estimates (Action Required)**

The committee will be asked to review the updated staff need estimates to the Resource Assessment Study model and approve forwarding it to the Trial Court Budget Advisory Committee for use in fiscal year 2017–2018 allocations.

---

**V. ADJOURNMENT**

---

**Adjourn**