

Sample Letter To Potential Mentees

[Date]

[Addressee]

[Address]

Re: Judicial Mentoring Program

Dear _____:

Thank you for your interest in participating in the Judicial Mentoring Program.

The Judicial Mentoring Program (JMP) was created to provide attorneys contemplating a career on the bench with a structured method of obtaining guidance about how to reach that goal. As a mentee, you can obtain valuable feedback and assistance from an experienced bench officer to help you hone the necessary skills for a successful judicial candidacy. We invite you to submit an application to become a mentee.

The enclosed materials contain all of the basic information you need to know about the JMP—necessary forms, guidelines, and expectations of both mentors and mentees. Please submit your completed application and résumé to *[fill in name and address or direct applicant to fillable form on Internet, if you so choose]*.

If you need additional information about the JMP or have concerns not addressed in this handbook, please contact *[name and contact information of chair of JMP Committee or the bar association person in charge of the program]*.

We are very excited about this project and look forward to a successful launch.

Sincerely,

[Chair of the JMP and/or bar association contact]

JMP Committee Chair *[or title of bar association contact]*

Enclosures