



JUDICIAL COUNCIL OF CALIFORNIA

WORKLOAD ASSESSMENT ADVISORY COMMITTEE

MATERIALS FOR APRIL 25, 2018

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(Action Required)



JUDICIAL COUNCIL OF CALIFORNIA

WORKLOAD ASSESSMENT
ADVISORY COMMITTEE

www.courts.ca.gov/waac.htm
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WORKLOAD ASSESSMENT ADVISORY COMMITTEE OPEN MEETING AGENDA

Open to the Public (Cal. Rules of Court, rule 10.75(c)(1))
THIS MEETING IS BEING CONDUCTED BY ELECTRONIC MEANS
THIS MEETING IS BEING RECORDED

Date: April 25, 2018
Time: 4:00 p.m. to 5:00 p.m.
Public Call-in Number: 1-877-820-7831, Passcode 3826880 (Listen Only)

Meeting materials will be posted on the advisory body web page on the California Courts website at least three business days before the meeting.

Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order.

I. OPEN MEETING (CAL. RULES OF COURT, RULE 10.75(C)(1))

Call to Order and Roll Call

Approval of Minutes

Approve minutes of the February 8, 2018, Workload Assessment Advisory Committee (WAAC) meeting.

II. PUBLIC COMMENT (CAL. RULES OF COURT, RULE 10.75(K)(1))

Written Comment

This meeting will be conducted by electronic means with a listen only conference line available for the public. As such, the public may submit comments for this meeting in writing. In accordance with California Rules of Court, rule 10.75(k)(1), written comments pertaining to any agenda item of a regularly noticed open meeting can be submitted up to one complete business day before the meeting. For this specific meeting, comments should be e-mailed to waac@jud.ca.gov or mailed or delivered to 455 Golden Gate Avenue, San Francisco, CA 94102, attention: Ms. Rose Butler. Only written comments received by Tuesday, April 24, 2018, at 4:00 P.M. will be provided to advisory body members prior to the start of the meeting.

III. DISCUSSION AND POSSIBLE ACTION ITEMS (ITEM 1)

Item 1

**Confirmation of Work Year Value to be Used in Resource Assessment Study Model
(Action Required)**

At its last meeting, WAAC discussed whether the year value used for computing full-time equivalent (FTE) need in Resource Assessment Study (RAS) comported with the year value used by other state agencies. The committee will consider the additional research that has been done since that time and make a final determination of a year value to be used for 2018-19 allocations and beyond.

Presenter(s)/Facilitator(s): Hon. Lorna A. Alksne, Chair and Leah Rose-Goodwin, Manager

IV. INFORMATION ONLY ITEMS (NO ACTION REQUIRED)

Info 1

Committee Governance Refresher

Committee members will receive a briefing on changes in governance since the committee was elevated from a working group.

Presenter(s)/Facilitator(s): Leah Rose-Goodwin, Manager

V. ADJOURNMENT

Adjourn



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WORKLOAD ASSESSMENT ADVISORY COMMITTEE

MINUTES OF OPEN MEETING

February 8, 2018

10:00 AM - 3:00 PM

Judicial Council San Francisco Office, 455 Golden Gate Avenue, 3rd Floor, Sequoia Room

Advisory Body Members Present: Hon. Lorna A. Alksne, Chair; Hon. Charles R. Brehmer; Hon. Joyce Hinrichs; Hon. Annemarie G. Pace; Hon. Jennifer K. Rockwell (Phone); Hon. Garrett L. Wong; Ms. Sherri Carter (Phone); Mr. James Kim; Mr. Sean Metroka; Ms. Sheran Morton (Phone); Mr. Michael Planet; Ms. Bonnie Sloan; Mr. Brian Taylor

Advisory Body Members Absent:

Others Present: Ms. Leah Rose-Goodwin; Ms. Kristin Greenaway; Mr. Chris Belloli; Ms. Savet Hong; Mr. Zlatko Theodorovic (Phone); Ms. Lucy Fogarty; Ms. Rose Butler

OPEN MEETING

Call to Order and Roll Call

The chair called the meeting to order at 10:00 AM, and took roll call.

Approval of Minutes

The advisory body reviewed and approved the minutes of the November 29, 2017, Workload Assessment Advisory Committee meeting.

DISCUSSION AND ACTION ITEMS (ITEMS 1-2)

Info 1 (Taken out of order.) AB 1058 Joint Subcommittee Update

Action: Hon. Joyce D. Hinrichs gave a report on the Joint Subcommittee's recent activities and discussions. The Joint Subcommittee is scheduling a two-day meeting sometime in mid-March to April.

Item 1 Review and Consider Modification to Measuring Infraction Workload

Ms. Savet Hong provided a report on the measurement of infraction workload for the committee's consideration, focusing on the workload measurement of larger courts whose infractions filings have dropped or will drop below 100,000 filings. Three recommendations were proposed to the committee for consideration: 1) a technology assessment of the courts in California; 2) waiting for the Futures Commissions' work on the recommendations on civil adjudication of minor traffic cases; 3) making an adjustment to the infractions caseweight applied to larger court by fixing the eligibility of courts to a

particular point in time. The committee elected to adopt the third recommendation; courts whose infractions filings were above 100,000 in 2013-14, the first year that the Resource Assessment Study (RAS) model was used for budget allocation purposes, will continue to have their infractions workload need calculated using the large-court caseweight. Further adjustments to the workload model could be made in response to Futures Commission findings.

Public Comment (Taken out of order.)

Action: Hon. Jennifer K. Rockwell submitted a Public Comment regarding how complex civil cases are counted in the workload model and whether cases in which no filing fee is paid could be included in the filings counts used in RAS. Another item raised by Judge Rockwell was whether the work year-value used in RAS matches with the work year-value used by the Department of Finance.

Item 2 Review of Updated RAS FTEs for FY 2018-19 Allocation

Ms. Savet Hong provided a report on the RAS filings data and RAS FTE need that will be used for 2018-19 budget allocations in WAFM. The FTE need is based on the most recent RAS study caseweights and other model parameters. The committee approved the RAS FTE need contingent on changes made to the final numbers per Item 1 above. The motion was approved unanimously.

Info 2 Revisions to the Judicial Branch Statistical Information System (JBSIS)

Action: Mr. Chris Belloli provided an overview of the Judicial Council-approved revised statistical reporting definitions for the Judicial Branch Statistical Information System to take effect on July 1, 2018.

Info 3 Judicial Workload Study

Action: Ms. Kristin Greenaway provided an update on the study methodology and proposed project timeline. WAAC will provide an update at the next Trial Court Presiding Judge Advisory Committee's meeting in May.

A D J O U R N M E N T

There being no further business, the meeting was adjourned at 2:00 PM.

Approved by the advisory body on enter date.