

# Creating a Publishing Point

**Note:** When you create a publishing point for a video clip, you're making the video publicly accessible regardless of any view page restrictions or rules.

Complete the following steps to create a Publishing Point:

1. Click the **Events**, **Archives**, or **Encoders** tab depending on the type of Publishing Point you want to deliver.
2. Select the item.
3. Click **Edit**.
4. Click the **Publishing** subtab.
5. Click **New**.



## Publishing Subtab

6. Edit the basic information for the Publishing Point.
7. Click **Save**.

## New Publishing Point for Pleasantville City Council

Name:

Title:

Text:

Player Template:

Starting Index:

**Save**

Basic Information for Publishing Point

8. Confirm the Publish Points Home page opens.
9. Select the **Publishing Point**.
10. Click the **Get HTML** button (this creates the Publishing Point or web address).
11. Copy and paste the appropriate URL.

<b>URL</b>	<b>Description</b>
Direct Link	Launches the associated video in the Player Page with all supporting documentation.
With JavaScript	Adds to an existing website that supports JavaScript.
No JavaScript	Use for sites without JavaScript.
Minutes Link	Launches a document page containing the minutes associated with the archive.